**Northwest Louisiana Human Services District (NLHSD) – Region 7**

Minutes of the Subcommittee Meeting of September 7, 2012 @ 4:00

1525 Fairfield Avenue; 5th Floor Conference Room – Shreveport, LA

The Executive Director Search Committee meeting of the Board of Directors of the NLHSD was held for the purpose of developing timelines for the hiring process, and the Executive Director Job description.

**Roll Call in Attendance**: Fred Jones, Chris Nolen, Dee Fowler, and Margaret Lowery. Absent: Barbara Marshall

The committee developed timelines for the hiring process, and the ED job description. The completed documents will be presented at the next board meeting for review, revision as needed and approval.

Respectfully Submitted,

Chris Nolen