

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
 131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
 MINUTES OF THE MEETING OF MARCH 12 AND 13, 2015

DATE AND PLACE OF MEETING On March 12, 2015, the Louisiana State Board of Practical Nurse Examiners met at 131 Airline Drive, Suite 301, Metairie, LA 70001.

CALL TO ORDER The meeting was called to order on March 12, 2015, at 10:02 a.m., with Myra Collins, Chairwoman presiding.

ROLL CALL

MEMBERS	
M. Kaleem Arshad, MD	Present
Brent Campanella, MD	Absent
Myra Collins, LPN Chairman of the Board	Present
Roberta Connelley, RN	Present
Janie Cypret, LPN	Present
Gwendolyn Dunn, LPN	Present
Barbara Gibbs, RN	Present
Christopher Mallett, LPN	Present
Candace Melancon, LPN Vice-Chair & Secretary/Treasurer	Present
Andrew Morson, MD	Present
Albertha Prince, LPN	Present
Kenison Roy, MD	Present
Mohammad Suleman, MD	Present

STAFF/LEGAL
 COUNSEL
 PRESENT

STAFF	
Lynn Ansardi	Present
Nancy McCarthy	Present
Tammy Touchard	Present
Julie Prange	Present
Kiana Laugand	Present
Kerri Palmer	Present
Denise Klein	Present
Kristen Hill	Present
William Becknell	Present

DECLARATION OF
 QUORUM

The Chair declared that a quorum was present.

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MOTION TO
ENTER
EXECUTIVE
SESSION

Roberta Connelley moved that the board convene in executive session to consider reports related to disciplinary matters against licensees and applicants for licensure and to discuss personnel matters.

SECOND: Melancon

A roll call vote was taken.

YEAS: Arshad, Collins, Connelley, Cypret, Dunn, Gibbs, Mallett, Melancon, Morson, Prince, Roy, Suleman

NAYS: 0

ABSTENTIONS: 0

The motion passed and the board went into executive session at 10:29 a.m.

RECESS

The meeting recessed at approximately 2:47 p.m.

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DATE AND PLACE OF MEETING On March 13, 2015, the Louisiana State Board of Practical Nurse Examiners met at the Jefferson Parish East Bank Library, 4747 West Napoleon Avenue, Metairie, Louisiana, 70002.

CALL TO ORDER The meeting was called to order on March 13, 2015, at 10:04 a.m., with Myra Collins, Chairwoman presiding.

ROLL CALL

MEMBERS	
M. Kaleem Arshad, MD	Present
Brent Campanella, MD	Absent
Myra Collins, LPN Chairwoman of the Board	Present
Roberta Connelley, RN	Present
Janie Cypret, LPN	Present
Gwendolyn Dunn, LPN	Present
Barbara Gibbs, RN	Present
Christopher Mallett, LPN	Present
Candace Melancon, LPN Vice-Chair & Secretary/Treasurer	Present
Andrew Morson, MD	Present
Albertha Prince, LPN	Present
Kenison Roy, MD	Present
Mohammad Suleman, MD	Present

STAFF/LEGAL
 COUNSEL
 PRESENT

STAFF	
Lynn Ansardi	Present
Nancy McCarthy	Present
Tammy Touchard	Present
Julie Prange	Present
Kerri Palmer	Present
Kristen Hill	Present
Cherrill Sensebe	Present
William Becknell	Present

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DECLARATION OF
QUORUM

The Chair declared that a quorum was present.

WELCOME

Myra Collins welcomed our two new board members, Ms. Janie Cypret, LPN and Mr. Christopher Mallett, LPN.
Roberta Connelley welcomed the audience.

MOTION TO
ADOPT MINUTES
OF OCTOBER 9
AND 10, 2014
BOARD MEETING

Roberta Connelley moved that the minutes of the board meeting of October 9 and 10, 2014, be adopted as printed in the book of reports.

SECOND: Dunn
YEAS: 11
NAYS: 0
ABSTENTIONS: Mallett
The motion passed.

MOTIONS
RELATED TO
DISCIPLINE

Janie Cypret moved that in the case of (Allison Ainsworth) license number **260697**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's license be placed on probation with the stipulations as attached to the motion.

SECOND: Melancon
YEAS: 11
NAYS: 0
ABSTENTIONS: Mallett
The motion passed.

Janie Cypret moved that in the case of (Tiyette Butler) license number **20110460**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's license be placed on probation for no less than 3 years with the stipulations as attached to this motion.

SECOND: Melancon
YEAS: 10
NAYS: 0
ABSTENTIONS: Mallett, Morson
The motion passed.

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Candace Melancon moved that in the case of (Sheila Buxton), social security number ending in **6358**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be made eligible to take the NCLEX-PN. Upon passing of NCLEX-PN, the respondent's license will immediately be placed on probation for 1 year with the stipulations as attached to this motion.

SECOND: Connelley
YEAS: 11
NAYS: 0
ABSTENTIONS: Mallett
The motion passed.

Candace Melancon moved that in the case of (Janaytt Freeman) social security number ending with **0565**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, that prior to being made eligible to take the NCLEX-PN, the applicant must complete the stipulations as attached to this motion. Upon favorable review of compliance with the stipulations attached, the applicant will be made eligible to take the NCLEX-PN. Upon passing of the exam, the respondent's license will immediately be placed on probation for a minimum of 1 year with stipulations as attached to the motion.

SECOND: Connelley
YEAS: 11
NAYS: 0
ABSTENTIONS: Mallett
The motion passed.

Janie Cypret moved that in the case of (Michelle Holliday) license number **242385**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's license be placed on probation with the stipulations as attached to the motion.

SECOND: Melancon
YEAS: 9
NAYS: Collins
ABSTENTIONS: Mallett, Morson
The motion passed.

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Roberta Connelley moved that in the case of (Ebitimi Kpaki) social security number ending in 4621, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be granted a temporary permit and be made eligible to take a refresher course. Upon satisfactory completion of refresher course, the applicant may be granted a license by endorsement, which will immediately be placed on probation for a minimum period of fourteen (14) months with the stipulations as attached to the motion.

SECOND: Gibbs
YEAS: 11
NAYS: 0
ABSTENTIONS: Mallett
The motion passed.

Barbara Gibbs moved that in the case of (Cynthia Lee), license number 20100390, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's license be revoked and that she be assessed a fine of \$1500.00 for violations of the nurse practice act and a hearing assessment fee of \$1000.00.

SECOND: Melancon
YEAS: 10
NAYS: 0
ABSTENTIONS: Mallett, Morson
The motion passed.

Roberta Connelley moved that in the case of (Danielle Minix) social security number ending in 4207, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be denied licensure as a practical nurse in the state of Louisiana and that she be assessed a fine of \$500.00 for violations of the nurse practice act and a hearing assessment fee of \$500.00.

SECOND: Melancon
YEAS: 11
NAYS: 0
ABSTENTIONS: Mallett
The motion passed.

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Barbara Gibbs moved that in the case of (Andrea McNeal), license number **260871**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's license be revoked and that she be assessed a fine of \$500.00 for violations of the nurse practice act and a hearing assessment fee of \$1000.00.

SECOND: Connelley
YEAS: 10
NAYS: 0
ABSTENTIONS: Mallett, Morson
The motion passed.

Albertha Prince moved that in the case of (Regina Oxford), license number **290461**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's license remain on probation until the respondent has completed the requirements of the original consent agreement dated 12/1/2008 and be assessed a hearing assessment fee of \$500.00.

SECOND: Dunn
YEAS: 10
NAYS: 0
ABSTENTIONS: Mallett, Morson
The motion passed.

Barbara Gibbs moved that in the case of (Caren Parker), license number **291113**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's license be revoked and that she be assessed a fine of \$500.00 for violations of the nurse practice act and a hearing assessment fee of \$500.00.

SECOND: Connelley
YEAS: 10
NAYS: 0
ABSTENTIONS: Mallett, Morson
The motion passed.

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Roberta Connelley moved that in the case of (Felisha Percy), social security number ending in 0887, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be denied licensure as a practical nurse in the state of Louisiana and that she be assessed a fine of \$500.00 for violations of the nurse practice act and a hearing assessment fee of \$500.00.

SECOND: Melancon
YEAS: 11
NAYS: 0
ABSTENTIONS: Mallett
The motion passed.

Gwendolyn Dunn moved that in the case of (Beth Schwartz), license number 260080, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's license be suspended for no less than 2 years with the stipulations as attached to this motion.

SECOND: Prince
YEAS: 11
NAYS: 0
ABSTENTIONS: Mallett
The motion passed.

Barbra Gibbs moved that in the case of (Joseph Smith), license number 20101086, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's license be revoked and that he be assessed a fine of \$500.00 for violations of the nurse practice act and a hearing assessment fee of \$500.00.

SECOND: Dunn
YEAS: 11
NAYS: 0
ABSTENTIONS: Mallett
The motion passed.

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Roberta Connelley moved that in the case of (Rasheedah Taylor), social security number ending in **3419**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be denied licensure as a practical nurse in the state of Louisiana and that she be assessed a fine of \$500.00 for violations of the nurse practice act and a hearing assessment fee of \$500.00.

SECOND: Gibbs
YEAS: 11
NAYS: 0
ABSTENTIONS: Mallett
The motion passed.

Gwendolyn Dunn moved that in the case of (Shamika Taylor), license number **20100789**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's license be suspended for no less than 1 year with the stipulations as attached to this motion.

SECOND: Prince
YEAS: 11
NAYS: 0
ABSTENTIONS: Mallett
The motion passed.

Albertha Prince moved that in the case of (Jessica Thoms), social security number ending in **2639**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be made eligible to take the NCLEX-PN. Upon passing the NCLEX-PN, the respondent shall be granted licensure in the state of Louisiana and submit a hearing assessment fee of \$500.00.

SECOND: Dunn
YEAS: 11
NAYS: 0
ABSTENTIONS: Mallett
The motion passed.

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Barbara Gibbs moved that in the case of (Theresa Turner) license number **20140420**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's license be revoked and that she be assessed a fine of \$500.00 for violations of the nurse practice act and a hearing assessment fee of \$500.00.

SECOND: Connelley
YEAS: 11
NAYS: 0
ABSTENTIONS: Mallett
The motion passed.

Gwendolyn Dunn moved that in the case of (Brandi Ware), license number **20110787**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's license be suspended for no less than **six (6) months** with the stipulations as attached to this motion.

SECOND: Prince
YEAS: 11
NAYS: 0
ABSTENTIONS: Mallett
The motion passed.

Candace Melancon moved that in the case of (Corinthia Williams), social security number ending in **7363**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, that prior to being made eligible to take the NCLEX-PN, the applicant must complete the stipulations as attached to this motion. Upon favorable review of compliance with the stipulations attached, the applicant will be made eligible to take the NCLEX-PN. Upon passing of the exam, the respondent's license will immediately be placed on probation for a minimum of 1 year with stipulations as attached to this motion.

SECOND: Gibbs
YEAS: 11
NAYS: 0
ABSTENTIONS: Mallett
The motion passed.

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Albertha Prince moved that in the case of (Melissa Williams), license number **972389**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's license be suspended for no less than 6 months with the stipulations as attached to this motion.

SECOND: Dunn
 YEAS: 11
 NAYS: 0
 ABSTENTIONS: Mallett
 The motion passed.

Gwendolyn Dunn moved that in the case of (Lisa Withers), license number **880656**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent be issued a letter of reprimand with the stipulations as attached to this motion.

SECOND: Prince
 YEAS: 11
 NAYS: 0
 ABSTENTIONS: Mallett
 The motion passed.

Roberta Connelley moved that the following consent agreements be accepted by the Board without exception:

SS # ending in 4215	Shamekia Anderson
License # 920958	Sharon Baughman
License # 990128	Tana Carlson
License # 850309	Kay Carroll
License # 980421	Gene Cobb
License # 280590	Nicole Darnall
SS # ending in 6483	Kimberly Ferrier
License # 960557	Felicia Foret
License # 890617	Watachulyn Gilbert
License # 960079	Dawn Guidry
License # 20132472	Ashley Guillory
License # 20132453	Joshua Heigle
SS # ending in 8050	Eshonte Huntley
SS # ending in 5036	Astrya James
License # 20100241	Kimberly James
License # 270331	La Kethia Julien

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License # 960527	Tracey Junot
License # 900046	Amy Laird
License # 860626	Cindy Le Boeuf
License # 200040	Paulette LeBoeuf
License # 952151	Karen Martinez
License # 20120589	Shanna Pittman
SS # ending in 0806	Lori Randall
SS # ending in 8648	Jessica Reno
License # 870714	Deborah Schiro
License # 801025	Alice Seals
License # 990500	Sherrie Short
License # 290562	Demanzo Skinner
License # 210137	Heidi Theriot
License # 260216	Miranda Tilley
License # 270029	Ashley Van Court
License # 20130486	Caroline Walker
License # 830455	Jennifer Walsh
SS # ending in 0891	Joshua Washington
License # 250060	Amber Booker
License # 20121040	Arescia Jones

SECOND: Gibbs
 YEAS: 11
 NAYS: 0
 ABSTENTIONS: Mallett
 The motion passed.

REPORT OF THE
 COMPLAINEE
 DEPARTMENT

SUMMARY
 REPORTS

Julie Prange presented the summary reports of the compliance department. No action was needed or taken on these matters.

REPORT OF
 ADVISORY
 COMMITTEE

Roberta Connelley, Chairwoman of the advisory committee, presented the minutes of the last advisory committee meeting which was held on October 24, 2014. No action was needed or taken.

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Roberta Connelley brought forth the following recommendations from the advisory committee:

1. Students previously enrolled in a practical nursing program from January 1, 2014 through May 31, 2015, seeking advanced standing/credit, at the discretion of the practical nursing program, may use previous admission requirements until December 31, 2015.
2. An applicant for licensure by examination in the state of Louisiana is allowed to write the National Council Licensing Examination for Practical Nurses (NCLEX-PN) within two (2) years from that date that the applicant is made eligible. A candidate failing to make a passing score within two (2) years of being made eligible, must reenter and successfully repeat the entire practical nursing program before being allowed to write the exam again. These applicants are not eligible for advanced standing/credit in the program.

Roberta Connelley presented the refresher course packet to board for review.

MOTIONS

Gwen Dunn made a motion that any student previously enrolled in a practical nursing program from January 1, 2014 through May 31, 2015, seeking advanced standing/credit, at the discretion of the practical nursing program, may use previous admission requirements until December 31, 2015.

SECOND: Collins
YEAS: 11
NAYS: 0
ABSTENTIONS: Mallett
The motion passed.

Candace Melancon made a motion to accept the refresher course packet as presented to the board.

SECOND: Cypret
YEAS: 12
NAYS: 0
ABSTENTIONS: 0
The motion passed.

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The board discussed the following recommendation:
An applicant for licensure by examination in the state of Louisiana is allowed to write the National Council Licensing Examination for Practical Nurses (NCLEX-PN) within two (2) years from that date that the applicant is made eligible. A candidate failing to make a passing score within two (2) years of being made eligible, must reenter and successfully repeat the entire practical nursing program before being allowed to write the exam again. These applicants are not eligible for advanced standing/credit in the program.

After discussion, the board asked that this recommendation be brought back to the advisory committee for further discussion and consideration to contemplate the number of times within the two (2) year period for which applicants for licensure would have to test.

REPORT OF THE
ASSOCIATE
EXECUTIVE
DIRECTOR

REPORT ON
NCLEX – PN

Nancy McCarthy presented a summary of students admitted and reporting arrest(s) from 10/19/2013 to 02/28/2015. Ms. McCarthy also presented a written report of all Louisiana writers of the NCLEX-PN from 01/01/2014 to 12/31/2014.
No action was needed or taken.

PROGRAM
SUMMARY

A summary report and update of programs on initial accreditation, provisional accreditation, and discontinued programs were provided.
No action was needed or taken.

PROGRAM(S) ON
INITIAL
ACCREDITATION

Programs on initial accreditation include the following:
Healthcare Training Institute
Sidney Collier, Delgado Community College

PROGRAM(S) ON
PROVISIONAL
ACCREDITATION

Programs on provisional accreditation include the following:
Compass Career College
Evangeline Campus, SLCC
Natchitoches Campus, NWLTC

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PROGRAM(S)
CITED FOR NON-
COMPLIANCE OF
BOARD RULES

At the time of the printing of the book of reports, the following programs had been cited for non-compliance with board rules:
Bastrop Campus, LDCC

REPORT OF THE
EXECUTIVE
DIRECTOR

NCSBN UPDATE

Lynn Ansardi presented information regarding NCSBN's focus on revisions of the compact.
No action was needed or taken.

Myra Collins made a request for additional information to be gathered concerning the compact and brought back to the board for discussion.

BUDGET FY 2015

Lynn Ansardi presented the actual operating budget for fiscal year 2015 as of 12/31/2014.
No action was needed or taken.

DATA OF ACTIVE
LPN's BY PARISH

Lynn Ansardi presented the raw data showing the total number of active LPN's by parish for the end of the 2015 renewal season.
No action was needed or taken.

PUBLICATION OF
RULE
AMENDMENTING
LAC 46:XLVII.
§937, §939, and
§1715

Lynn Ansardi presented information regarding the publication of rule to amend LAC 46:XLVII. §937, §939 and §1715.
No action was needed or taken on this matter.

TIMES PICAYUNE
ARTICLE

Lynn Ansardi presented an article from the January 26, 2015 issue of The Times Picayune.
No action was needed or taken.

LOUISIANA
BOARD OF ETHICS
DISCLOSURE
STATEMENTS

Lynn Ansardi presented and discussed required information needed and deadlines for turning in Personal Financial Disclosure Statements (Tier 2.1) with all board members.
No action was needed or taken.

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VERIFICATION
FEES

Candace Melancon discussed increasing renewal fees to offset verification fees and the process that it would take to change such fees. The board chose to postpone a decision until further discussion regarding this topic.
No action was taken.

LOUISIANA
LEAGUE OF
NURSING (LLN)

Dr. Edna Hull, Ph.D, president of the Louisiana League of Nursing, came to speak to the board about recruitment and retention of nurse educators.
No action was needed or taken.

ELECTION OF
EXECUTIVE
OFFICERS

Dr. Arshad nominated Dr. Suleman for the position of Chairman of the board. Dr. Suleman withdrew his nomination.

Roberta Connelley nominated Myra Collins for the position of Chairwoman of the board and moved to reappoint Ms. Myra Collins, LPN as the chairwoman of the board.

SECOND: Mallett

YEAS: 12

NAYS: 0

ABSTENTIONS: 0

The board declared Ms. Collins elected by acclamation.

Christopher Mallett nominated Ms. Candace Melancon, LPN for the position of Secretary/Treasurer of the board and moved to reappoint Ms. Candace Melancon, LPN as Secretary/Treasurer of the board.

SECOND: Collins

YEAS: 12

NAYS: 0

ABSTENTIONS: 0

The board declared Ms. Melancon elected by acclamation.

FUTURE MEETING
DATES

The proposed board meeting dates for the next board meeting are July 30 and 31, 2015. Board staff has secured the Jefferson Parish East Bank Library for July 31, 2015.
No action was needed or taken on this matter.

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PUBLIC
COMMENT

There was no public comment.

MOTION TO
ADJOURN

Candace Melancon moved that the meeting be adjourned.

SECOND: Mallett

YEAS: 12

NAYS: 0

ABSTENTIONS: 0

The motion passed, and the meeting adjourned at 11:35 a.m.



Myron Collins, LPN, Chairwoman