

**Louisiana State Board of Examiners of Psychologists
BOARD MEETING MINUTES**

**Friday, March 18, 2022
APPROVED June 30, 2022**

The meeting of the Louisiana State Board of Examiners of Psychologists (Board or LSBEP) was noticed, agenda certified and signed by LSBEP Chairperson Gina Gibson, posted, and emailed to individuals and the news media who have requested to receive notices of LSBEP meetings Wednesday, March 16, 2022. The notice included information on how to join the meeting virtually via Zoom <https://us02web.zoom.us/j/84112383863?pwd=Y3h6a0RlcmFwcmRDNjJRdkIwcmRDdz09>

Meeting ID: 841 1238 3863 **Passcode:** 1mhp8P **One tap mobile:** +13126266799,,84112383863#,,,,,0#,,442710# US (Chicago) +19292056099, 84112383863#,,,,,0#,,442710# US (New York) **Dial by your location**+1 312 626 6799 US (Chicago), +1 929 205 6099 US (New York), +1 301 715 8592 US (Germantown), +1 346 248 7799 US (Houston), +1 669 900 6833 US (San Jose), +1 253 215 8782 US (Tacoma) **Meeting ID:** 841 1238 3863 **Passcode:** 442710 **Find your local number:** <https://us02web.zoom.us/j/kcMDxjrR1b>

Board Chairperson, Dr. Gina Gibson, called the meeting to order at 9: 31 a.m. on Friday, March 18, 2022.

Attendance:

Board Members attending virtually: Dr. Gina Gibson, Dr. Gregory Gormanous, Dr. Michelle Moore, and Dr. T. Shavaun Sam

Board Members Absent: Mr. Darren “Chance” McNeely and Dr. Shannae Harness

Staff Present: Executive Director, Jaime T. Monic

Guests Present for Open Meeting: Dr. Kim VanGeffen (LPA); Richard Nilon (LPA); Koren Boggs (Former Board Member).

Dr. Gibson read the mission statement as follows, *“It is hereby declared that the creation of a state board of examiners of psychologists is necessary in order to safeguard life, health, property, and the public welfare of this state, and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology.”*

Dr. Gormanous requested that his statement of service be recorded in the minutes as follows, *“My serving on LSBEP is to ensure that consumers of psychological services are protected against any unqualified, harmful and unauthorized practice, application or use of psychology. My service is as a consumer advocate and educator. My service is not as a market participant.”*

Ms. Monic reviewed LSBEP’s policy for Video Meeting Decorum and reminded members to keep their video on to ensure a quorum.

REVIEW AND APPROVAL OF AGENDA Dr. Moore moved to add two Executive Session discussion items under Complaints for P21-22-02B and P20-21-15P. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.

Dr. Moore moved to approve the agenda as amended. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.

COMMONLY USED ACRONYMS/ABBREVIATIONS:

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EXECUTIVE SESSION: Dr. Moore moved to enter Executive Session pursuant to LSA R.S.42:17.A(2) and (4) to conduct supervision and credential file reviews, oral examinations, and review complaints. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.

At 1:16 p.m. Dr. Moore moved to close Executive Session to enter the Open Meeting to report on and receive motions for Executive Session matters. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.

ORAL EXAMINATIONS [LSA-R.S. 42.17.A(1)]

Laura Braby, Psy.D. appeared before Board Members, Drs. Gormanous, Gibson, Moore, and Sam for an oral examination for licensure in Clinical Psychology. The board discussed **Dr. Braby's** performance and qualifications in executive session. Finding that **Dr. Braby** has met the qualifications for licensure and received the required training for practice in the area of Clinical Psychology, Dr. Moore moved that **Dr. Braby** be granted a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.

Sharee Light, Ph.D. appeared before Board Members, Drs. Gormanous, Gibson, Moore, and Sam for an oral examination for licensure in Clinical Neuropsychology. The board discussed **Dr. Light's** performance and qualifications in executive session. Finding that **Dr. Light** has met the qualifications for licensure and received the required training for practice in the area of Clinical Neuropsychology, Dr. Moore moved that **Dr. Light** be granted a license to practice psychology with a declared specialty in Clinical Neuropsychology. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.

SUPERVISION AND CREDENTIALS REVIEW COMMITTEE File Reviews [LSA-R.S. 42.17.A(1)]

The Board reviewed the Temporary Registration application for **George Grimes, Ph.D.** Dr. Moore moved that the Board seek legal review regarding Dr. Grimes's eligibility for a Temporary Registration. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.

The Board reviewed the Application for Licensure of **Jennifer Hodges-Crowder, Ph.D.** Dr. Moore moved that the Board approve the candidacy status and admit Dr. Hodges-Crowder to the Examination for Professional Practice of Psychology. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.

COMPLAINTS [LSA-R.S.42.17.A(4)]:

- a. **P20-21-05B** - The Board reviewed the compliance of **Lisa Tropez-Arceneaux, Ph.D.** in this matter. Finding that Dr. Tropez-Arceneaux, Ph.D. had fully complied with the requirements of the Consent Order in this matter, moved to close the matter and recognize the license as being in good standing with the Board.
- b. **P21-22-02B** - (*Complaint Investigation Committee (Committee) Assigned: Dr. Sasha Lambert, Attorney Courtney Newton, Dr. Gina Gibson, and Jaime Monic*) – Dr. Gibson presented this case to the Board in Executive Session, and reported that following thorough investigation, review, and consideration of all evidence in this matter, the Committee is recommending acceptance of Impaired Psychologist Procedure Agreement signed by the Respondent and presented to the Board for review and approval. The Board thoroughly discussed

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this matter and considered the recommendation of the Committee. Dr. Moore moved in favor of accepting the recommendation of the Committee. The motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.

- c. **P20-21-15P - (Complaint Investigation Committee (Committee) Assigned: Dr. Mark Vigen, Attorney Courtney Newton, Dr. Gina Gibson, and Jaime Monic)** – Dr. Gibson presented this case to the Board in Executive Session, and reported that following thorough investigation, review, and consideration of all evidence in this matter, the Committee is recommending acceptance of Impaired Psychologist Procedure Agreement signed by the Respondent and presented to the Board for review and approval. The Board thoroughly discussed this matter and considered the recommendation of the Committee. Dr. Moore moved in favor of accepting the recommendation of the Committee. The motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.

CONSENT AGENDA:

Ms. Monic reported that Board Meeting Minutes for February 18, 2022 had not been drafted for consideration.

Ms. Monic called for the review and consideration of item removal from the Consent Agenda. Dr. Gormanous moved to revise Item “a. Board Meeting Minutes...” to remove the approval of Board Meeting Minutes for February 18, 2022” from the consent agenda. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.

Hearing no further motions relative to the Consent Agenda, Ms. Monic read aloud the amended Consent Agenda Items for consideration by the Board for affirmation, ratification, adoption, approval, and/or conferral as follows:

CONSENT AGENDA

a. Minutes (Approval):

Board Meeting Minutes January 20, 2022 – January 21, 2022 and February 18, 2022
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b. Financial Statements Received (Affirm and Ratify):

None to report

c. Temporary Registrations approved (Affirm and Ratify):

Name	State of Residence	Reviewer	Date Approved
None to report			

d. Supervised Practice Plans approved (Affirm and Ratify):

Applicant	Supervisor	Reviewer	Date Approved
FRANKLIN, Hezekiah, Ph.D.	Andrew Majors, Ph.D.	Michelle Moore	

e. Applicants approved for Candidacy Status and issued Provisional Licensure (eligible for EPPP) (Affirm and Ratify):

Candidate	Supervisor	Reviewer	Date Approved
None to report			

f. Applicants approved for Candidacy Status (eligible for EPPP) (Affirm and Ratify):

Candidate	Reviewer	Date Approved

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GOLMARYAMI, Farrah N., Ph.D.	Michelle Moore	2/24/2022
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g. Candidates approved for Oral Examination or Face to Face (Affirm and Ratify):

Candidate	Reviewer	Date Approved
LIGHT, Sharee, Ph.D.	Gina Gibson	2/24/2022
BRABY, Laura	Michelle Moore	2/14/2022
SHAPIRO, Mary, Ph.D.	Michelle Moore	3/14/2022

h. Licensure recommendations of applicants and candidates who have completed all licensing requirements, including passing LSBEP's Jurisprudence and Oral Examinations (Board Conferral):

Name	Declared Specialty	Date of Examination	Examining Members
None to report			

i. Licensure recommendations of applicants and candidates who have completed all licensing requirements, including passing LSBEP's Jurisprudence and Face to Face Interview (Board Conferral):

Name	Declared Specialty	Date of Examination	Examining Members
None to report			

j. License Reinstatements (Board Conferral):

Name	Reviewer	Date
None to report		

k. Continuing Professional Development Reviews (Affirm and Ratify):

Name	Review Type	Reviewer	Date Approved
None to report			

l. Shared News releases/general information/previously approved business (Affirm):

1) None to report

Following the reading of the Consent Agenda, Ms. Monic called for motions to object or approve the Consent Agenda. With regard to the items specified on the Consent Agenda, Dr. Gormanous moved to affirm receipt of the board meeting minutes, financial statements, shared news releases, general information, and previously approved business; ratify the approvals rendered by board members in processing applications and temporary registrations; and confer and issue licenses to candidates based on the recommendations offered by examining board members. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.

COMMITTEE AND LIAISON REPORTS:

1. **Executive Committee Report** – Ms. Monic reported on operations as follows:
 1. 4 New Applications were received in February 2022: 1 – PLUS, 0 – LSSP, 2 – RECIPROCIITY, 1 – REGULAR, 0 – TEMPORARY
 2. Public Records Requests: none
 3. Meetings/appearances: March 11, 2022 – Louisiana Executive Directors Meeting
 4. Oral Examinations Pending scheduling: 3 Candidates eligible for Oral Examination and 1 Reciprocity Candidate eligible for a Face to Face meeting

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5. Ms. Monic reminded Board members that their Tier 2.1 Ethics report is due on May 15, 2022; to complete their Expense Reimbursement forms; and to complete 2022 Sexual Harassment Training, Cybersecurity Awareness Training, Ethics Training, and Safe Driver Training.

2. **Finance Committee** – No report.

3. **Complaints Committee Report:** Ms. Monic presented the Compliance Report as follows:

COMPLIANCE REPORT

Date Report Prepared: 3/17/2022

Name of Preparer: Jaime T. Monic

REPORTING PERIOD: 2/18/2022 – 3/18/2022

CURRENT:

- Total number of RFIs received since last meeting: 1
- Total number of Board-initiated investigations since last report: 1
- Total number of cases to be considered by the Board at this meeting: 1 Compliance; 2 IPPA's
- Total number of open cases: **21**
 - **5** are informal resolutions still under monitoring
 - **4** Consent Orders
 - **1** IPPA's
 - **14** are active Investigations
 - **3** from FY19-20
 - **7** from FY 20-21
 - **5** from FY 21-22
 - **2** are under review/Respondent not yet noticed
 - **2** from FY 21-22

FY 2021-22 To Date:

- Formal hearings scheduled: **0** (one anticipated)
- Face to Face Meetings Scheduled: **1**
- Disciplinary Actions: **1**

4. **Oral Examination Committee Report** – Dr. Moore reported that 2 Oral Examinations had been conducted today by Examining Board Members. Dr. Moore requested Board Members work with Ms. Monic to provide schedules to coordinate Oral Examination dates. Dr. Gormanous encouraged board members to review the publication he shared titled *Standards for Educational and Psychological Testing* Vol 14, Ch.11. for inference validation of oral examination.
5. **Supervision/Credentials Committee** – No report
6. **Legislative Oversight Committee** – No report
7. **Jurisprudence Examination Committee** – Dr. Moore reported that she continues to work on the jurisprudence examination. As of today, the Committee has added 44 questions to the question bank.
8. **Public and Professional Outreach Committee** – Dr. Gormanous suggested that the board create an opt-out mailing list rather than an opt-in list. Ms. Monic explained that the board does not have the means to manage an opt-out mailing list at this time.
9. **Liaison to Professional Organizations** – Dr. Gormanous reported that the deadline for the \$280 ASPPB Early Bird registration for the mid-year meeting is today. Dr. Moore reported that she would be attending The Association of Psychology Postdoctoral and Internship Centers (APPIC) 2022 Conference in May and would report a status following that meeting. Dr. VanGeffen (guest) asked if there would be any exemptions for Continuing Professional Development for the 2022 renewal so that LPA could advise their membership. Dr. Moore answered there would not be.
10. **Continuing Professional Development Report** – No report.

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11. **Long Range Planning Committee** – No report.

DISCUSSION/ACTION ITEMS

1. **Interviewing Prospective Employees (procedures, dates, etc.)** - Ms. Monic reported that applications for the Administrative Assistant and In-house Attorney positions are being received regularly. She requested assistance with interviewing candidates. Dr. Gormanous and Dr. Sam indicated their interest in participating in the hiring process. Dr. Moore moved that an Ad Hoc committee be formed, comprised of Dr. Gormanous, Dr. Sam, and Ms. Monic, that the committee be authorized to screen and select prospective employees; and further that the committee be delegated with authority to select and hire a candidate subject to approval by Dr. Gibson of the final selection. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.
2. **LPA Presentation, Saturday, April 9, 2022, 12:00 – 1:30 p.m. in New Orleans** – The Board reviewed the Objectives and Goals for the LPA presentation prepared by Ms. Monic. Dr. Moore moved to approve the following: **Brief Description:** The Louisiana State Board of Examiners of Psychologists is the licensing Board for psychologists. The mission of the board is to protect the citizens of Louisiana against the unauthorized, unqualified, and improper application of psychology.
Long Summary: LSBEP carries out its mission of public protection, in part, through adopting and revising rules and regulations, licensing, investigating complaints, conducting hearings, and taking action on matters to be in violation of the Psychology Licensing Law in the interest of the public. It has LSBEP’s focus to step into the present since 2019. This presentation will focus on current initiatives and timelines in rulemaking, policy, and procedures that the LSBEP will be implementing which is vital to public protection, but also impacts current licensees including but not limited to continuing professional development reporting requirements, license emeritus, telepsychology/telesupervision, complaint adjudications, and registration of assistants.
Goals: *identify five areas of proposed changes to the Louisiana Administrative Code Title 46:LXIII. Psychologists that are regulated by the LSBEP; explain the basis and need for each rule being proposed for amendment or adoption; describe three elements or characteristics concerning implementation and regulation of the proposed rule changes; identify the process for providing meaningful comments or concerns on the proposed rules for consideration by the LSBEP prior to filing.*
3. **ASPPB, New Orleans, April 21, 2022 – April 24, 2022** – The Board discussed attendance at the upcoming ASPPB meeting, including soliciting Welcome Letters. Ms. Monic advised she secured a Welcome Letter from Governor John Bel Edwards and had requested a letter from Mayor Latoya Cantrell’s office, Dr. Moore said she also requested a letter from Mayor Cantrell’s office. Dr. Gormanous advised he was working on a letter from Chubby Carrier. Dr. Sam stated that it would be a good idea to request a welcome letter from the Council for the Development of French in Louisiana (CODOFIL). Dr. Gormanous also suggested contacting the Office of Culture and Tourism for a letter. Ms. Monic advised that she would be attending the Board Administrators and Registrars Committee meeting on Thursday, April 21, 2022, and would not be available to attend the ASPPB Board of Directors Meeting. Drs. Moore and Sam advised they would attend the ASPPB Board of Directors meeting. Dr. Moore and Dr. Sam are collaborating on the welcome presentation to ASPPB membership.
4. **Forms Update: Application form, Supervised Practice Plan** – The Board reviewed the updated Application form. Following discussion, Dr. Moore moved to affirm and send it to Attorney Amy Groves Lowe for legal review. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness. Updates to the supervised practice plan had not been finalized for board review.

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5. **Draft Opinions: Training requirements, routes toward licensure and limitations on practice; University of New Orleans (UNO), Ph.D. Developmental Psychology Training Program** – This matter was tabled due to time constraints.
6. Contracts Expiring June 30, 2022:
- a. **LEGAL(General Counsel) - Taylor, Porter, Brooks & Phillips, LLC (Amy Groves Lowe)** - The Board reviewed and discussed continuing a contract with Taylor, Porter, Brooks & Phillips. Following discussion Dr. Gormanous moved for the adoption of the following resolution:

WHEREAS the Board is authorized under R.S. 37:2353.C(2) to “Employ, within the limits of funds received by the Board, ... general legal counsel, or other personnel necessary for the proper performance of work under this Chapter”; and

WHEREAS the Board conducts hearings on complaints, cause the prosecution and enjoinder of all persons in violation of Title 37: Chapter 28 in order to safeguard life, health, property, and the public welfare of this state and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology; and

WHEREAS the nature of the functions performed by the Board requires the continuing services of an attorney who specializes in prosecuting cases under administrative law to fulfill this function; and

WHEREAS Amy Groves Lowe, Esq. has previously contracted with the Board to their satisfaction, has been found to be qualified for this position, and is currently employed with Taylor, Porter, Brooks & Phillips, LLP who is currently contracted with Board to provide legal services;

WHEREAS the hourly rates shall not exceed the rates approved by the State of Louisiana, Office of the Attorney General.

*THEREFORE BE IT RESOLVED that the Board contract with Taylor, Porter, Brooks & Phillips, LLP. to utilize the services of Amy Groves Lowe to provide legal services including, but not limited to, prosecutorial functions, for a multi-year contract **beginning July 1, 2022, and ending June 30, 2025.** The contract to commence at the hourly rates approved by the State of Louisiana, Office of the Attorney General plus travel and expenses that are preapproved in accordance with Policy and Procedure Memo 50, and not to exceed a maximum of **\$55,000** for that period.*

BE IT FURTHER RESOLVED that the Board authorize Ms. Jaime Monic, Executive Director, to execute such contract for approval through the Office of State Procurement.

BE IT FURTHER RESOLVED, that this Resolution and proposed contract described herein be submitted to the Attorney General for the State of Louisiana for approval.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

The resolution having been submitted to a vote, passed by unanimous roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely, Harness

- b. **LEGAL(General Counsel2) – Roedel, Parsons, Koch, Blanche, Balhoff & McCollister (Larry Roedel)** - The Board reviewed and discussed continuing a contract with Roedel, Parsons, Koch, Blanche, Balhoff & McCollister. Following discussion Dr. Gormanous moved for the adoption of the following resolution:

WHEREAS the Board is authorized under R.S. 37:2353.C(2) to “Employ, within the limits of funds received by the Board, ... general legal counsel, or other personnel necessary for the proper performance of work under this Chapter; and

WHEREAS the Board conducts hearings on complaints, cause the prosecution and enjoinder of all persons in violation of Title 37: Chapter 28 in order to safeguard life, health, property and the public welfare of this state and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology; and

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WHEREAS the nature of the functions performed by the Board require the continuing services of an attorney who specializes in prosecuting cases under administrative law fulfill this function; and

WHEREAS Larry Roedel, Esq. has previously contracted with the Board to their satisfaction, has been found to be qualified for this position, and is currently employed with Roedel, Parsons, Koch, Blanche, Balhoff & McCollister who is currently contracted with Board to provide legal services;

WHEREAS the hourly rates shall not exceed the rates approved by the State of Louisiana, Office of the Attorney General.

THEREFORE BE IT RESOLVED that the Board contract with Roedel, Parsons, Koch, Blanche, Balhoff & McCollister to utilize the services of Larry Roedel to provide legal services including, but not limited to, administrative law judge/hearing officer, for a multi-year contract beginning July 1, 2022, and ending June 30, 2025. The contract to commence at the hourly rates approved by the State of Louisiana, Office of the Attorney General plus travel and expenses that are preapproved in accordance with Policy and Procedure Memo 50, and not to exceed a maximum of \$12,000 for that period.

BE IT FURTHER RESOLVED that the Board authorize Ms. Jaime Monic, Executive Director, to execute such contract for approval through the Office of State Procurement.

BE IT FURTHER RESOLVED, that this Resolution and proposed contract described herein be submitted to the Attorney General for the State of Louisiana for approval.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

The resolution having been submitted to a vote, the vote thereon was as follows:

The resolution having been submitted to a vote, passed by unanimous roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely, Harness

c. **LEGAL (General/Hearing Officer) – Department of Justice, Attorney General’s Office** – Ms. Monic reported that we will not be able to enter this contract if we use the AG’s office for OLRC Review. This contract is primarily utilized for hearing officer and backup General Counsel. Consideration to continue to utilize the attorney general was tabled pending consideration of a contract with the Attorney General’s Occupational Licensing Review division for review of rulemaking and actions involving anti-trust.

d. **COMPLAINTS COORDINATOR 2 – Mark P. Vigen, Ph.D.** - The Board reviewed and discussed continuing a contract with Mark P. Vigen, Ph.D. Following discussion Dr. Gormanous moved for the adoption of the following resolution:

WHEREAS the Board is authorized under R.S. 37:2353.C(2) to “Employ, within the limits of funds received by the Board, ...general legal counsel, or other personnel necessary for the proper performance of work under this Chapter”; and

WHEREAS the Board conducts hearings on complaints, cause the prosecution and enjoinder of all persons in violation of Title 37: Chapter 28 in order to safeguard life, health, property and the public welfare of this state and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology; and

WHEREAS the nature of the functions performed by the Board require the continuing services of a COMPLAINTS COORDINATOR II who is a licensed psychologist, with experience in forensics, to review complaints and direct the investigation of complaints; and

WHEREAS potential conflicts of interest may arise, the Board requires more than one individual to serve in this role; and

WHEREAS the Mark P. Vigen, Ph.D. has been found to be qualified for this position and previously contracted with Board to provide these services to the satisfaction of the Board;

THEREFORE, BE IT RESOLVED that the Board contract with Mark P. Vigen, Ph.D. to provide services as Complaints Coordinator II, for a fiscal year beginning July 1, 2022, and ending June 30, 2023, for an amount not to exceed a maximum of \$5,000.

The contract to commence at the following rates of pay:

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\$100 per hour, payable upon completion of a review of a Request for Investigation, with a preliminary and final recommendation to the Board, such review shall not exceed \$300 per case.

\$100 per hour, payable upon completion of a review/proof of an Administrative Complaint pleading, not to exceed \$100.

\$100 per hour for all meetings, including training and meetings with attorneys, investigator, executive director, board, and preliminary hearings. Travel and lodging may be reimbursed, if pre-approved/pre-authorized by the Executive Director. However, travel and other allowable expenses shall be reimbursed in accordance with the Division of Administration State General Travel Regulations, within the limits established for State Employees as defined in Division of Administration Policy and Procedure Memorandum No. 49. All out-of-state travel will be subject to prior approval by the Executive Director of the agency or his/her designee.

BE IT FURTHER RESOLVED that the Board authorize Ms. Jaime Monic, Executive Director, to execute such contract for approval through the Office of State Procurement.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

The resolution having been submitted to a vote, passed by unanimous roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely, Harness

- e. **INVESTIGATOR – Statewide Surveillance & Investigation, LLC (Tony McCoy/Henry Richardson)** - The Board reviewed and discussed continuing a contract with Tony McCoy d/b/a Statewide Surveillance & Investigations. Following discussion Dr. Gormanous moved for the adoption of the following resolution:

WHEREAS the Board is authorized under R.S. 37:2353.C(2) to “Employ, within the limits of funds received by the Board, ...general legal counsel, or other personnel necessary for the proper performance of work under this Chapter”; and

WHEREAS the Board conducts hearings on complaints, cause the prosecution and enjoinder of all persons in violation of Title 37: Chapter 28 in order to safeguard life, health, property and the public welfare of this state and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology; and

WHEREAS the nature of the functions performed by the Board require the continuing services of a Licensed Private Investigator to fulfill this function; and

WHEREAS Statewide Surveillance & Investigations provides the services of Licensed Private Investigators who are uniquely qualified for this position and have previously contracted with Board to provide investigative services to Board to their satisfaction; and

THEREFORE BE IT RESOLVED that the Board contract with Statewide Surveillance & Investigations for an amount not to exceed \$12,000, to provide investigatory services beginning July 1, 2022, and ending June 30, 2023. The contract to commence at the following rates of pay: \$60 per hour for investigative work; Travel and lodging may be reimbursed, if pre-approved/pre-authorized by the Executive Director. However, travel and other allowable expenses shall be reimbursed in accordance with the Division of Administration State General Travel Regulations, within the limits established for State Employees as defined in Division of Administration Policy and Procedure Memorandum No. 49. All out-of-state travel will be subject to prior approval by the Executive Director or his/her designee.

BE IT FURTHER RESOLVED that the Board authorize Ms. Jaime Monic, Executive Director, to execute such contract for approval through the Office of State Procurement.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

The resolution having been submitted to a vote, passed by unanimous roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely, Harness

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- f. **ACCOUNTANT – Valerie Dominique, CPA** - The Board reviewed and discussed continuing a contract with **Valerie Dominique**. Following discussion Dr. Gormanous moved for the adoption of the following resolution:

WHEREAS the Board is authorized under R.S. 37:2353.C(2) to “Employ, within the limits of funds received by the Board, ...general legal counsel, or other personnel necessary for the proper performance of work under this Chapter”; and

WHEREAS the Board is authorized under R.S. 37:2353.G to be “...financially self-sufficient...receive no state funds through appropriation or otherwise and shall not expend any such state funds...” and is further authorized to collect fees under R.S. 37:2354 et al which “...shall be paid into the treasure of the State Board of Examiners of Psychologist and may be expended by the board without appropriation for costs of administration and other expenses, and any surplus at the end of a fiscal year or a biennium may be retained by the board for future expenditures and the board is not required to pay any such surplus into the general fund of the state of Louisiana.”; and

WHEREAS the nature of the functions performed by the Board require the services of a Certified Public Accountant to fulfill this function; and

WHEREAS Valerie Dominique has been found to be qualified for this position and has previously contracted with Board to provide accounting services to Board to their satisfaction.

THEREFORE BE IT RESOLVED that the Board contract the services of Valerie Dominique, Certified Public Accountant in an amount not to exceed \$6,000, to furnish general accounting services, including but not limited to: assist with providing information for the annual compilation; prepare monthly financial reports including: General Ledger, Profit and Loss (budget vs. actual) FY to date, Balance Sheet, and a financial status report; prepare all federal, state and local tax reports; and prepare other financial reports/documents for government agencies, as needed, upon request of the Executive Director for the fiscal year beginning July 1, 2022, and ending June 30, 2023. The contract to commence at the following rates of pay: \$60 per hour for accounting services, payable on a monthly basis and upon receipt of an itemized statement of services performed.

BE IT FURTHER RESOLVED that the Board authorize Ms. Jaime Monic, Executive Director, to execute such contract for approval through the Office of State Procurement.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

The resolution having been submitted to a vote, passed by unanimous roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely, Harness

- g. **INFORMATION/TECHNOLOGY – Sparkhound** – Ms. Monic reported that Sparkhound had not yet provided a quote for consideration. This matter was tabled.
12. **Rulemaking (Updates and Action Items)**: Ms. Monic prepared a red-lined draft of the proposed revisions to Chapter 3: Training Requirements, Chapter 6: Fees, Chapter 7: Supervision Requirements, Chapter NEW: Telepsychology and Telesupervision, Chapter 8: Continuing Professional Development, Chapter 9: Licenses (Emeritus), Chapter 15: Complaint Adjudication process, Chapter 17: Practice of Psychology/Testing (technical amendment), Chapter 19: Public Information (petitions to the board), Chapter 40: LSSP Ethics, Chapter 42: LSSP CPD Requirements. Additional changes were applied.

Additionally, draft revisions to Chapter 11: Assistants to Psychologists (registration), as prepared by the Ad Hoc Registration of Assistants rulemaking workgroup were presented to the Board for review and discussion. Dr. Koren Boggs was present for the discussion.

Following review and discussion, Dr. Moore moved to affirm the drafts and move forward with a legal review by Attorney Amy Lowe; and begin the rulemaking process. The Board discussed the motion, the motion

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passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.

2022 Regular Legislative Session – The Board briefly discussed the 2022 Regular Legislative Session. Dr. Gormanous moved that Ms. Monic and 2 members of the Legislative Committee be empowered to provide information and education to legislators on issues surrounding legislation that would impact the Board’s ability to carry out its mission. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.

Additionally, Ms. Monic requested an *all-hands-on-deck* approach to watching legislation. Dr. Gibson suggested dividing the legislative watch among board members as follows:

HB 81 EMERSON – Occupational Licensing Review Commission HB143 BUTLER – Development and implementation by state agencies of policies, training, and reporting relative to compliance with requirements of the ADA HB 145 EDMONSTON – Provides relative to rule making procedure	G. Gibson
HB 299 AMEDEE – Provides and exception to the Open Meetings Law HB 555 CHARLES OWEN – Provides relative to occupational licenses (fast-track) HB 597 FREEMAN – Provides relative to occupational licensing (rules)	G. Gormanous
HB 639 PRESSLY -Provides relative to occupational licensing for workers with criminal histories (See also SB 303) SB 34 MILLS – Allows advisory committees of LSBME to meet using electronic platforms. SB 67 MILLS – Provides for the reorganization and modernization of the APA (rules/legislation)	M. Moore
SB 106 LUNEAU – Provides relative to disciplinary proceedings by a professional or occupational board or commission SB 183 MILLS – Provides relative to transparency in the application process for any state-issued license or permit (additional work for board, tracking and reporting) SB 303 FOIL – see HB 639	S. Sam
SB 228 – Public records Healthcare rights bills [HB 54, 117, 253, 479] [SB 1, 2, 11, 21, 29, 58] HB 390 WRIGHT – Provides relative to rules adopted under the Admin. Procedures Act HB 666 WRIGHT – Provides relative to adjudications and judicial review of adjudications	S. Harness

EXECUTIVE SESSION WITH ATTORNEY: Legal Issues and Strategy [LSA-R.S.42.17.A(1), A(4), A(10), and 44:4.1] – **Attorney-Client Privilege** - Ms. Monic reported that Amy Groves Lowe communicated with her that she was still at a hearing and would not be available to attend the LSBEP Board Meeting today. Dr. Gormanous stated that he believed the executive session items could be discussed without Ms. Lowe present. Dr. Gormanous offered a motion to enter Executive Session. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.

Dr. Sam moved to exit Executive Session to enter the following:

- a. **Supervision by Medical Psychologists** – Dr. Gormanous moved to rescind his motion of February 18, 2022, with respect to collaboratively addressing issues with Medical Psychologists and that the board operate as they have in the past. The Board discussed the motion. This motion was rejected.

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Dr. Gormanous offered a second motion to rescind his motion of February 18, 2022, with respect to legislation. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.

Request for Accommodations under ADA – Dr. Gormanous moved that the LSBEP empower the Executive Director and Board Chair the authority to grant reasonable accommodations under the Americans with Disabilities Act. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.

Proprietary EPPP Issues – Dr. Gormanous moved that the board post policies, procedures, and processes with regard to infectious disease mitigation on the board website, subject to General Counsel Review. The Board discussed the motion, the motion passed by roll call vote as follows: In favor: (4) Gibson, Gormanous, Moore, Sam; Against: (0); Abstained: (0); Absent: (2) McNeely and Harness.

All business having been considered, the meeting adjourned at 5:23 p.m.

LEGAL NOTICES

LA R.S. 42:14.D. Public comments** – In accordance with LA R.S. 42:14.D., the LSBEP shall allow public comments at any point in the meeting prior to action on an agenda item upon which a vote is to be taken. Individuals who wish to comment on a matter must sign in and state their intent to comment on a matter.

La. R.S. 44:33.1 - In compliance with La. R.S. 44:33.1, the LSBEP hereby gives notice that information submitted to the LSBEP may become public record pursuant to the provisions of Louisiana Public Records Law, La. R.S. 44:1, et seq.

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