

September 13, 2012 Central La Human Services District Meeting
Office of Public Health Conference Room, Alexandria, LA

Meeting called to order at 5:30 pm by Chair Roseada Mayeux. August minutes were approved after correction made by Roseada Mayeux, with a motion by Ron Carr and seconded by Clarence Hymon.

Members present: Roseada Mayeux, Thomas Davis, Greg Walker, Clarence Hymon, Ron Carr, Harry Foster, Edwina Ricks, Bob Westmoreland, James Sprinkle and Freda Randall.

Absent: Steve Coco (Excused)

Guests: Egan Jones, Russell Semon, Nancy Perret, Tammy Moreau, Julia Lott, Jackie Hall, Darla Davis, Leola Joshua, Chauncey Hardy, Vic Dennis, Crystal Hurt, Rusty Semon.

ED Report:

Egan Jones presented his Executive Director report for CLHSD (see attachment). The Orientation is about 75% complete. The Stakeholder work group is gathering data with the Behavioral Health Advisory Group. The next meeting is on October 3rd. The Executive Management Team is still in the developing stage. Egan recognized the OCDD staff for their shelter work for Hurricane Isaac.

Committee Reports:

Community Outreach is still in transition.

ED Performance Evaluation procedure was developed by Greg Walker and Harry Foster. Greg Walker presented the report with procedure being an ED evaluation each month by each board member. The evaluations will be submitted to the chair. Also there will be an annual ED and self review with a 90 day notice. Evaluation packets were handed out and reviewed. Greg Walker motioned and Edwina Ricks seconded. Motion passed.

Special Orders:

Board and Board Member Job Description. Freda Randall and Bob Westmoreland worked on this report. Bob presented Board Compliance Monitoring Tool. Copy handed out to members and placed in binders. Motioned first by Clarence Hymon and seconded by Edwina Ricks. Motion passed.

Also presented and reviewed: Individual Self Assessment Tool. This will be done on an annual basis. Adopt self assessment form and implement immediately and repeat next August, 2013. Motioned first by Bob Westmoreland and seconded by Freda Randall. Motion passed.

Comment by board member that better outreach work could be increased by the ED contacting each parish representative when visiting his/her area.

Global Governance Committee and Governance Style:

Need volunteers. Clarence Hymon, Ron Carr, Egan Jones and Jackie Hall volunteered to work on this committee, which will make a report next month.

Board Calendar/Timing of Policy Reviews:

Board Resolution parameters was presented to board members and ED by Greg Walker. Greg read the resolution which would be followed until there is a Memorandum of Understanding (MOU) between DHH and CLSHD. Greg Walker motioned first for approval; Ron Carr seconded. Before it could be passed as presented, Rusty Semon (DHH Liaison) questioned the wording of the resolution. After lengthy discussion, changes were made to presented resolution. Remove all “*whereas*” statements. Substitute motion to begin with “*Be it resolved*” and remove “*the year of*” in the last statement. Verbal revision was motioned first by Greg Walker; seconded by James Sprinkle. Substitute motion did not pass. It was suggested by Ron Carr the Board Resolution would be re-written and presented at next month’s meeting. Resolution to be revised and re-presented at October board meeting was motioned first by Greg Walker, seconded by James Sprinkle. Motion passed.

Unfinished Business.

Governance Manual acknowledgement: Signature page signed by board members annually and placed in Policy and Procedure Manual.

Updated COI policy/procedure: an updated hard copy will be presented at next month’s meeting.

Pending COI requests: Ron Carr and Jim Sprinkle. Ron is still waiting on response from Ethics Board. Jim received his letter of clearance. Bob Westmoreland motioned first for acceptance of Jim as member in good standing. Edwina Ricks seconded. Motion passed.

Ethics Training: some board turned in their Ethics training certificates. Other board members will receive an email from Roseada Mayeux as reminder of where to go for the training.

New Business.

Board Training: Roseada met with David Britt, United Way Executive Director. David has agreed to offer voluntary training to CLHSD board. It would be a 2-part training sessions. Harry Foster motioned first for this training to start at next board meeting. James Sprinkle seconded. Motion passed. Roseada will contact David Britt and the first session will be at next month’s board meeting after “new business”.

DHH Liaison Feedback/Input/Assistance.

Rusty has requested copies of reports be emailed to him in advance of board meeting so he can review and offer suggestions of change prior to meeting. He would also like a copy of the minutes emailed to him each month. When committees meet, he can also be present either physically, video conference or teleconference.

Nancy Perret announced the Asset Mapping Project will include Mental Health, Addictive Disorders and Developmentally Disabled. An email will be sent out soon and please send feedback by end of the month.

Adjournment: Motioned first by Clarence Hyman and seconded by Ron Carr at 7:10pm.