

MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING
June 30, 2015

Corey Faucheux called the meeting to order at approximately 2:00 P.M. on Tuesday, June 30, 2015 at the St. John the Baptist Parish Council Chambers, LaPlace LA.

Members present were: C. Faucheux, R. LeBlanc, A. Keller, B. Warren, R. Drexel and H. Banquer, thus a quorum was achieved. Also present were R. Collins (Transdev), F. Henry (GCR Inc.), and S. Van Sickle (Solutient).

C. Faucheux requested that the board members review and approve the meeting minutes from the May 14, 2015 meeting. It was moved by to accept the minutes by A. Keller and seconded by B. Warren. Motion carried unanimously.

No comments were received from the public.

R. Collins presented Transdev's Transit Operations Report for June 2015. The number of passengers transported was 1,296. The daily average was 57.85 riders. Average scheduled trips per hour was 1.32. The on time rate was 93.1%. Revenue collected was \$2,583. 21,237 miles traveled at a cost of \$4.27 per mile. Average miles per trip was 16.39. Total trip requests 1,438. ADA denial rate was 0%. There were 114 requested trips that were not scheduled.

S. Van Sickle presented the May Secretary/Treasurer's Report. Receivables still include 2014 receivables. The only item outstanding from 2014 is the final federal reimbursement which was received after the reports were printed. Profit and Loss from inception to date is \$601,817.77. Profit and Loss 2015 year to date is negative \$243,234.53. Total Equity & Liabilities as of May 13, 2015 was at \$811,301.42. The Statement of Cash Flows shows total cash at the end of period to be \$602,266.40.

S. Van Sickle listed the following checks for accounts payable:

Check Number	Check Amount	Payment Made To	Services/Reason
908	\$90,846.00	Transdev Services, Inc.	May 2015 Services
909	\$5,525.00	The Solutient Corporation	May 2015 Services
910	\$123.67	L'Observateur	Meeting Notice (April 2015); May 2015 Meeting Minutes
Total approved	\$96,494.67		

C. Faucheux requested approval and payment of the accounts payable. It was moved by R. LeBlanc and seconded by R. Drexel. Motion carried unanimously.

S. Van Sickle presented the May Collateralization Report. One of the recommendations coming out of the Triennial Review was that the Board be presented with the most recent Collateralization Report at each monthly meeting.

S. Van Sickle provided status report of audit preparation to the board. The LA Compliance Questionnaire was received from the auditors and completed for the Board's review and vote.

C. Faucheux requested board review and approval of the LA Compliance Questionnaire. It was moved by A. Keller and seconded by R. LeBlanc. Motion carried unanimously.

S. Van Sickle addressed the proposed changes to the procurement policy along with the Capital Projects progress update. Language was added to the previous policy to explicitly allow for purchasing from the State contract.

C. Faucheux requested board review and approval of the revised Procurement Policy. It was moved by A. Keller and seconded by R. Drexel. Motion carried unanimously.

S. Van Sickle presented a copy of the revised Public Participation Plan which has been approved by the RPC and FTA analysts. As a result, this finding from the Triennial Review has been sufficiently closed.

R. Collins presented the revised drug free language workplace policy for RPTA. C. Faucheux requested that this item be tabled as the Board Chairman was not present to review the presented materials and expressed a desire to do so at the May meeting.

R. Collins initiated a discussion regarding the renewal of Transdev's contract. The contract is up next February and is eligible for two, one-year extensions.

Having no more business to discuss, the meeting was adjourned at approximately 11:30 am.

The next meeting date will be July 9, 2015 at 10:00am.



Brent Petit, Chairperson

_____ July 9, 2015 _____
Date