S. Lewis called the meeting to order at approximately 12:00am on Friday, November 21, 2025, at the St. John the Baptist Parish Council Chambers, 1811 W. Airline Highway, Laplace, LA 70068. Members present included S. Lewis, K. Bourgeois, E. Broussard, III, W. Joseph, Jr. and P. Beard thus achieving a quorum. Members absent included M. Jenkins and G. Monti. Also in attendance were S. Van Sickle (Transdev), A. Thompson (Solutient), and M. Johnson (Solutient).

S. Lewis asked all board members to review the October 27, 2025, meeting minutes. It was moved to accept by E. Broussard, III and seconded by K. Bourgeois. Motion carried unanimously.

Comments from the public – D. Breun discussed Transdev's role in the formation of the RPTA and his ongoing commitment to the service.

S. Van Sickle presented the Operations Report for October 2025. The number of passengers transported in October was 1,803. October's daily average was 66.78 riders. The average scheduled trips per hour were 1.76. There were 24,228 miles traveled in October. The ADA denial rate was 0%.

A. Thompson presented the Secretary/Treasurer's Report for October 2025. Thompson stated that profit and loss for October 2025 shows a net loss of ($5,632.21) and profit and loss YTD through October 2025 shows a net loss of ($88,912.45). The cash flow statement for YTD and from inception through October 2025 shows cash at the end of the period of $75,894.80. No pledge reports were required for October 2025.

S. Lewis requested a motion for approval of the October 2025 Secretary/Treasurer's Report. Approval was moved by E. Broussard, III and seconded by K. Bourgeois. Motion carried unanimously.

A. Thompson listed the following checks for accounts payable: Transdev, Invoice No. 1001-2025 (October Services), Check No. 2637, $96,481.28; and Laplace Newsmedia, Invoice No. 190366/2025 (Federal grant application publication), Check No. 2638, $33.48

S. Lewis requested a motion for approval of the Accounts Payable. Approval was moved by P. Beard and seconded by K. Bourgeois. Motion carried unanimously.

A. Thompson presented the FY26 draft budget. W. Joseph, Jr. asked A. Thompson to include the previous years actuals within the budget document. A. Thompson stated that St. Charles Parish had increased their share of local match for FY2026. P. Beard asked when there would be no more carryover funds and E. Broussard, III asked how much cushion is needed. A. Thompson said that she would make a recommendation to the board at the next meeting.

E. Broussard, III asked for a tabulation to add P. Beard to the Finance Committee. The request was approved by tabulation.

S. Lewis requested a motion to adjourn. Approval was moved by E. Broussard, III M. and seconded by P. Beard.

Having no more business to discuss, the meeting adjourned at approximately 3:40 pm.

Shawitha J. Lewis 12-11-25

S. Lewis, Chairperson Date