

MINUTES

**Transportation Policy Committee
Of the
Regional Planning Commission
For**

Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes

August 11, 2015

Committee Members: Amos Cormier, John Young (Designee: Mark Drewes), Mitchell J. Landrieu (designee: Cedric Grant) Mike Yenni (Designee: Jose Gonzalez) Lee Giorgio, Jack Stumpf, Jason Williams (Designee: Eric), Stacy Head (Designee Carla G), Jeff Schwartz, Ronald Carrere, Scott Morse, Ray Lauga, David Munn, Richie Lewis (Designee Casey Hunnicutt), Charles Ponstein, Richard Kelley (designee: TJ Smith), Steve Stefancik, Rene Soule, Reid Falconer, Dr. Bonnie Lewis, Sherri LeBas (designee: Chris Morvant), Freddy Drennan, Jeff Davis (Scott), Shelby LaSalle (Designee: Carlton Dufrechou), Iftikhar Ahmad (Designee Kristi), Natalie Robottom (Designee: Michael Coburn), Sal Longoria (Designee: Stefan Marks), Ryan Brown, Mike Cooper, and Pete Panepinto

Attendance: 31

Consultants:

Staff: Walter Brooks, Jeff Roesel, Nicholas Silvey, Megan Leonard, et al

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Agenda

1. **Consideration:** Approval of the July 14, 2015 minutes
2. **Consideration:** Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. **Consideration:** Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. **Consideration:** Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
5. **Consideration:** Amendment to the FY16 Unified Planning Work Program
Veterans Boulevard Corridor: Traffic Signal Timing and Coordination Study
Amount: \$196,122
6. **Consideration:** Authorization to enter into a CEA with Jefferson Parish for the Veterans Boulevard Corridor: Traffic Signal Timing and Coordination Study
7. **Consideration:** Consultant Selection:
Downtown New Orleans Traffic Analysis
RPC Task: S-1.16
Amount: \$ 330,182
8. **Consideration:** Consultant Selection:
St. Claude Bridge (LA 46) Feasibility Study For Improved Bicycle, Pedestrian and Transit Use - RPC Task A-1.16
Amount: \$ 50,000
9. **Consideration:** Consultant Selection:
New Orleans Bike Map and Guide to Safe Cycling 2015 Update & Jefferson Parish Bike Map and Guide to Safe Cycling New Orleans Regional Bike/Pedestrian Safety and Community Education Program, Phase V (2015-2016) RPC Project NBP5-Map
Amount: \$ 30,200
10. **Consideration:** Consultant Selection:
Stage 0 Feasibility Study - US 61/Airline Highway Streetscaping Improvements (LA 3188/Belle Terre – US 51)
RPC Task A-2.16 SJ
Amount: 40,000
11. **Presentation:** LED Bridge Lighting Project
By: Cullen Ledet, Modjeski and Masters
12. **Consideration:** Public Comment Period
13. **Consideration:** Other Matters



President Cormier led everyone in the Pledge of Allegiance.

Following the roll call, a quorum was established. Chairman Cormier began the meeting.

1. **Consideration:** Approval of July 14, 2015 Minutes

Councilman Stefanick made a motion to approve the June 9, 2015 minutes, seconded by Councilman Hunnicutt and approved unanimously as noted by the Chairman.

2. **Consideration:** Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements

Mr. Brooks referred the members to page 4 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Michael Coburn, seconded by Deputy Mayor Grant and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements

Mr. Brooks referred the members to page 5 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by Ray Lauga, seconded by Councilman Stefancik and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements

Mr. Brooks referred the members to page 6 of the meeting packet for the amendments to the Tangipahoa TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by Charles Ponstein, seconded by Councilman Stefancik and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

5. Consideration: Amendment to the FY16 Unified Planning Work Program Veterans Boulevard Corridor: Traffic Signal Timing and Coordination Study Amount: \$196,122

Mr. Brooks referred the members to page 7 and explained the Amendment to the FY16 UPWP- Veterans Boulevard Corridor: Traffic Signal Timing and Coordination Study.

There being no questions or objections, the Chairman call for a motion to approve the Amendment to the FY16 UPWP - Veterans Boulevard Corridor: Traffic Signal Timing and Coordination Study for the amount of \$196,122 and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mark Drewes, seconded by Councilman Stefancik and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

6. Consideration: Authorization to enter into a CEA with Jefferson Parish for the Veterans Boulevard Corridor: Traffic Signal Timing and Coordination Study

Mr. Brooks explained to the members the CEA with Jefferson Parish for the Veterans Boulevard Corridor: Traffic Signal Timing and Coordination Study.

There being no questions or objections, the Chairman call for a motion to approve the CEA with Jefferson Parish - Veterans Boulevard Corridor: Traffic Signal Timing and Coordination Study for the amount of \$196,122 and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mark Drewes, seconded by Councilman Hunnicutt and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

7. Consideration: Consultant Selection: Downtown New Orleans Traffic Analysis RPC Task: S-1.16 Amount: \$ 330,182

Mr. Brooks explained the purpose of this study is to conduct an analysis of existing transportation infrastructure in an area including parts of the CBD and Uptown areas of New Orleans.

There being no questions or objections, the Chairman called for a motion to approve the Downtown New Orleans Traffic Analysis selection for the amount of \$330,182 with AECOM. and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Deputy Mayor Grant, seconded by David Munn and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

8. Consideration: **Consultant Selection:**
St. Claude Bridge (LA 46) Feasibility Study For Improved Bicycle, Pedestrian and Transit Use - RPC Task A-1.16
Amount: \$ 50,000

Mr. Brooks explained the purpose of this study is to improve safety for non-motorized users of the St. Claude Bridge and approach roadways and to improve livability in surrounding neighborhoods.

There being no questions or objections, the Chairman called for a motion to approve the St. Claude Bridge (LA46) Feasibility Study for the amount of \$50,000 with GEC and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Deputy Mayor Grant, seconded by Councilman Stefancik and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

9. Consideration: **Consultant Selection:**
New Orleans Bike Map and Guide to Safe Cycling 2015 Update & Jefferson Parish Bike Map and Guide to Safe Cycling New Orleans Regional Bike/Pedestrian Safety and Community Education Program, Phase V (2015-2016)
RPC Project NBP5-Map
Amount: \$ 30,200

Mr. Brooks explained the purpose of this project will update the existing New Orleans Bike Map and Guide to Safe Cycling to reflect the bicycle network conditions as of 2015 and create a new Jefferson Parish Bike Map & Guide to Safe Cycling to reflect the bicycle network conditions as of 2015.

There being no questions or objections, the Chairman called for a motion to approve the New Orleans Bike Map and Guide to Safe Cycling 2015 Update and Jefferson parish Bike Map and Guide to Safe Cycling with Linfield, hunter and Junius Inc. for the amount of \$30,200 and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Deputy Mayor Grant, seconded by Councilman Stefancik and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

10. Consideration: **Consultant Selection:**
Stage 0 Feasibility Study - US 61/Airline Highway Streetscaping Improvements (LA 3188/Belle Terre – US 51)
RPC Task A-2.16 SJ
Amount \$40,000

Mr. Brooks explained the purpose of the purpose of this study is to evaluate sidewalk conditions and assess needed ADA improvements along the US 61 (Airline Highway) corridor in Laplace between LA 3188 (Belle Terre Blvd.) and the intersection with US 51, and recommend potential bicycle and pedestrian safety improvements at major intersection locations.

There being no questions or objections, the Chairman called for a motion to approve the Stage 0 Feasibility Study - US 61/Airline Highway Streetscaping Improvements for the amount of \$40,000 with GEC and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Michael Coburn, seconded by Councilman Stefancik and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

11. Presentation: LED Bridge Lighting Project
By: Cullen Ledet, Modjeski and Masters

Mr. Brooks introduced Mr. Ledet who presented to the board an update on the LED Bridge Lighting Project

7. Consideration: Public Comment Period

The Chairman asked if there was any public comment. There was none.

8. Consideration: Other Matters

There being no other matters to discuss, the Chairman adjourned the meeting and proceeded to the Regional Planning Commission Meeting.

MINUTES

Regional Planning Commission
For
Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes
July 14, 2015

Committee Members: Amos Cormier, John Young, Gordon Burgess, Patricia Brister, Mitchell J. Landrieu (designee: Cedric Grant) Mike Yenni (Designee: Jose Gonzalez) Jack Stumpf, Jason Williams (Designee: Eric), Stacy Head, Jeff Schwartz, Benny Rouselle, Kirk Lepine, Ray Lauga, David Munn, Richie Lewis (Designee Casey Hunnicutt), Charles Ponstein, Richard Kelley (designee: TJ Smith, Steve Stefancik, Rene Soule, Reid Falconer, Bob Zabbia, Mitch Williams, Sherri LeBas (designee: Chris Morvant)

Attendance: 23

Consultants:

Staff: Walter Brooks, Jeffrey Roesel, Nicholas Silvey, Megan Leonard, et al



AGENDA

- 1. Consideration: Approval of the July 14, 2015 minutes**
- 2. Consideration: Committee Reports:**
 - (a) Budget and Personnel Committee**
 - (b) Other Committee Reports**
- 3. Consideration: Financial Report**
 - (a) Balance Sheet of Local Activities**
 - (b) Monthly Budget Report**
- 4. Consideration: Regional Planning Commission Fiscal Year 2016 Local Activities Budget**

- 5. **Consideration:** **Regional Planning Commission Fiscal Year 2016 Operating Budget**
- 6. **Consideration:** **Amendment to the FY16 Unified Planning Work Program
Veterans Boulevard Corridor: Traffic Signal Timing and Coordination Study
Amount: \$196,122**
- 7. **Consideration:** **Authorization to enter into a CEA with Jefferson Parish for the Veterans Boulevard
Corridor: Traffic Signal Timing and Coordination Study**
- 8. **Consideration:** **Amendment to the New Orleans Transportation Improvement
Program, Highway & Transit Elements**
- 9. **Consideration:** **Amendment to the St. Tammany Transportation Improvement
Program, Highway & Transit Elements**
- 10. **Consideration:** **Amendment to the Tangipahoa Transportation Improvement
Program, Highway & Transit Elements**
- 11. **Consideration:** **Consultant Selection:
Downtown New Orleans Traffic Analysis
RPC Task: S-1.16
Amount: \$ 330,182**
- 12. **Consideration:** **Consultant Selection:
St. Claude Bridge (LA 46) Feasibility Study For Improved Bicycle, Pedestrian and
Transit Use - RPC Task A-1.16
Amount: \$ 50,000**
- 13. **Consideration:** **Consultant Selection:
New Orleans Bike Map and Guide to Safe Cycling 2015 Update & Jefferson Parish
Bike Map and Guide to Safe Cycling New Orleans Regional Bike/Pedestrian Safety
and Community Education Program, Phase V (2015-2016) RPC Project NBP5-Map
Amount: \$ 30,200**
- 14. **Consideration:** **Consultant Selection:
Stage 0 Feasibility Study
US 61/Airline Highway Streetscaping Improvements (LA 3188/Belle Terre – US 51)
RPC Task A-2.16 SJ
Amount: 40,000**
- 15. **Consideration:** **Travel Request**
- 16. **Consideration:** **Contract Extensions**
- 17. **Consideration:** **Consultant Billings**
- 18. **Consideration:** **Public Comment Period**
- 19. **Consideration:** **Other Matters**



The Chairman called the meeting to order and noted the existence of a quorum.

1. Consideration: Approval of July 14, 2015 Minutes

The minutes from the meeting on July 14, 2015 were approved upon a motion by Councilman Stefancik, seconded by Scott Morse and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**2. Committee Reports: Committee Reports:
(a) Budget and Personnel Committee
(b) Other Committee Reports**

Mr. Silvey explained these items would be under the Financial Report

**3. Consideration: Financial Report
(a) Balance Sheet of Local Activities**

(b) Monthly Budget Report

Mr. Silvey referred the members to page 12 of the meeting packet for the balance sheet for the month ending June 30th 2015. He indicated that the RPC's total Assets and Liabilities, which include the Fund Balance) in the amount of \$2,797,969.87

There being no questions or objections, the Chairman called for a motion to approve the balance sheet of local activities. It was so moved by Ronald Carrere, seconded by Jeff Schwartz and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

Mr. Silvey explained on page 13 the budget amendments. There being no questions or objections, the Chairman called for a motion to approve the budget adjustments. It was so moved by Deputy Mayor Grant and seconded by Jeff Schwartz.

4. Consideration: Regional Planning Commission Fiscal Year 2016 Local Activities Budget

Nick Silvey presented the local activities Regional Planning Commission budget for fiscal year 2016 (July 1, 2015-June 30, 2016). There being no questions or objections, the Chairman called for a motion to approve the local activities budget. It was so moved by Deputy Mayor Grant seconded by Councilman Hunnicutt and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

5. Consideration: Regional Planning Commission Fiscal Year 2016 Operating Budget

Nick Silvey presented the Regional Planning Commission operating budget for fiscal year 2016 (July 1, 2015-June 30, 2016). There being no questions or objections, the Chairman called for a motion to approve the operating budget. It was so moved by Deputy Mayor Grant seconded by Lee Gorgio and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

- 6. Consideration: Amendment to the FY16 Unified Planning Work Program
Veterans Boulevard Corridor: Traffic Signal Timing and Coordination Study
Amount: \$196,122**
- 7. Consideration: Authorization to enter into a CEA with Jefferson Parish for the Veterans Boulevard
Corridor: Traffic Signal Timing and Coordination Study**
- 8. Consideration: Amendment to the New Orleans Transportation Improvement
Program, Highway & Transit Elements**
- 9. Consideration: Amendment to the St. Tammany Transportation Improvement
Program, Highway & Transit Elements**
- 10. Consideration: Amendment to the Tangipahoa Transportation Improvement
Program, Highway & Transit Elements**
- 11. Consideration: Consultant Selection:
Downtown New Orleans Traffic Analysis
RPC Task: S-1.16
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- 12. Consideration: Consultant Selection:
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- 13. Consideration: Consultant Selection:
New Orleans Bike Map and Guide to Safe Cycling 2015 Update & Jefferson Parish
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and Community Education Program, Phase V (2015-2016) RPC Project NBP5-Map
Amount: \$ 30,200**
- 14. Consideration: Consultant Selection:
Stage 0 Feasibility Study
US 61/Airline Highway Streetscaping Improvements (LA 3188/Belle Terre – US 51)
RPC Task A-2.16 SJ**

Amount: 40,000

Mr. Brooks requested concurrence of items 6-14 which were already recommended for approval by the members of the Transportation Policy Committee.

There being no questions or objections, the Chairman called for a motion to approve items 6-14 as these items have been already approved by the Transportation Policy Commission. It was so moved by Councilman Stefancik seconded by Councilman Hunnicutt and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

10. Consideration: Travel Request

Mr. Silvey referred Members to page 16 of the packet and pointed out 1 travel requests: one staff member (Maggie Woodruff) requesting to attend the SWERDA Conference EDA, September 23-25, 2015, Little Rock, AK.

There being no questions or objections, the Chairman called for a motion to approve the travel requests. It was so moved by Charles Ponstein, seconded by Councilman Lauga and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

11. Consideration: Contract Extensions

Mr. Silvey referred the members to page 17 for a list of contract extensions. There being no questions or objections, the Chairman called for a motion to approve the contract extensions. It was so moved by David Munn and seconded by Councilman Hunnicutt, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

12. Consideration: Consultant Billings

Mr. Silvey referred the members to a summary list of the consultant bills on page 18 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Mark Drewes, seconded by Deputy Mayor Grant and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

13. Consideration: Public Comment Period

The Chairman asked if there was any public comment. There was none.

14. Consideration: Other Matters

There being no other matters to discuss, the Chairman adjourned the meeting.