



**Central Louisiana**  
Human Services District  
*Serving the Heart of Louisiana*

**Central La Human Services District – Board Meeting Minutes**  
**Office of Public Health Conference Room, Alexandria, La**  
**Thursday, December 8, 2016**

**Members Present:** Priscilla Jeansonne (Avoyelles Parish); Dr. Brenda Moore (Concordia); Sondra Redmon (Catahoula Parish); Denise Pearson (Grant Parish); Ron Carr (LaSalle Parish); Dr. Charles Ugokwe (At-Large/Rapides Parish); Dayna Davis (At-Large/Rapides Parish); Bob Westmoreland (Vernon Parish)

**Members Absent:** Vacant (Winn), Lavasso Monk (Rapides Parish); Dr. Renata Pilatova (At-Large/Rapides);

**Others:** Michael DeCaire, Ph.D, Executive Director; Becky Craig, Behavioral Health Deputy Direct; Karin Shrader, CFO; Crystal Hurt; HR Director, Chauncey Hardy, Prevention Program Monitor; Vic Dennis, Maxine C. Wumiley, Ms. Martin Paxton Oliver

AGENDA ITEM	DISCUSSION	ACTION
Call to Order		Call to order by Bob Westmoreland, Chair, at 5:30 pm
Quorum	8 of 11 board members personally present	
Read and Approve December 2016 Meeting Agenda Solicit Public Commit and Requests	Ron Carr/Priscilla Jeansonne moved /seconded to accept December 2016 agenda	Motion passed unanimously
Consent Agenda	Dr. Brenda Moore/Denise Pearson moved/seconded approval of November 2016 minutes	Motion passed unanimously
<b><i>DISTRICT REPORTS:</i></b>		
1. ED Monthly Report	The ED’s Monthly report was read by Michael.	
2. Financial Report	Karin Shrader reviewed the October, 2016 financial report with the Board and fielded questions.  Sondra Redmon/Ron Carr moved/seconded to accept financial report	Motion passed unanimously

<p><b><i>POLICY REVIEWS</i></b></p> <p><u>Executive Limitations:</u></p> <p>1. II. G. Asset Protection</p>	<p>Michael presented and read the Executive Limitations report and allowed discussion. Bob reviewed forms for any discussions.</p> <p>Sondra Redmon/Denise Pearson moved/seconded that the Executive Director is in compliance with this policy</p>	<p>Motion passed unanimously</p>
<p><b><i>BOARD BUSINESS</i></b></p> <p>1. Strategic Priorities/Mean</p>	<p>Bob reviewed the timeline for the Executive Director Evaluation. The timeline is as follows:</p> <p><b><i>December:</i></b> Michael presents his Strategic Priorities (Means).  *Board member comments are solicited.  Evaluation Committee is named.</p> <p><b><i>January:</i></b> Board member comments are due at meeting.</p> <p><b><i>February:</i></b> Evaluation Committee will meet to review Ex. Director's performance, following the Performance Evaluation procedure.</p> <p><b><i>March:</i></b> Evaluation Committee brings their recommendations to the board for Executive Session and Vote during the regular board meeting, following the Retreat.</p> <p>1. Strategic Priorities / Status Update on CLHSD: Michael updated the Board on the District.</p> <p>2. ED Performance Evaluation Committee named: Bob named the committee for the yearly review of the Executive Director: Priscilla, Dr. Moore, Ron, Dr. Charles, and Bob-ex-officio.</p> <p>3. Comments Solicited on ED's Performance: Bob asked the board members to take home the Comments Solicited handout, fill out and turn in at January's meeting.</p>	

	<p>4. Board Development/Training topic: <i>Mid-Fiscal year update Presentation</i>. Karin Shrader-</p> <p>5. 2017 Calendar for board meetings: An updated yearly calendar of the 2015 meetings was handed out to board members to take home and place in their orientation binders.</p> <p>6. Refreshments 2017: Bob scheduled refreshments for 2017.</p>	
<p><b><i>NEXT MONTH</i></b></p> <p><b>Board Business</b></p> <p>1. Executive Limitations</p> <p>2. Board Development/Training Topic</p>	<ul style="list-style-type: none"> <li>• II. D. Financial Planning and Budgeting (reviewed by Michael)</li> <li>• Funding Sources</li> <li>• Comments Collected on ED's Performance</li> </ul>	
<p><b><i>Questions/Comments as Solicited</i></b></p>	<p>Vic Dennis- invited the Board members and public to the next Advisory Council Meeting on, Wednesday, December 21, 2016 at 11:30 am in the CLSH Education Building</p>	
<p><b><i>Announcements</i></b></p>	<p>Next board meeting</p> <p>Michael advised the Board that Yalanda is resigning for CLHSD</p> <p>Bob advised the Board Winn Parish is not returning his calls about replacing the Board Member for Winn Parish</p>	<p>Thursday, January 12, 2016 at 5:30 pm.</p>
<p><b><i>Adjournment</i></b></p>	<p>Ron Carr/Dr. Charles Ugokwe moved/seconded adjournment</p>	<p>Meeting adjourned at 6:49 pm</p>