**LOUISIANA STATE BOARD OF
PRIVATE SECURITY EXAMINERS**

FINANCE COMMITTEE MEETING MINUTES

Date: March 18, 2026

Time: 10:00 AM

Location: LSBPSE Headquarters
15703 Old Hammond Hwy.
Baton Rouge, LA 70816

MINUTES

I. Call to Order

The meeting was called to order by Committee Chair Dynette Burke at 10:18 AM.

II. Roll Call

Committee Chair Burke asked Ms. Fisher to call the roll of the Finance Committee.

Dynette Burke (Committee Chair)	Present
Forrest Hise	Present
Kristen Brennan	Present

A quorum of the committee was determined.

Ms. Fisher recorded the meeting minutes.

III. Pledge of Allegiance

Committee Chairman Dynette Burke asked Forrest Hise to lead the Pledge of Allegiance.

IV. Public Comment/Questions

Present for the meeting were David Burke, Tectus Security Services; Blake Arcuri, Board Counsel; Board Members PJ Higgins and Jennifer King; and members of the agency staff Carl Saizan, Stephanie Richardson, Logan Berthelot, Cindy Eidson, Heather Mitchell, Ricky Robique and recording secretary Julie Fisher. No public comments were recorded at this time.

V. Approve Previous Committee Meeting Minutes from 1/28/26

A motion was made to approve the previous committee meeting minutes from January 28, 2026.

Motion by:	Mr. Hise
Seconded by:	Ms. Brennan
Ayes: 3	Nays: 0

The motion was carried.

VI. Review and Discuss January 2026 Financials

Scott Lazarone, CPA was not present at the committee meeting to provide his detailed review of January 2026 Financials, but the financials appeared to be in good standing. Renewal fees exceeded expectations through February. It was noted that the renewal grace period ended March 15, 2026 and very few late renewals were reported.

VII. Review and Discuss Budget Amendments for FY 2026

The committee decided to defer the discussion of budget amendments to the full board meeting to allow for Scott Lazarone, CPA to provide a more detailed explanation of the end-of-fiscal year adjustments. No formal action was taken on this item during the committee meeting.

VIII. Motion to Approve Repairs and Maintenance Budget to Include Construction for New Training Room

The committee discussed a proposal to allocate approximately $15,000.00 from the existing "repairs and maintenance" budget to create a new multi-purpose training and testing room which will allow for testing five days a week and licensee onboarding.

A motion was made to approve the creation of a training room using funds already in budget for building and maintenance repairs.

Motion by:	Mr. Hise
Seconded by:	Ms. Brennan
Ayes: 3	Nays: 0

The motion was carried.

IX. Adjournment

A motion was made to adjourn.

Motion by:	Mr. Hise
Seconded by:	Ms. Brennan
Ayes: 3	Nays: 0

The motion was carried.

Committee Chair Burke adjourned the meeting at 10:30 AM.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Julie Fisher | 5/15/26

Secretary/Recording Secretary | Date

Minutes reviewed & approved by Committee Member vote on May 20, 2026. Approval affirmed below by signatures of Board Committee Chairman and Executive Secretary.

D Burke | 5/20/26

Dynette Burke, Finance Committee Chairman | Date

Carl Saizan | May 20, 2026

Carl F. Saizan, Jr., Executive Secretary | Date