

MINUTES

**Transportation Policy Committee
Of the
Regional Planning Commission
For**

Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes

October 14, 2014

Committee Members: Chairman Mitchell J. Landrieu; John Young (designee Mark Drewes), Gordon Burgess, Elton Lagasse (designee) Belinda Constant, Lee Giorgio, Jack Stumpf, Jason Williams (designee: Pearlina Thomas), Jeffrey Schwartz, Ronald Carrere, Mike Ford, Ray Lauga, Casey Hunnicutt, Charles Ponstein, David Munn, Steve Stefancik (designee: TJ Smith) Richard Kelley, Reid Falconer, Rene Soule, Bob Zabbia, Bonnie Lewis, Mitch Williams, Sherri LeBas (designee: Chris Morvant), Jeff Davis (designee), Mike Lorino, Natalie Robottom, Donald Villere, Sal Longoria, Ryan Brown, Mike Cooper and Mayson Foster

Attendance: 30

Consultants: Ernest Burguieres, III, Legal Counsel

Staff: Walter Brooks, Jeffrey Roesel, Nicholas Silvey, Megan Leonard, et al



AGENDA

1. Consideration: Approval of the September 9, 2014 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Amendment to the Unified Planning Work Program FY-15
4. Consideration: Consultant Selection:
Jefferson Parish Smart Growth Conceptual Design
RPC Task: SGEJeff-MROC
Amount: \$60,000
5. Presentation: Lighthouse Louisiana
By: Stephanie R. Kreller
Community Outreach and Marketing Coordinator
6. Consideration: Public Comment Period
7. Consideration: Other Matters



Mayor Landrieu led everyone in the Pledge of Allegiance.

Following the roll call, a quorum was established. Chairman Landrieu began the meeting.

1. Consideration: Approval of September 9, 2014 Minutes

Mr. Drewes made a motion to approve the August 12, 2014 minutes, seconded by Councilman Hunnicutt and approved unanimously as noted by the Chairman.

2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements

Mr. Brooks referred the members to page 4-5 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by President Burgess, seconded by Mr. Lauga and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

3. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements

Mr. Brooks referred the members to page 6 of the meeting packet for the amendments to the Tangipahoa TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the Tangipahoa TIP amendments for the Highway & Transit Elements. It was so moved by President Burgess, seconded by Councilmember Hunnicutt and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

4. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements

Mr. Brooks referred the members to page 7 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by Councilmember TJ Smith, seconded by Councilmember Hunnicutt and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

5. Consideration: Amendment to the Unified Planning Work Program FY-15

Mr. Brooks introduced to the board the amendment to the Unified Planning Work Program FY-15. There being no questions or objections, the Chairman called for a motion to approve the amendment to the UPWP FY-15. It was so moved by Mr. Munn, seconded by Councilmember TJ Smith and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

6. Consideration: Consultant Selection

**Jefferson Parish Smart Growth Conceptual Design
RPC Task: SGEJeff-MROC
Amount: \$60,000**

Mr. Brooks explained the purpose of this supplement is to provide enhancements, using a complete streets approach, to two Jefferson Parish subareas. One subarea consists of the neighborhoods surrounding and including Oakwood Shopping Center, including parts of the City of Gretna and the second subarea consists of the Metairie Road corridor from Arlington Drive to Severn Avenue.

There being no questions or objections, the Chairman called for a motion to approve the JP Smart Growth Conceptual Design selection for the amount of \$60,000 with GCR and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Councilmember Hunnicutt, seconded by Councilman Falconer and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

Mr. Brooks introduced Ronnie Harris to the board. Mr. Harris had requested to say a few words regarding the upcoming November 4th vote.

- 7. Presentation: Lighthouse Louisiana
 By: Stephanie R. Kreller
 Community Outreach and Marketing Coordinator**

Walter Brooks introduced Ms. Kreller who presented on Louisiana Lighthouse.

- 8. Consideration: Public Comment Period**

The Chairman asked if there was any public comment. There was none.

- 9. Consideration: Other Matters**

There being no other matters to discuss, the Chairman adjourned the meeting and proceeded to the Regional Planning Commission Meeting.

MINUTES

**Regional Planning Commission
For
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October 14, 2014**

Committee Members: John Young (designee Mark Drewes), Gordon Burgess, Elton Lagasse (designee) Belinda Constant, Lee Giorgio, Jack Stumpf, Jason Williams (designee: Pearlina Thomas), Jeffrey Schwartz, Ronald Carrere, Mike Ford, Ray Lauga, Casey Hunnicutt, Charles Ponstein, David Munn, Steve Stefancik (designee: TJ Smith) Richard Kelley, Reid Falconer,

Rene Soule, Bob Zabbia, Bonnie Lewis, Mitch Williams and Sherri LeBas (designee: Chris Morvant)

Attendance: 23

Consultants: Ernest Burguieres, Legal Counsel

Staff: Walter Brooks, Jeffrey Roesel, Nicholas Silvey, Megan Leonard, et al



AGENDA

1. Consideration: Approval of the September 9, 2014 minutes
2. Consideration: Committee Reports:
 - (a) Budget and Personnel Committee
 - Revisions to the Policy & Procedures Manual
 - (b) Other Committee Reports
3. Consideration: Financial Report
 - (a) Balance Sheet of Local Activities
 - (b) Monthly Budget Report
4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
6. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
7. Consideration: Amendment to the Unified Planning Work Program FY-15
8. Consideration: Consultant Selection:

Jefferson Parish Smart Growth Conceptual Design
RPC Task: SGEJeff-MROC
Amount: \$60,000
9. Consideration: Comprehensive Economic Development Strategy (CEDS)
10. Consideration: Travel Request
11. Consideration: Contract Extensions
12. Consideration: Consultant Billings
13. Consideration: Public Comment Period
14. Consideration: Other Matters



President Burgess to chair the remainder of the meeting. The Chairman called the meeting to order and noted the existence of a quorum.

1. Consideration: Approval of September 9, 2014 Minutes

The minutes from the meeting on September 9, 2014 were approved upon a motion by Charlie Ponstein, seconded by Mr. Kelley and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

2. Committee Reports: Committee Reports: (b) Budget and Personnel Committee

- Revisions to the Policy & Procedures Manual

(b) Other Committee Reports

Mr. Silvey explained the 3 revisions to the Policy and Procedures manual. Mr. Silvey requested approval for the Employee Discipline Revision and the Regional Planning Equipment and Computer Revision. There being no questions or objections, the Chairman called for a motion to approve the 2 revisions. It was so moved by Mr. Kelley, seconded by Mr. Stumpf and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman. Mr. Silvey asked to defer the 3 revision, RPC Policy on Sexual Harassment until RPC’s legal counsel could review the policy.

- 3. Consideration: Financial Report**
 - (a) Balance Sheet of Local Activities**
 - (b) Monthly Budget Report**

Mr. Silvey referred the members to page 14 of the meeting packet for the balance sheet for the month ending July 31, 2014. He indicated that the RPC’s total Assets and Liabilities, which include the Fund Balance) in the amount of \$1,882,812.70

There being no questions or objections, the Chairman called for a motion to approve the balance sheet of local activities. It was so moved by Mr. Lauga, seconded by Mr. Kelley and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

Mr. Silvey then referred the members to page 15 of the meeting packet for the monthly budget report. There being no questions or objections, the Chairman called for a motion to approve the monthly budget report. It was so moved by Mr. Kelley seconded by Mr. Lauga and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

- 4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**
- 5. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements**
- 6. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements**
- 7. Consideration: Amendment to the Unified Planning Work Program FY-15**
- 8. Consideration: Consultant Selection:
Jefferson Parish Smart Growth Conceptual Design
RPC Task: SGEJeff-MROC
Amount: \$60,000**

Mr. Brooks requested concurrence of items 4-8 which were already recommended for approval by the members of the Transportation Policy Committee.

There being no questions or objections, the Chairman called for a motion to approve items 4-8 as these items have been already approved by the Transportation Policy Commission. It was so moved by Councilman Stefancik seconded by Mr. Lauga and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

- 9. Consideration: Comprehensive Economic Development Strategy (CEDS)**

Mr. Brooks presented the Final CEDS document to the board and provided a brief presentation going over key elements.

Councilmember Hunnicutt is abstaining from this motion.

There being no questions or objections, the Chairman called for a motion to approve the CEDS. It was so moved by Mr. Kelley, seconded by Councilmember TJ Smith, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

10. Consideration: Travel Request

Mr. Silvey referred Members to page 16 of the packet and pointed out 3 travel requests: one staff member (Meredith Soniat) requesting to attend the CPEX Smart Growth Summit, November 10-12, 2014, Baton Rouge, LA. One staff member (Maggie Woodruff) to attend the Southwest Regional Executive Directors Assoc. (SERDA) Conference, November 11-14, San Antonio, TX. One staff member (Rebecca Otte) to attend the 2014 Clean Cities Coordinator Training and Vehicle Technology Development Workshop, December 8-12, 2014, Golden, CO.

There being no questions or objections, the Chairman called for a motion to approve the travel requests. It was so moved by Councilman Ponstein, seconded by Mr. Kelley, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

19. Consideration: Contract Extensions

Mr. Silvey referred the members to page 17 for a list of contract extensions. There being no questions or objections, the Chairman called for a motion to approve the contract extensions. It was so moved by Mr. Kelley and seconded by Mr. Lauga, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

19. Consideration: Consultant Billings

Mr. Silvey referred the members to a summary list of the consultant bills on page 18 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Mr. Kelley, seconded by Mr. Ponstein and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

20. Consideration: Public Comment Period

The Chairman asked if there was any public comment. There was none.

21. Consideration: Other Matters

Chris Laborde, RPC Staff gave an update on the security of the building. There being no other matters to discuss, the Chairman adjourned the meeting.