

**Louisiana State Board of Examiners of Psychologists
4334 S. Sherwood Forest Blvd., Suite #C-150, Baton Rouge, LA 70816**

**LONG RANGE PLANNING
BOARD MEETING MINUTES
Thursday, January 15, 2026 and
Friday, January 16, 2026**

Day 1: Thursday, January 15, 2026

CALL TO ORDER

Board Members Present: Matthew Holcomb, Ph.D., Shawanda Woods-Smith, Psy.D., Marc Zimmermann, Ph.D., and Adrienne Brennan, Ph.D. A quorum being present, the meeting was called to order by Matthew Holcomb, Chair at 9:03 a.m.

Dr. T. Shavaun Sam joined the meeting at Noon.

Board Members Absent: none

Staff Present: Executive Director, Jaime T. Monic, Administrative Assistant, Jalyne Brown, and Executive Counsel Prosecuting Attorney, Courtney Newton

Guests - in person: Sarah Fletcher, Jesse Lambert, Michelle Moore, Cynthia Lindsay, Shannae Harness, Chanelle Batiste, Katherine Chenier, Kelley Pursell, George Hebert, Kelley Pears

Guests - virtually: John Simoneaux, Kim VanGeffen

DECLARATION OF PURPOSE

Dr. Holcomb read the mission statement as follows, *"It is hereby declared that the creation of a state board of examiners of psychologists is necessary in order to safeguard life, health, property, and the public welfare of this state, and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology."*

REVIEW AND APPROVAL OF AGENDA

Motion: Dr. Woods-Smith moved to approve the agenda as posted. Dr. Holcomb called for discussion and comments; hearing none, the motion was put to a vote.

Roll Call Vote: Woods-Smith – Yes, Zimmermann - Yes, Brennan – Yes, , Holcomb – Yes

Motion Passed.

CHAIR'S INTRODUCTION TO LONG-RANGE PLANNING TOPICS:

Dr. Holcomb introduced the Long Range Planning session topics for Group A (Disciplinary/Complaints) and Group B (Licensing and Assessments), and explained the outlines that were provided to participants are tools to guide group discussion. Following group discussion, the groups will be able to present summary findings and recommendations to the Board for consideration.

Motion: At approximately 9:45 a.m., Dr. Woods-Smith moved to recess for workgroups and awards luncheon to recognize the service of Dr. Shannae N. Harness, Ph.D. as a Board Member from July 1, 2020 - October 16, 2025 and Chair from July 19, 2024 - July 17, 2025; Dr. George Hebert, Ph.D. for his service on the Licensed Specialist in School Psychology Committee from July 1, 2018 - January 17, 2025; and Katherine Chenier, Ph.D. for her service on the Licensed Specialist in School Psychology Committee from July 1, 2023 - June 30, 2025.

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Dr. Holcomb called for discussion and comments; hearing none, the motion was put to a vote.

Roll Call Vote: Woods-Smith – Yes, Zimmermann - Yes, Brennan – Yes, Holcomb – Yes

Motion Passed.

OPEN MEETING RESUMED

Dr. Holcomb called the meeting back to order at 1:00 P.M.

DISCUSSION:

1. LRP Group Reports and Discussion. Dr. Holcomb invited summary reports and discussion from each workgroup.

Group A: Participants included: Shawanda Woods-Smith, Adrienne Brennan, Jesse Lambert and Courtney Newton.

Dr. Woods-Smith and Ms. Newton reported on the discussion of Group A, considering the nature of the current enforcement framework which today is solely disciplinary, even to enforce an administrative oversight. The workgroup reviewed the reporting requirements of the National Practitioner Data Bank (NPDB), related to fines and found that there are two types of administrative fines that must be reported to the NPDB: 1. administrative fines that are considered adverse actions. 2. fines taken in conjunction with or as a result of formal proceedings. The workgroup concluded that the Board could resolve certain matters as administrative/non-disciplinary actions when the nature of the violation is not willful and/or administrative in nature and impose fines. Statutory authority would be required for the board to impose fines. The workgroup identified areas where the enforcement model could be amended to incorporate fines as follows:

1. Conditions to consider:

- a. putting a cap on fines to avoid stacking, e.g. if there were a per day penalty
- b. language to ensure that when a matter goes beyond administrative, the fine applies to disciplinary action in addition to reimbursable expenses currently allocated.

2. Recommendations:

Compliance Area	Current Rule Citation (LAC 46:LXIII)	Nature of Requirement / Violation (mandatory/administrative/potential for harm to client/insurance/other liability)	Suitability for Administrative resolution/fine
Timeliness and completeness of supervision reports and related documentation	§§701–711 Supervised Practice (including §709(E))	no recommendation	
Timely notification to the Board of changes in supervision status for Provisional Licensees	§709 Conduct of Supervision (E)	Current rule: Termination of supervision, required to be reported within 7 days by both supervisor and supervisee. Potential harm.	Yes, \$50 after deadline up to 60 days.
Requests for Board approval related to telesupervision	§702 Definitions (Continuing	No deadline in current rule. Potential for harm.	Yes, \$50 up to 30 days.

Compliance Area	Current Rule Citation (LAC 46:LXIII)	Nature of Requirement / Violation (mandatory/administrative/potential for harm to client/insurance/other liability)	Suitability for Administrative resolution/fine
exceptions	Professional Supervision); §707 Amount of Supervisory Contact		
Continuing professional development (CPD) reporting, documentation maintenance, and renewal timing	§813 Noncompliance; §815 Reinstatement	Current: Deadline to complete CE is June 30. Deadline to report completed CE is July 31. Automatic extensions granted during renewal for incomplete CE is \$25 to avoid lapse. Creates additional administrative follow up to audit CE to ensure activities are completed.	Yes, within 30 days. After August 31. \$150/reinstatement
License renewal	§900 License Renewal; §901 Reinstatement	Continued practice after lapse. Potential for harm	Yes, \$100
Maintenance of current contact information with the Board	§904 Contact Information	Current requirement is notification to board within 30 days.	Yes, \$50
Timeliness of registration or renewal for Assistants to a Psychologist (ATAP)	§§1101–1109 (including §1107 Denial, Revocation, or Lapse; §1109 Exceptions)	Current requirement is “Upon, or pending, employment of an ATAP, but prior to assisting in psychological duties,...”. Potential for harm.	Yes, \$50 per ATAP. Fine to primary supervisor.
Timely notification to the Board of changes in supervision status for ATAPs	§1103 Responsibilities of Supervisors	Current requirement is notification to board within 10 days of discontinuation/termination. Potential for harm.	Yes, \$50
Accuracy and timeliness of ATAP registration under the approved supervisor	§1105 Special Considerations; §1107 Denial, Revocation, or Lapse		(disciplinary fine) up to 30 days \$100
Administrative lapses related to ATAP registration, renewal timing, or supervisor updates	§§1107–1109 Assistants to Psychologists	Continued practice after lapse; potential for harm.	(disciplinary fine)
Advertising practices, use of professional titles, and record	§§1303–1321 Ethical Standards		No recommendation

Compliance Area	Current Rule Citation (LAC 46:LXIII)	Nature of Requirement / Violation (mandatory/administrative/potential for harm to client/insurance/other liability)	Suitability for Administrative resolution/fine
maintenance where no patient harm is alleged	(including §§1311, 1313, 1707)		
Timeliness of cooperation with administrative or record-related requests	§§1505–1513 Disciplinary Procedures		No recommendation
Specialty registration status and appropriate use of specialty titles	§§1709–1711 Specialty Registration		No recommendation
Public display of licensure credentials	§1901 Public Display of License	Current requirement is for licensee to notify the board within 30 days.	No recommendation
Timeliness and maintenance of Financial Disclosure of Interest forms where no conflict is identified	§§2105–2117 Financial Disclosure		No recommendation
Other minor administrative or technical compliance matters	To be determined		No recommendation

Group B: Participants included: Marc Zimmermann, Michelle Moore, Chanelle Batiste, Shannae Harness, Cynthia Lindsay, and Jaime Monic

Dr. Kelley Pears and Dr. Michelle Moore reported on the discussion of Group B, which focused on requirements for licensure as a Licensed Psychologist. The group compared the requirements listed in the Steps Toward Licensure guide to statutory requirements and considered opportunities to streamline application processing. The group considered the fact that the application process is primarily applicant driven; that alternate pathways and waivers exist for expedited licensure for certain populations; and that national requirements and practice privileges available to Louisiana Licensed Psychologists vary, so comparing requirements to other jurisdictions would not be an apples-to-apples comparison. Examples discussed included prescriptive authority, advanced clinical privileges such as the Psychologist Emergency Certificate. However, the following areas were identified for further consideration:

a. Examination - The Board uses the EPPP which passing score is a minimum scaled score of 500. This is currently the nationally accepted minimum standard for entry into the profession. No recommendation was made to lower this score. However, the Texas Board of Examiners of Psychologists (TSBEP) is developing a licensing examination to assess knowledge, and potentially skill. If TSBEP is successful, the Board could consider the alternate examination. Mobility would be a consideration if this alternative was not recognized nationally.

b. Doctoral Programs - Most states require APA accredited programs only. Louisiana allows equivalency.

c. Postdoctoral Training requirements vary among states from 0 - 2000 hours. Louisiana has a statutory requirement for 2 years of supervision (4,000 hours), and allows one of the 2 years to be an internship with all other experience being postdoctoral.

d. Oral Examination - Most states have eliminated the oral examination. Louisiana requires an Oral examination as its statutorily required skill assessment. No current alternative exists. However, upon the release of ASPPB's revised/combined EPPP to incorporate a skills assessment, the Board would have an alternative assessment to consider, which if adopted, could reduce application processing times by eliminating the oral examination.

The group discussed the recognition of specialties by the Board and the steps the Board has taken to categorize specialty areas into Health Service Psychology and General Applied Psychology. Registration of the specialty remains optional and there was no recommendation to remove the option.

2. Self-Nomination Results/Election Dates - Dr. Holcomb opened the matter for discussion. Director Monic reported that the board received one Self-Nomination and provided the nomination to Dr. Holcomb to be opened and read into the record. Dr. Holcomb read the self-nomination of Dr. Jesse Lambert into the record.

Ms. Monic explained that, with one nominee, the Board may proceed with the election process; however, the election must remain open for a period of thirty (30) days, and policy requires that the results be reported publicly at the next regularly scheduled Board meeting and provided to the Louisiana Psychological Association (LPA) for inclusion in its report to the Governor's Office.

Dr. Holcomb called for further questions or discussion. Hearing none, Dr. Holcomb directed the Executive Director to proceed in accordance with Board policy.

COMMITTEE AND LIAISON REPORTS

Reports were received from Committee representatives as follows:

1. **LSSP Committee Report** - Ms. Kelley Pursell and Dr. Sarah Fletcher presented on behalf of the LSSP Committee. They provided a summary of work the Committee had accomplished over the prior year, and reported on current issues the Committee is actively watching. The Board Members took the opportunity to thank the LSSP Committee volunteers for their service and dedication.
2. **Executive Committee** – Ms. Monic reported on board operations as follows:

Meetings - The Licensed Specialist in School Psychology (LSSP) Committee met on December 3, 2025.

Projects Completed - The paper application for Licensed Psychological Associate (LPA) became available on January 8, 2026; and the Board-sponsored continuing professional development activity, *Ethics in Practice: Understanding the Complaint Process and Common Ethical Issues*, is live.

Current and Ongoing Projects

- **Rulemaking** - Chapter 8 and Chapter 40: Continuing education requirements;

Chapter 1: Removal of the limitation on attempts to pass the Examination for Professional Practice in Psychology (EPPP)

- **Web Accessibility Compliance** - Staff continues updating paper forms to meet WCAG 2.1 Level AA standards in compliance with Louisiana Title 4, Part V, Chapter 61 (PPM 74) and applicable federal requirements, with completion targeted by April 24, 2026.
- **Request to present** at the Louisiana Department of Health, Healthcare Workforce Mini Summit on February 3, 2026 @ 1:55 P.M.
- **New Applications Received** -

License Type	Nov	Dec	Total
Licensed Psychologist (LP)	3	2	5
LP Reciprocity	2	4	6
Temporary Registration	2	2	4
Licensed Specialist in School Psychology (LSSP)	5	1	6
Provisional Licensed Psychologist	0	0	0
Reinstatement Applications	0	0	0
Totals	12	9	21

Board Vacancy - The public member position remains vacant. Elections will open in February for the upcoming professional vacancy.

Litigation / Legal Matters - Ms. Amy Lowe will attend the January 16, 2026, Board meeting to conduct the Board's annual antitrust training and to meet with the Board in Executive Session regarding pending litigation and legal strategy.

The Board discussed the presentation to LDH, Healthcare Workforce Mini Summit and determined that Ms. Monic would be in the best position to present given the topic and Board Member availability.

3. Finance Committee -

MONTHLY FINANCIAL REPORT

Date Report Prepared: 1/12/2026

Name of Preparer: Jaime T. Monic

REPORTING PERIOD: July 31, 2025 – December 31, 2025

This report summarizes the Board's financial information. The narrative and analysis are provided for Board discussion and do not replace the financial statements prepared by the Board's CPA.

Summary

For the first six months of FY 2025–26, total income for the period was **\$370,069.00**, compared to a total budget of **\$431,074.13**. Total expenses for the period were **\$264,087.53**, compared to a total budget of **\$556,126.42**.

The Board remains in a stable financial position at mid-fiscal year. Variances between actual and budgeted income amounts are primarily attributable to the timing of revenue collections and planned expenditures that are expected to occur later in the fiscal year.

Budget vs. Actual Overview

Income **Actual** \$370,069.00 **Budgeted** \$431,074.13 **Trends / Notes** Six months into FY 2025–26, total income is slightly higher compared to the same period last fiscal year.

Expenses **Actual** \$264,087.53 **Budgeted** \$556,758.00 **Trends / Notes** Overall expenses remain at or below budgeted levels, though approximately \$30,000 higher compared to last fiscal year.

Income Summary	November	December	FY 2025–26 YTD
Monthly Income	\$8,454.23	\$6,018.83	\$370,069.00
Monthly Expense	(\$30,479.40)	(\$27,123.07)	(\$264,087.53)
Net Income	(\$22,025.17)	(\$21,104.24)	\$105,981.47

Cash Position - The Board began FY 2025–26 with a fund balance of **\$96,400.00**. As of December 31, 2025, cash on hand totaled **\$201,132.11**, with an additional **\$2,473.92 in receivables**. This total does not include debt owed to the Board in matters older than 91 days.

Outlook and Operational Notes - The Application for Licensed Psychological Associate and the Board's new on-demand continuing education activity are now live, and the Board is expected to begin recognizing revenue from these sources during the remainder of the fiscal year. There are six months remaining in FY 2025–26. While the Board has met its major rulemaking objectives, several smaller revisions remain pending. Due to pending legal matters, legal expenses are anticipated to be higher than usual during the second half of the fiscal year.

Board Strategy Recommendations

- Consider new processes and procedures in response to Legislative Performance Audit recommendations, including administrative mechanisms to enforce regulatory compliance if legislatively authorized.
- Complete remaining rulemaking initiatives.
- Budget for the future implementation of the Licensed Psychological Associate program within the online licensing management system.
- Consider establishing a reserve target sufficient to cover deferred liabilities, unexpected expenses (e.g., hearings, litigation, major technology needs, relocation), and **three to six months of operating expenses**; and adopting policy guidelines governing the use of reserves, including conditions for Board approval and a plan to replenish reserve balances after use.

4. **Complaints Committee** - Ms. Newton presented the following Compliance Report:

COMPLIANCE REPORT

Date Report Prepared: **January 14, 2026**

Name of Preparer: **Courtney P. Newton, No. 29373**

Reporting Period: **11/20/2025– 01/07/2026**

CURRENT:

- Total number of Complaints Received in FY 24-25: **37**
- Total number of Complaints Received in **FY 25-26: 31**
- Total number of Requests for Investigation (RFI) received since last report: **5**
 - Board-initiated RFI's since last report included in total RFI's above: 1
(Board Receipt of Info, Anonymous, and Rap Back)
- Total number of open matters: **39**
 - **0** are informal resolutions still under monitoring
 - **0** Consent Orders
 - **0** IPPA
 - **39** are active Investigations
 - **1** from FY 21-22
 - **4** from FY 22-23
 - **4** from FY 23-24

- 15 from FY 24-25
- 15 from FY 25-26
- Monitoring: 0
- Closed Last Meeting: 15
- Board Consideration: 12

STATISTICS OF OPEN MATTERS:

- Non-Psychologists: 13
- Impaired: 5
- Forensic: 11
- Boundaries/Sexual Misconduct: 2
- Supervision / ATAP: 2
- Applicant/Provisional Licensee: 2

UPCOMING:

- Formal hearings scheduled: **P23-24-08C**

5. **Continuing Professional Development Committee** – Dr. Sam reported the committee continues to receive and review applications from psychologists and sponsors to request preapproval for continuing education.
6. **Jurisprudence Examination Committee** – Dr. Woods-Smith reported that the jurisprudence examination for Licensed Psychological Associate is drafted and docketed for review on January 16, 2026.
7. **Legislative Oversight Committee** – Dr. Holcomb reported that the 2026 Regular Legislation Session opens in April and there are some potential major bills that will come before the legislature where the Board may provide education.
8. **Liaison to Professional Organizations** – Dr. Holcomb reported that he was invited and attended a meeting of the Louisiana Psychological Association where they discussed the upcoming legislative session.
9. **Long Range Planning Committee** – No report.
10. **Oral Examination Committee**– Dr. Woods-Smith reported that Oral Examinations continue to be scheduled and conducted; there have been no new discussions regarding the Board’s intent to continue oral examinations.
11. **Public and Professional Outreach Committee** – Dr. Holcomb reported invitations to present at LPA and others. The Board discussed the LPA presentation and Dr. Holcomb agreed to present at their upcoming conference in April.
12. **Supervision and Credentials Committee** – Dr. Sam reported that the review process is going smoothly and that the addition of online portal has been helpful. She has been looking at standardizing language for use in the portal which will be discussed Friday, January 16, 2026.

CONSENT AGENDA REVIEW LOG (11/17/2025 – 1/9/2026)

Dr. Holcomb called for the review and consideration of item removal from the Consent Agenda. Dr. Sam raised a question about the correctness of the review for Ashley Jefferson. Staff conducted a brief review of records and confirmed that the information was correct in the Consent Agenda.

Dr. Sam read aloud the Consent Agenda Items for affirmation, ratification, adoption, approval, and/or conferral as follows:

a. Minutes (Approval):

November 21, 2025

b. Financial Statements Received (Affirm and Ratify):

Monthly Financials: General Ledger, Balance Sheet, Budget vs. Actual, Profit & Loss for the months of August, September, October and November 2025

c. Temporary Registrations Approved (Affirm and Ratify):

Name	State of Residence	Reviewer	Date of review/Result
O'Brien, Michael	Massachusetts	J. Monic	11/18/2025 – Approved
Stanfill, Michael Lee	Washington	J. Monic	12/10/2025 – Approved
Sexton, Sarah Faith Shelton	Kentucky	J. Monic	1/5/2026 – Approved
Singer, Raymond	New York	J. Monic	1/5/2026 – Approved
Cassil, Amanda	California	J. Monic	1/9/2026 – Approved
Huyser, Bruce	North Carolina	J. Monic	1/9/2026 - Approved

d. Supervised Practice Plan (Affirm and Ratify):

Applicant	Supervisor	Reviewer	Date of review/Result
Jefferson, Ashley	Marc Zimmermann	S. Sam	11/25/2025 Approved
Ridgdell, Kristen	Katie Ard	M. Zimmermann	12/1/2025 Approved

e. Candidacy Status and issued Provisional Licensure (eligible for EPPP/affirm and ratify):

Candidate	Supervisor	Reviewer	Date of review/Result
Dupre, Allison	Franziska NoackLesage	M. Zimmermann	12/4/2025 Approved/Invited to EPPP
Pucci, Gabriella	Allison Smith	S. Sam	12/11/2025 Approved/Invited to EPPP

f. Candidacy Status (eligible for EPPP) (Affirm and Ratify):

Candidate	Reviewer	Date of review/Result
Lown, Elizabeth	S. Sam	12/10/2025 Invite to EPPP

g. Oral Examination Scheduling (Affirm and Ratify):

Candidate	Reviewer	Date of review/Result
Gaubert Haley, Paige	M. Zimmermann	12/4/2025 Invite for Oral Exam
May, Andrew	M. Zimmermann	1/6/2026 Invite for Oral Exam

h. Reciprocity for Face to Face Scheduling (Affirm and Ratify):

Candidate	Reviewer	Date of review/Result
Strait, Jacquelyn	S. Sam	11/19/2025 Invite for Face to Face
Glosch, Caryn	M. Zimmermann	12/4/2025 Invite for Face to Face

i. License Reinstatements for Board conferral:

Name	Reviewer	Date of review/Result
None		

j. Continuing Education (Affirm and Ratify):

Name	Review Type	Reviewer	Date of review/Result
Sterling, Heather	Licensee Request	M. Zimmermann	10/29/2025 – Approved

k. Respecializations of Licensed Psychologists:

Name	Respecialization Area	Reviewer	Date of review/Result
None			

l. LSSP Committee Recommendation for Licensure:

Name	Reviewer	Date of review/Result
Poole, Sonya	Kelley Pursell	12/3/2025 Recommendation to Board for Licensure
Rogers, Jesse	Kelley Pursell	12/3/2025 Recommendation to Board for Licensure
Ezernack, Emily	Kelley Pursell	12/3/2025 Recommendation to Board for Licensure
Dennis, Ariel	J. Monic/M. Holcomb	12/12/2025 Endorsement Licensure Approved

o. Application for Registration of an Assistant to a Psychologist:

Primary Supervisor	ATAP NAME	Additional Supervisor	Date of review/Reviewer/Result
Paul, Danielle	Rachel Maria Exe	N/A	11/18/2025 Approved J. Monic
Paul, Danielle	Eroctonya Clemons	N/A	11/18/2025 Approved J. Monic
Paul, Danielle	Victoria Butler	N/A	11/18/2025 Approved J. Monic
Paul, Danielle	Lauren Keller	N/A	11/18/2025 Approved J. Monic
Paul, Danielle	Arthur Nalle	N/A	11/24/2025 Approved J. Monic

**** FILE REVIEWS:** All file reviews are conducted independently.

Motion: Dr. Sam moved to approve the Consent Agenda as read with correction to the date of review for Caryn Glosch and Amanda Cassil. The Board discussed the motion. Dr. Holcomb called for public comments.

Roll Call Vote: Sam – Yes; Woods-Smith – Yes; Zimmermann – Yes; Brennan - Yes; Holcomb – Yes

Motion Passed.

Motion: At approximately 1:58 p.m., Dr. Zimmermann moved to recess until Friday, January 16, 2026. The Board discussed the motion. Dr. Holcomb called for public comments.

Roll Call Vote: Sam – Yes; Woods-Smith – Yes; Zimmermann – Yes; Brennan - Yes; Holcomb – Yes
Motion Passed.

Day 2: Friday, January 16, 2026

CALL TO ORDER

Board Members Present: Matthew Holcomb, Ph.D., Shawanda Woods-Smith, Psy.D., Marc Zimmermann, Ph.D., and Adrienne Brennan, Ph.D. A quorum being present, the meeting was called to order by Dr. Matthew Holcomb at 8:45 a.m. Dr. T. Shavaun Sam joined the meeting shortly thereafter.

Board Members Absent: none

Staff Present: Executive Director, Jaime T. Monic, Administrative Assistant, Jalyne Brown, General Counsel, Amy Groves Lowe, and Executive Counsel, Prosecuting Attorney, Courtney Newton.

Guests - in person: Kelley Pears

Guests - virtually: Kim VanGeffen

DECLARATION OF PURPOSE

Dr. Holcomb read the mission statement as follows, *“It is hereby declared that the creation of a state board of examiners of psychologists is necessary in order to safeguard life, health, property, and the public welfare of this state, and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology.”*

REVIEW AND APPROVAL OF AGENDA

Motion: Dr. Zimmermann moved to approve the agenda as posted. Dr. Holcomb called for discussion and comments; hearing none, the motion was put to a vote.

Roll Call Vote: Woods-Smith – Yes, Zimmermann - Yes, Brennan – Yes, Holcomb – Yes

Motion Passed.

EXECUTIVE SESSION:

Motion: Dr. Zimmermann moved to enter Executive Session pursuant to LSA-R.S. 42:17.A(1), A(2) and Attorney-Client Privilege, to conduct oral examinations and meet with Attorney Amy Groves Lowe on litigation and complaint matters as docketed. The Board discussed the motion. Dr. Holcomb called for public comments.

Time: approximately 8:55 a.m.

Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Brennan – Yes, Holcomb – Yes

Motion Passed.

OPEN MEETING RESUMED

Motion: Dr. Woods-Smith moved to exit Executive Session and open the meeting. The Board discussed the motion. Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Brennan – Yes, Holcomb – Yes

Time: 11:30 a.m.

Motion Passed.

Attorney Amy Lowe provided annual Anti-Trust Training to staff and board member related to roles and anti-trust issues that come up in investigating matters concerning the unauthorized practice of psychology by unlicensed individuals and other areas where anti-trust matters could arise.

In the matter Kevin J. Bianchini, Ph.D. vs. Louisiana State Board of Examiners of Psychologists. 19th JDC, Suit No. C-765447, Div. C., Ms. Lowe reported that Judge Hines issued a ruling of no cause of action against the board, and dismissed in the matter.

1. ORAL EXAMINATION MOTIONS

Caryn E. Glosch, Ph.D. – appeared before Board Members, Drs. Holcomb and Zimmermann for licensure via reciprocity. The Board discussed Dr. Glosch’s performance and qualifications in executive session.

Motion: Finding that Dr. Glosch met the requirements for licensure, Dr. Holcomb moved to grant Dr. Glosch a license to practice psychology in Louisiana with a declared specialty in Clinical Psychology. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Brennan – Yes; Holcomb – Yes
Motion Passed.

Jacquelyn M. Strait, Ph.D. – appeared before Board Members, Drs. Woods-Smith and Brennan for licensure via reciprocity. The Board discussed Dr. Strait’s performance and qualifications in executive session.

Motion: Finding that Dr. Strait met the requirements for licensure, Dr. Woods-Smith moved to grant Dr. Strait a license to practice psychology in Louisiana with a declared specialty in Counseling Psychology. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Brennan – Yes; Holcomb – Yes
Motion Passed.

Allison Dornbach-Bender, Ph.D. appeared before Board Members, Drs. Holcomb and Zimmermann for oral examination. The Board discussed Dr. Dornbach-Bender’s performance and qualifications in executive session.

Motion: Finding that Dr. Dornbach-Bender met the requirements for licensure, Dr. Holcomb moved to grant Dr. Dornbach-Bender a license to practice psychology in Louisiana with a declared specialty in Clinical Psychology. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Brennan – Yes; Holcomb – Yes
Motion Passed.

d. Richard S. Carapezza, Psy.D. appeared before Board Members, Drs. Brennan and Woods-Smith for oral examination. The Board discussed Dr. Carapezza’s performance and qualifications in executive session.

Motion: Finding that Dr. Carapezza met the requirements for licensure, Dr. Brennan moved to grant Dr. Carapezza a license to practice psychology in Louisiana. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Brennan – Yes; Holcomb – Yes
Motion Passed.

e. Paige Haley Gaubert, Psy.D. appeared before Board Members, Drs. Zimmermann and Woods-Smith for oral examination. The Board discussed Dr. Gaubert's performance and qualifications in executive session.

Motion: Finding that Dr. Gaubert met the requirements for licensure, Dr. Zimmermann moved to grant Dr. Gaubert a license to practice psychology with a declared specialty in Clinical Psychology. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Brennan – Yes; Holcomb – Yes
Motion Passed.

f. Idalia Massa-Carroll, Ph.D. appeared before Board Members, Drs. Holcomb and Brennan for oral examination. The Board discussed Dr. Massa-Carroll's performance and qualifications in executive session.

Motion: Finding that Dr. Massa-Carroll met the requirements for licensure, Dr. Holcomb moved to grant Dr. Massa-Carroll a license to practice psychology. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Brennan – Yes; Holcomb – Yes
Motion Passed.

Working Lunch: 11:30 a.m. – 12:30 p.m.

EXECUTIVE SESSION:

Motion: Dr. Holcomb moved to reenter Executive Session pursuant to LSA-R.S. 42:17.A(1) & (4) to conduct file reviews, discuss complaint recommendations and review the draft jurisprudence examination for Licensed Psychological Associate. The Board discussed the motion. Dr. Holcomb called for public comments.

Time: approximately 12:30 p.m.

Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Brennan – Yes, Holcomb – Yes
Motion Passed.

OPEN MEETING RESUMED

Motion: Dr. Sam moved to open the meeting to receive motions on Executive Session items and consider items docketed for discussion.

The Board discussed the motion. Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Brennan – Yes, Holcomb – Yes

Time: approximately 3:00 p.m.

Motion Passed.

Dr. Brennan left the meeting at approximately 3:00 p.m.

EXECUTIVE SESSION MOTIONS:

2. SUPERVISION AND CREDENTIALS REVIEW COMMITTEE File Reviews [LSA-R.S. 42.17.A(1)]:

- a. **Amber L. Osborn – Applicant for LSSP** - The Board reviewed the evaluation provided by the LSSP Committee regarding her qualifications for licensure as an LSSP.
Motion: Dr. Sam moved to accept the review of the LSSP Committee and reaffirm the Board's decision of June 20, 2025, regarding the denial of this applicant. Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.
Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes
Motion Passed.
- b. **Norman Attilee – Applicant for LSSP** - The Board reviewed and accepted the withdrawal of Norman Attilee's application for Licensed Specialist in School Psychology.
- c. **Amanda Carver – Applicant for ATAP Registration** - The Board reviewed the Application for ATAP Registration of Dr. Jesse Lambert to register Ms. Amanda Carver.
Motion: Dr. Woods-Smith moved in favor of approving the registration. Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.
Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann - Yes, Holcomb – Yes
Motion Passed.

3. COMPLAINTS [LSA-R.S.42.17.A(4)]: Ms. Newton presented the following complaint matters to the Board in executive session.

- a. **P22-23-15B (Corrected to NP22-23-15B)**
Motion: Dr. Woods-Smith moved to continue investigation of NP22-23-15B. Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.
Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Holcomb – Yes
Motion Passed.
- b. **P23-24-10B**
Motion: Dr. Sam moved to dismiss Complaint No. P23-24-10B. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.
Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Holcomb – Yes
Motion Passed.
- c. **P24-25-28C**
Motion: Dr. Holcomb moved to dismiss Complaint No. P24-25-28C. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.
Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Holcomb – Yes
Motion Passed.

- d. **PL24-25-24B (Corrected to PL24-25-34B)**
Motion: Dr. Sam moved to dismiss Complaint No. PL24-25-34B with a letter of education. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.
Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Holcomb – Yes
Motion Passed.
- e. **P25-26-15C** Dr. Holcomb reported that no recommendation was made regarding P25-26-15C and the matter was not discussed.
- f. **NP25-26-03C**
Motion: Dr. Holcomb moved to continue the investigation of Complaint No. NP25-26-03C. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.
Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Holcomb – Yes
Motion Passed.
- g. **NP25-26-05C**
Motion: Dr. Zimmermann moved to dismiss Complaint No. NP25-26-05C. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.
Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Holcomb – Yes
Motion Passed.
- h. **NP25-26-20C**
Motion: Dr. Sam moved to dismiss Complaint No. NP25-26-20C. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.
Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Holcomb – Yes
Motion Passed.
- i. **NP25-26-21C**
Motion: Dr. Zimmermann moved to refer the matter to the La Board for Licensed Professional Counselors and dismiss Complaint No. NP25-26-21C. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.
Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Holcomb – Yes
Motion Passed.
- j. **NP25-26-26C**
Motion: Dr. Sam moved to refer the matter to the appropriate licensing board and dismiss Complaint No. NP25-26-26C. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.
Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Holcomb – Yes
Motion Passed.
- k. **NP25-26-27C**
Motion: Dr. Woods-Smith moved to refer the matter to the appropriate licensing board and dismiss Complaint No. NP25-26-27C. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.
Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Holcomb – Yes
Motion Passed.

- l. **NP25-26-28B** - Dr. Holcomb reported that the Board received an update regarding the investigation of this matter against a non-psychologist.
- m. **NP25-26-30C**
Motion: Dr. Holcomb moved to dismiss Complaint No. NP25-26-30C. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.
Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Holcomb – Yes
Motion Passed.
- n. **NP25-26-01C** - Dr. Holcomb reported that the Board received an update regarding the investigation of this matter against a non-psychologist.
- o. **NP25-26-12B** - Dr. Holcomb reported that the Board received an update regarding the investigation of this matter against a non-psychologist.

4. **JURISPRUDENCE EXAMINATION MOTION**

The Board reviewed and amended the Jurisprudence Examination for the Licensed Psychological Associate in executive session.

Motion: Dr. Sam moved to publish the examination with the amendments as discussed by the Board in executive sessions and further that a second review of the examination be docketed once data is available from 15 applicants. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Holcomb – Yes
Motion Passed.

GENERAL DISCUSSION/ACTION ITEMS:

1. **ASPPB:**

a. **Midyear Meeting, April 16 – 19, 2026**

Motion: Dr. Holcomb moved to approve travel and lodging for Ms. Monic and one board member to attend the ASPPB Midyear Meeting in April. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Holcomb – Yes
Motion Passed.

2. **POLICY UPDATES**

a. **ADA Compliant Website (Compliance Deadline 3/31/2026) (Content Standards, Responsibilities, Authority, Approval, Accessibility Statement)**

Motion: Dr. Holcomb moved to adopt the ADA Website Accessibility Policy as written and to affirm the responsibility for maintaining and updating content in compliance with the policy to Ms. Jaime Monic. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Holcomb – Yes
Motion Passed.

b. ADA accommodations for Applicants and Candidates for Licensure

Motion: Dr. Holcomb moved to adopt the revisions to the ADA Policy as recommended following review by General Counsel at Taylor Porter Brooks and Phillips. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Holcomb – Yes

Motion Passed.

3. Annual Delegation of Signature Authority for Contracts La R.S. 39:1595.1

Motion: Dr. Holcomb moved to reaffirm the delegation of authority to the Executive Director, Jaime Monic to sign contracts on behalf of the Board. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Holcomb – Yes

Motion Passed.

4. REVIEW LONG RANGE PLANNING TOPICS

- a. **Enforcement Framework Review: Disciplinary Actions and Administrative Penalties (all license types)**
- b. **Rule Review Executive Order JML 25-038: Chapter 15. Complaints – Disciplinary Process**
- c. **License Requirements and Application Process Efficiency (all license types)**
- d. **Rule Review Executive Order JML 25-038: Chapter 17. Specialties**
- e. **Current Trends and Potential Impact on Board Operations (Licensing and Complaints)**
 - i. **PSYPACT**
 - ii. **EPPP Combined Skill/Knowledge**
 - iii. **Uniform Licensing Act**
 - iv. **Any other identified trends relative to complaints/discipline impacting regulation.**

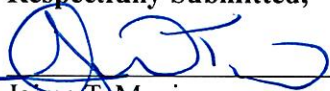
Motion: Faced with the loss of a quorum, at approximately 3:40 p.m., Dr. Zimmermann moved to table further discussion of Long Range Planning Meeting Topics until the Board's next regularly scheduled meeting on March 27, 2026, and adjourn the Long Range Planning Meeting. After opportunity for discussion of the motion, Dr. Holcomb called for public comments; hearing none, the matter was put to a vote.

Roll Call Vote: Woods-Smith – Yes, Sam – Yes, Zimmermann – Yes, Holcomb – Yes

Motion Passed.

ADJOURNED: 3:40 p.m.

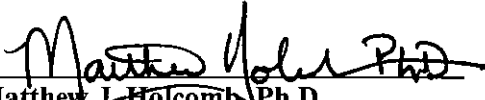
Respectfully Submitted,



Jaime T. Monic,
Executive Director

Certification of Approval:

I hereby certify that these minutes were approved by the Board of Directors at the meeting held on January 15, 2026 and January 16, 2026


Matthew J. Holcomb, Ph.D.

Chairperson

Date: March 27, 2026

LEGAL NOTICES

LA R.S. 42:14.D. Public comments – In accordance with LA R.S. 42:14.D., the LSBEP shall allow public comments at any point in the meeting prior to action on an agenda item upon which a vote is to be taken. Individuals who wish to comment on a matter must sign in and state their intent to comment on a matter.

La. R.S. 44:33.1 - In compliance with La. R.S. 44:33.1, the LSBEP hereby gives notice that information submitted to the LSBEP may become public record pursuant to the provisions of Louisiana Public Records Law, La. R.S. 44:1, et seq.