

# ***MINUTES***

**Transportation Policy Committee  
Of the  
Regional Planning Commission  
For**

**Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes**

**October 8<sup>th</sup> 2013**

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Committee Members: Chairman David Peralta, 1<sup>st</sup> Vice Chairman Mitch Landrieu (designee Cedric Grant), Treasurer John Young, Gordon Burgess, Jack Stumpf, Jacquelyn Clarkson, Ronald Carrere, Keith Hinkly, Byron Marinovich, Mike Ford, Ray Lauga, Charlie Ponstein, David Munn, Steve Stefancik, Reid Falconer, Maureen Clary, Sherri LeBas (designee: Mike Stack), Jeff Davis (designee), Larry Rase (designee: Carlton Dufrechou), V.J. St. Pierre (designee Buddy Boe), Iftikhar Ahmad (designee: Kemper Joy Schwenke) Pat Gallway (designee) Natalie Robottom, Donald Villere, Sal Longoria (designee) and Mike Cooper

Attendance: 26

Consultants: Ernest Burguieres, III, Legal Counsel

Staff: Walter Brooks, Jeffrey Roesel, Nicholas Silvey, Megan Leonard, et al

**AGENDA**

1. Consideration: Approval of the September 10, 2013 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Report on the South Tangipahoa Metropolitan Transportation Plan and Transportation Improvement Program
5. Consideration: Consultant Selection:  
Pedestrian and Bicycle Design Workshop - N.O. Regional Bike/Pedestrian Safety & Community Outreach Education Program, Phase IV (2013-14)  
RPC Project No. NBP4-Design  
Amount \$32,000
6. Consideration: Consultant Selection:  
Social Marketing and Media Campaign - N.O. Regional Bike/Pedestrian Safety & Community Outreach Education Program, Phase IV (2013-14)  
RPC Project No. NBP4-Media  
Amount \$387,250

- 7. Consideration: Consultant Selection:  
Access Management - Stage O Feasibility David Drive  
RPC Task A-6.14; FY-14 UPWP  
Amount \$80,000
- 8. Consideration: Consultant Selection:  
Pedestrian Accessibility Workshop - N.O. Regional Bike/Pedestrian Safety &  
Community Outreach Education Program, Phase IV (2013-14)  
RPC Project No. NBP4-ADA  
Amount: \$10,800
- 9. Consideration: Consultant Selection:  
Complete Streets Workshop Series - N.O. Regional Bike/Pedestrian Safety &  
Community Outreach Education Program, Phase IV (2013-14)  
RPC Project No. NBP4-CS  
Amount \$34,000
- 10. Consideration: Consultant Selection:  
Citizen Participation & Community Outreach - RPC Task D-2.14; FY-14 UPWP  
Amount \$25,000
- 11. Consideration: Public Comment Period
- 12. Consideration: Other Matters



**Mr. Peralta led everyone in the Pledge of Allegiance.**

Following the roll call, a quorum was established and the Chairman called the Transportation Policy Committee meeting to order.

**1. Consideration: Approval of September 10, 2013 Minutes**

President Young made a motion to approve the September 10, 2013 minutes, seconded by Councilmember Lauga and approved unanimously as noted by the Chairman.

**2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**

Mr. Brooks referred the members to page 5-6 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Deputy Mayor Grant, seconded by President Young and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements**

Mr. Brooks referred the members to pages 7 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the St. Tammany TIP amendments for the Highway Element. It was so moved by Councilmember Stefancik, seconded by Mayor Cooper and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**4. Consideration: Report on the South Tangipahoa Metropolitan Transportation Plan and Transportation Improvement Program**

Mr. Brooks explained to the board the status of the South Tangipahoa Metropolitan Transportation Plan and Transportation Improvement Program.

**5. Consideration: Consultant Selection: Pedestrian and Bicycle Design Workshop - N.O. Regional Bike/Pedestrian Safety & Community Outreach Education Program, Phase IV (2013-14) RPC Project No. NBP4-Design Amount \$32,000**

Mr. Brooks explained the purpose of this task is to provide participants with an understanding of pedestrian and bicycle planning and design.

Mr. Brooks referred the members to page 8 which listed respondents to the Request for Qualifications. Following RPC staff review and ranking, Nelson Nygaard was recommended to undertake this project.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by President Young, seconded by Councilmember Stefancik and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**6. Consideration: Consultant Selection: Social Marketing and Media Campaign - N.O. Regional Bike/Pedestrian Safety & Community Outreach Education Program, Phase IV (2013-14) RPC Project No. NBP4-Media Amount \$387,250**

Mr. Brooks explained The purpose of this task is to raise awareness of laws and safe actions in order to influence the behaviors and attitudes of the general public towards pedestrian and bicycle safety.

Mr. Brooks referred the members to page 9 which listed respondents to the Request for Qualifications. Following RPC staff review and ranking, Keating Magee was recommended to undertake this project.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mr. Ponstein, seconded by Councilmember Stefancik and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**7. Consideration: Consultant Selection: Access Management - Stage O Feasibility David Drive RPC Task A-6.14; FY-14 UPWP Amount \$80,000**

Mr. Brooks explained the purpose of this task is to develop and evaluate the potential for improving David Drive as a multi-modal complete streets corridor. The consultant will also examine the potential use of the adjacent power line right-of-way which is located behind businesses on the west side of the corridor for a new local collector street with potential for parking, transit, and bike/ped facilities.

Mr. Brooks referred the members to page 10 which listed respondents to the Request for Qualifications. Following RPC staff review and ranking, Digital Engineers, was recommended to undertake this project.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by President Young, seconded by Mr. Carrere and approved

unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**8. Consideration:**                      **Consultant Selection:**  
**Pedestrian Accessibility Workshop - N.O. Regional Bike/Pedestrian Safety & Community Outreach Education Program, Phase IV (2013-14) RPC Project No. NBP4-ADA Amount: \$10,800**

Mr. Brooks explained the purpose of this task is to provide participants with an understanding of how to apply the requirements of the Americans with Disabilities Act to pedestrian facilities.

Mr. Brooks referred the members to page 11 which listed respondents to the Request for Qualifications. Following RPC staff review and ranking, Association of Pedestrian and Bicycle Professionals (APBP) was recommended to undertake this project.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Deputy Mayor Grant, seconded by Councilmember Stefancik and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**9. Consideration:**                      **Consultant Selection:**  
**Complete Streets Workshop Series - N.O. Regional Bike/Pedestrian Safety & Community Outreach Education Program, Phase IV (2013-14) RPC Project No. NBP4-CS Amount \$34,000**

Mr. Brooks explained the purpose of this task is to provide participants with an understanding to effectively balance the needs of all roadway users by designing, constructing, operating and maintaining rights-of-ways as Complete Streets for all users.

Mr. Brooks referred the members to page 12 which listed respondents to the Request for Qualifications. Following RPC staff review and ranking, Dana Brown and Associates was recommended to undertake this project.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Deputy Mayor Grant, seconded by Mr. Carrere and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**10. Consideration:**                      **Consultant Selection:**  
**Citizen Participation & Community Outreach - RPC Task D-2.14; FY-14 UPWP Amount \$25,000**

Mr. Brooks explained the purpose of this task is to establish lines of communication that will be open between the RPC and targeted communities.

Mr. Brooks referred the members to page 13 which listed respondents to the Request for Qualifications. Following RPC staff review and ranking, The Estopinal Group was recommended to undertake this project.

There being no questions or objections, the Chairman called for a motion to approve the consultant selection and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Councilmember Stefancik, seconded by President Young and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**11. Consideration:**                      **Public Comment Period**

The Chairman asked if there was any public comment. There was none.

**12. Consideration: Other Matters**

There being no other matters to discuss, the Chairman adjourned the meeting and proceeded to the Regional Planning Commission Meeting.

# ***MINUTES***

**Regional Planning Commission  
For  
Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes**

## **October 8, 2013**

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Committee Members: Chairman David Peralta, 1<sup>st</sup> Vice Chairman Mitch Landrieu (designee Cedric Grant), Treasurer John Young, Gordon Burgess, Jack Stumpf, Jacquelyn Clarkson, Lee Giorgio, Ronald Carrere, Keith Hinkly, Byron Marinovich, Mike Ford, Ray Lauga, Charlie Ponstein, David Munn, Steve Stefancik, Reid Falconer, Maureen Clary, and Sherri LeBas (designee: Mike Stack)

Attendance: 18

Consultants: Ernest Burguieres, Legal Counsel

Staff: Walter Brooks, Jeffrey Roesel, Nicholas Silvey, Megan Leonard, et al



### **AGENDA**

1. Consideration: Approval of the September 10, 2013 minutes
2. Committee Reports: (a) Budget and Personnel Committee  
(b) Other Committee Reports
3. Consideration: Financial Report
  - (a) Balance Sheet of Local Activities
  - (b) Monthly Budget Report
4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements

- 6. Consideration: Report on the South Tangipahoa Metropolitan Transportation Plan and Transportation Improvement Program
- 7. Consideration: Consultant Selection:  
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- 9. Consideration: Consultant Selection:  
Access Management - Stage O Feasibility David Drive  
RPC Task A-6.14; FY-14 UPWP - Amount \$80,000
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- 12. Consideration: Consultant Selection:  
Citizen Participation & Community Outreach - RPC Task D-2.14; FY-14 UPWP  
- Amount \$25,000
- 13. Presentation: Severn Ave. Corridor  
By: David Dupre and Charles Caplinger  
Of Meyer Engineers and Perez, APC
- 14. Resolution: Memorandum of Understanding between the Regional Planning Commission and the University of New Orleans Regarding New Orleans Regional Innovation Alliance
- 15. Consideration: Travel Request
- 16. Consideration: Contract Extensions
- 17. Consideration: Consultant Billings
- 18. Consideration: Public Comment Period
- 19. Consideration: Other Matters



The Chairman called the meeting to order and noted the existence of a quorum.

**1. Consideration: Approval of September 10, 2013 Minutes**

The minutes from the meeting of September 10, 2013 were approved upon a motion by Mr. Ponstein, seconded by Councilmember Lauga and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**2. Committee Reports: (a) Budget & Personnel**  
Consideration: Updates to the RPC Policies & Procedures  
**(b) Other Committee Reports**

Mr. Silvey explained item (a) would be deferred to a later date and that the committee reports would come under regular agenda items.

- 3. Consideration: Financial Report**  
**(a) Balance Sheet of Local Activities**  
**(b) Monthly Budget Report**

Mr. Silvey referred the members to page 14 of the meeting packet for the balance sheet for the month ending August 31, 2013. He indicated that the RPC's total Assets and Liabilities, which include the Fund Balance) in the amount of \$2,205,410.81

Mr. Silvey then referred the members to page 15 of the meeting packet for the monthly budget report. There being no questions or objections, the Chairman called for a motion to approve the monthly budget report. It was so moved by Mr. Munn, seconded by Councilmember Stefancik and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

- 4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**
- 5. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements**
- 6. Consideration: Report on the South Tangipahoa Metropolitan Transportation Plan and Transportation Improvement Program**
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Mr. Brooks requested concurrence of items 4-12 which were recommended for approval by the members of the Transportation Policy Committee.

There being no questions or objections, the Chairman called for a motion to approve items 4-12 in globo. It was so moved by President Young seconded by Deputy Mayor Grant and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

- 13. Presentation: Severn Ave. Corridor**  
**By: David Dupre and Charles Caplinger**  
**Of Meyer Engineers and Perez, APC**



Mr. Giorgio brought up concerns with flooding in the West End area. Deputy Mayor Grant said he would talk to the Army Corps of Engineers in their next meeting.

There being no other matters to discuss, the Chairman called for a motion to adjourn. It was so moved by Councilmember Stefancik, seconded by President Brister and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.