

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
 131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
 MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

DATE AND PLACE OF MEETING On July 27, 2017, the Louisiana State Board of Practical Nurse Examiners met at 131 Airline Drive, Suite 301, Metairie, LA 70001.

CALL TO ORDER The meeting was called to order on July 27, 2017, at approximately 11:14 a.m., with Myra Collins, Chairwoman, presiding.

ROLL CALL

| MEMBERS | |
|---|----------------------|
| M. Kaleem Arshad, MD | Present @ 1:14 p.m. |
| Brent Campanella, MD | Present @ 11:53 a.m. |
| Myra Collins, LPN Chairwoman of the Board | Present |
| Roberta Connelley, RN | Present |
| Janie Cypret, LPN | Present |
| Gwendolyn Dunn, LPN | Present |
| Barbara Gibbs, RN | Present |
| Christopher Mallett, LPN | Present |
| Candace Melancon, LPN Secretary/Treasurer of the Board | Present |
| Andrew Morson, MD | Absent |
| Albertha Prince, LPN | Present |
| Kenison Roy, MD | Absent |
| Mohammad Suleman, MD | Absent |

STAFF/LEGAL
 COUNSEL
 PRESENT

| STAFF | |
|---------------|---------|
| Lynn Ansardi | Present |
| Denise Klein | Present |
| Tammy Labit | Present |
| Johnette Kay | Present |
| Kristen Hill | Present |
| John Becknell | Present |

DECLARATION OF QUORUM The Chair declared that a quorum was present.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

MOTION TO
ENTER
EXECUTIVE
SESSION

Christopher Mallett moved that the board convene in executive session to consider reports related to disciplinary matters against licensees and applicants for licensure and to discuss personnel matters.

SECOND: Melancon

A roll call vote was taken.

YEAS: Collins, Connelley, Cypret, Dunn, Gibbs, Mallett,
Melancon, Prince

NAYS: 0

ABSTENTIONS: 0

The motion passed and the board went into executive session at 11:16 a.m.

MOTION TO
RECESS

Myra Collins moved that the board recess until July 28, 2017, 10:00 a.m.

SECOND: Melancon

YEAS: 10

NAYS: 0

ABSTENTIONS: 0

The meeting recessed at approximately 1:55 p.m.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
 131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
 MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

DATE AND PLACE
 OF MEETING

On July 28, 2017, the Louisiana State Board of Practical Nurse Examiners met at the Jefferson Parish East Bank Library, 4747 West Napoleon Avenue, Metairie, Louisiana, 70002.

CALL TO ORDER

The meeting was called to order on July 28, 2017, at approximately 10:00 a.m., with Myra Collins, Chairwoman, presiding.

ROLL CALL

| MEMBERS | |
|---|------------------------------|
| M. Kaleem Arshad, MD | Present |
| Brent Campanella, MD | Absent |
| Myra Collins, LPN Chairwoman of the Board | Present Left @ 10:11 a.m. |
| Robertta Connelley, RN | Absent |
| Janie Cypret, LPN | Present |
| Gwendolyn Dunn, LPN | Present |
| Barbara Gibbs, RN | Present |
| Christopher Mallett, LPN | Present |
| Candace Melancon, LPN Secretary/Treasurer of the Board | Present |
| Andrew Morson, MD | Absent |
| Albertha Prince, LPN | Present |
| Kenison Roy, MD | Absent |
| Mohammad Suleman, MD | Absent |

STAFF/LEGAL
 COUNSEL
 PRESENT

| STAFF | |
|-------------------|---------|
| Lynn Ansardi | Present |
| Denise Klein | Present |
| Tammy Labit | Present |
| Kerri Palmer | Present |
| Johnette Kay | Present |
| Kristen Hill | Present |
| Janette Patterson | Present |
| John Becknell | Present |

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

DECLARATION OF
QUORUM

The Chair declared that a quorum was present.

WELCOME

Christopher Mallett welcomed the audience.

MOTION TO
ADOPT MINUTES
OF MARCH 30 AND
31, 2017 BOARD
MEETING

Candace Melancon moved that the minutes of the board meeting of March 30 and 31, 2017, be adopted as printed in the book of reports.

SECOND: Mallett
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

MOTION TO TAKE
AGENDA ITEM #16
OUT OF ORDER

Candace Melancon moved to take agenda item #16 out of order.

SECOND: Dunn
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

ELECTION OF
EXECUTIVE
OFFICERS

Gwendolyn Dunn moved to open nominations for the position of Chairperson of the Louisiana State Board of Practical Nurse Examiners.

SECOND: Mallett
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Gwendolyn Dunn nominated Myra Collins, LPN, for the position of Chairperson of the Louisiana State Board of Practical Nurse Examiners.

SECOND: Cypret
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

Candace Melancon moved to close nominations for the position of Chairperson of the Louisiana State Board of Practical Nurse Examiners.

SECOND: Cypret
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Candace Melancon moved to appoint Myra Collins, LPN, as Chairperson of the Louisiana State Board of Practical Nurse Examiners.

SECOND: Cypret
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Janie Cypret moved to open nominations for the position of Secretary/Treasurer of the Louisiana State Board of Practical Nurse Examiners.

SECOND: Dunn
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Albertha Prince moved to nominate Candace Melancon, LPN, for the position of Secretary/Treasurer of the Louisiana State Board of Practical Nurse Examiners.

SECOND: Cypret
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

Albertha Prince moved to close nominations for the position of Secretary/Treasurer of the Louisiana State Board of Practical Nurse Examiners.

SECOND: Dunn
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Albertha Prince moved to appoint Candace Melancon, LPN, as Secretary/Treasurer of the Louisiana State Board of Practical Nurse Examiners.

SECOND: Collins
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Candace Melancon moved to open nominations for a 3rd member of the executive committee.

SECOND: Collins
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Candace Melancon nominated Christopher Mallett, LPN, as a 3rd member of the executive committee of the Louisiana State Board of Practical Nurse Examiners.

SECOND: Cypret
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

Gwendolyn Dunn moved to close nominations for the 3rd member of the executive committee of the Louisiana State Board of Practical Nurse Examiners.

SECOND: Cypret
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Candace Melancon moved to appoint Christopher Mallett, LPN, as a 3rd member of the executive committee of the Louisiana State Board of Practical Nurse Examiners.

SECOND: Dunn
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

MOTION TO
RESUME AGENDA

Christopher Mallett moved to resume the agenda.

SECOND: Melancon
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

MOTIONS
RELATED TO
DISCIPLINE

Barbara Gibbs moved that in the case of (Lekisha Allen), social security number ending with 5480 the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be allowed to take the NCLEX-PN, and upon successfully passing, be issued a practical nursing license on probation for no less than one (1) year with the stipulations as attached to the motion.

SECOND: Cypret
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

Barbara Gibbs moved that in the case of (Ashley Borchers) license number **20110302**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license in the state of Louisiana be revoked.

SECOND: Cypret
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Janie Cypret moved that in the case of (Taren Broussard) license number **20131004**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent be issued a Letter of Reprimand with the stipulations as attached to this motion.

SECOND: Gibbs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Janie Cypret moved that in the case of (Olivia Cox) license number **20110875**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be probated for no less than two (2) years with the stipulations as attached to this motion.

SECOND: Gibbs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

Janie Cypret moved that in the case of (Troy Lynn Farria), social security number ending with 8248, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that she be allowed to take the NCLEX-PN. Upon successfully passing, she shall be granted a license to practice practical nursing in the state of Louisiana and issued a Letter of Reprimand.

SECOND: Gibbs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Barbara Gibbs moved that in the case of (Quiana Garrison), social security number ending with 6241 the board adopt the hearing officer's findings of fact and conclusions of law without exception, and upon satisfying all requirements for licensure, be issued an unencumbered practical nursing license.

SECOND: Cypret
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Barbara Gibbs moved that in the case of (Casey Gauthier) social security number ending with 7797, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent be denied licensure in the state of Louisiana.

SECOND: Cypret
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

Janie Cypret moved that in the case of (Jelanie' Goolsby), social security number ending in 2058, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be denied licensure in the state of Louisiana.

SECOND: Gibbs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Barbara Gibbs moved that in the case of (Brandy Gregory), social security number ending with 6901 the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant prior to being made eligible to take the NCLEX-PN, must comply with the stipulations attached to the motion. Upon successfully completing stipulations, she be allowed to take the NCLEX-PN and upon passing, be issued a practical nursing license on probation for no less than two (2) years with the stipulations as attached to the motion.

SECOND: Cypret
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Barbara Gibbs moved that in the case of (Glenda Jones), social security number ending with 0910 the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant prior to being made eligible to take the NCLEX-PN, must comply with the stipulations attached to the motion. Upon successfully completing stipulations, she be allowed to take the NCLEX-PN with the stipulations as attached to the motion.

SECOND: Cypret
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

Janie Cypret moved that in the case of (Keonne Jones), social security number ending in 7782 the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant shall be issued a practical nursing license and a Letter of Reprimand.

SECOND: Gibbs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Janie Cypret moved that in the case of (Ariel Joseph), social security number ending with 1198, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent be allowed to take the NCLEX-PN. Upon successfully passing the NCLEX-PN, she shall be issued a license on probation for no less than one year with the stipulations as attached to this motion.

SECOND: Gibbs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Barbara Gibbs moved that in the case of (Branson Labauve) license number 20160570, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license remain suspended until he complies with the stipulations as attached to this motion. Upon completion of the suspension stipulations, license will be probated for no less than two (2) years with the stipulations as attached to this motion.

SECOND: Cypret
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

Janie Cypret moved that in the case of (Keyana Mc Cormick), social security number ending in 1807, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be denied licensure in the state of Louisiana.

SECOND: Gibbs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Barbara Gibbs moved that in the case of (Lisa Phillips) license number 970036, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license in the state of Louisiana be revoked.

SECOND: Cypret
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Barbara Gibbs moved that in the case of (Jenna Porter) license number 20150459, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be placed on probation for a minimum of one (1) year with the stipulations as attached to this motion.

SECOND: Cypret
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

Barbara Gibbs moved that in the case of (La Trice Preylo) license number 20121149, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be revoked.

SECOND: Cypret
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Janie Cypret moved that in the case of (Deonte Richard), social security number ending with 6540 the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be allowed to take the NCLEX-PN, and upon successfully passing, be issued a practical nursing license on probation for no less than one (1) year with the stipulations as attached to the motion.

SECOND: Gibbs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Barbara Gibbs moved that in the case of (Sheila Salazar) license number 272484, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be placed on probation for a minimum of one (1) year with the stipulations as attached to this motion.

SECOND: Cypret
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

Janie Cypret moved that in the case of (Carmen Sandolph), social security number ending in 1829, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be denied licensure in the state of Louisiana.

SECOND: Gibbs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Janie Cypret moved that in the case of (Shanett Williams), social security number ending in 6935, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be denied licensure in the state of Louisiana.

SECOND: Gibbs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Barbara Gibbs moved that in the case of (Stephanie Young) license number 20111082, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be placed on probation for a minimum of two (2) years with the stipulations as attached to this motion.

SECOND: Cypret
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
 131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
 MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

Janie Cypret moved that the following consent agreements be accepted by the board without exception:

| | |
|------------------------------------|-----------------------------|
| License #20120266 | Jonee Ashford |
| License #200681 | Gina Ashley |
| License #861527 | C D'Nan Bartin |
| License #270112 | Montana Becnel |
| License #891184 | Obyrietta Corner |
| Last four digits S.S. #7580 | Shawna Dinet |
| License #20120443 | Olivia Feazell |
| License #20130807 | Bobbi Ferguson |
| License #910460 | Tyann Jo Fires |
| Last four digits S.S. #6673 | Charlotte Foret |
| License #290841 | Shamika Francois |
| Last four digits S.S. #4858 | Airyal Gilbert |
| Last four digits S.S. #3990 | Hannah Gonzalez |
| License #20121156 | Ashley Hall |
| License #250604 | Jamie Hatten |
| Last four digits S.S. #4251 | Shalie Jackson |
| License #20110670 | Falisha Johnson |
| Last four digits S.S. #8863 | Cyntoria Jones |
| License #260310 | Katrice Jones |
| License #220551 | Amanda Landry |
| License #20160126 | Rachel Lazard |
| License #20100437 | Marionna Lovelace |
| Last four digits S.S. #5918 | Annette Martijn |
| Last four digits S.S. #5792 | Shonda McCarthy |
| Last four digits S.S. #6106 | Summer McLellan |
| License #280323 | Jacqueline Patterson |
| License #232405 | Dulcie Regester |
| License #220130 | Danielle Romero |
| License #930360 | Avis Scott |
| Last four digits S.S. #6352 | Tameshia Shaw |
| License #20110053 | Jessica Simmons |
| License #290562 | Demanzo Skinner |
| License #280064 | Anna Smith |
| License #870148 | Milette Stokes |
| License #20130844 | Laterica Thomas |
| License #20122449 | Sarah Thompson |
| License #20120225 | Kristen Paige Thrift |
| License #20130382 | Melody Vann |
| Last four digits S.S. #8454 | Toni Varnado |
| License #910785 | Georgie Vinet |
| Last four digits S.S. #4769 | Kimberly Williams |

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

| | |
|------------------------------------|--------------------------|
| Last four digits S.S. #8653 | Myra Williams |
| License #290771 | Joanie Hargroder |
| Last four digits S.S. #9983 | Quentella Jackson |
| License #20110348 | Keara Jones |

SECOND: Gibbs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

MOTION TO
AMEND THE
AGENDA

Christopher Mallett made a motion to move agenda items #11D, #11E, #12.B.1, #12.B.2, #12C, #13, #14, #15 and #20 to the front of the agenda.

SECOND: Cypret
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

REPORT OF THE
EDUCATION
DEPARTMENT

HAMMOND AREA
CAMPUS
REQUESTS 3rd DAY
CLASS

Jean Houin presented information from Northshore Technical Community College, Hammond Area Campus, requesting to collaborate with Ochsner Healthcare system in providing a nontraditional program which will be open to Ochsner employees who are medical assistants or those who have previous military training and work experience as a healthcare specialist (medic). Ms. Houin invited Dr. Kenneth Tillman, Dean of Health Sciences & Nursing of the Hammond Area campus, to answer any questions that the board may have regarding this request.

Dr. Kenneth Tillman, with Northshore Technical Community College, addressed the board and gave an overview of their request. Dr. Tillman asked for Missy Sparks, Assistant Vice President for Workforce Development, representing Ochsner Hospital to come forward and also address the board concerning any questions that the board may have regarding this request and the grant that was received.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

Gwendolyn Dunn moved that Phase I of the non-traditional program request for Hammond Area Campus, NTCC, in collaboration with Ochsner Hospital be approved and that the program proceed to Phase II, and that when Phase II meets with staff satisfaction, the program be allowed to admit the first class of 36 students with the following changes:
No nutritional and special program online.

SECOND: Prince
YEAS: Dunn, Prince
NAYS: Arshad, Cypret, Gibbs, Mallett
ABSTENTIONS: Melancon
The motion did not pass.

Christopher Mallett moved to have the Advisory Committee further discuss the proposal concerning the collaboration of Northshore Technical Community College, Hammond Area campus and Ochsner Hospital regarding the start of a nontraditional 3rd day program.

SECOND: Cypret
YEAS: Arshad, Cypret, Gibbs, Mallett
NAYS: Dunn, Prince
ABSTENTIONS: Melancon
The motion passed.

LOUISIANA
DELTA
COMMUNITY
COLLEGE
REQUEST TO
START A PN
PROGRAM IN
MONROE, LA

Gwendolyn Dunn moved that Phase I of the new program request for Louisiana Delta Community College, Monroe Campus, be approved and that the program proceed to Phase II and that when Phase II meets with staff satisfaction, the program be allowed to admit the first class of 36 students.

SECOND: Cypret
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

REPORT OF THE
EXECUTIVE
DIRECTOR

FINANCIAL
REPORTS

Lynn Ansardi presented the proposed amendments to the operating budget for fiscal year 2017.

Christopher Mallett moved that all board members received a copy of the proposed amendments to the operating budget for fiscal year 2017 as printed in the book of reports.

SECOND: Gibbs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Lynn Ansardi presented the actual operating budget for fiscal year 2017 as of 06/30/2017.

Christopher Mallett moved that all board members received a copy of the fiscal year to date operating budget for fiscal year 2017 as printed in the book of reports.

SECOND: Gibbs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

LOUISIANA
COMPLIANCE
QUESTIONNAIRE
FY 2017

Lynn Ansardi presented the Louisiana Compliance Questionnaire from fiscal year 2017.

Christopher Mallett moved that the completed compliance questionnaire from fiscal year 2017 be adopted as printed in the book of reports with the following changes on pg. 65 of the book of reports:

Chris Mallett's address be updated to reflect a new address and Myra Collins' term of expiration be updated to read 8/13/2021.

SECOND: Gibbs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

RESTRICTED
APPOINTMENTS

Christopher Mallett moved to allow two (2) restricted appointments to help staff during renewal season.

SECOND: Melancon
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

ATTORNEY
RESOLUTION

Christopher Mallett moved to accept the resolution extending the contract with J. William Becknell, II, for a period of one year to provide legal consultation and services to the board relative to board rules and regulations, legislation, board actions, and disciplinary hearings and adjudications regarding alleged violations and rules and regulations promulgated by the board.

SECOND: Melancon
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Christopher Mallett moved to accept the resolution approving Jerry Sullivan to provide legal consultation and services to the board relative to board rules and regulations, legislation, board actions, and disciplinary hearings and adjudications regarding alleged violations and rules and regulations promulgated by the board.

SECOND: Melancon
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

BANKING
RESOLUTIONS

Christopher Mallett moved to allow Janette Patterson to open certificates of deposit on behalf of the Louisiana State Board of Practical Nurse Examiners.

SECOND: Gibbs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.

JONATHAN
PHILLIPS
SPEAKING ON
VERIFICATION
PROCESS

Jonathan Phillips representing Northeast Louisiana Healthcare Alliance, spoke about the Louisiana State Board of Practical Nurse Examiner's verification process. Due to changes made with primary source verifications, he asked that the board consider creating a database program so that verifications can be done online instantaneously.

Ms. Ansardi addressed Mr. Phillips concerning what is mandated by our law (RS 37:977) and why the Louisiana State Board of Practical nurse Examiners charges a fee of \$5 to process all verifications.

Mr. Phillips said that the \$5 fee is not a concern, but the problem they are having is with the convenience of receiving the verifications immediately.

Shea Beard, with Louisiana Delta Community College, asked that the board allow companies to pay a yearly fee to have access to verifications, due to the complication of companies acquiring and allowing employees the use of a credit card.

Ms. Ansardi asked that the Northeast Louisiana Healthcare Alliance formally propose a plan that would be presented to our board so that all board members would understand exactly what they are asking for and what changes would need to be made so that the board could make a decision.

FUTURE MEETING
DATES

The proposed board meeting dates for the next board meeting are November 2 and 3, 2017. Board staff has secured the Jefferson Parish East Bank Library for November 3, 2017. No action was needed or taken on this matter.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF JULY 27 AND 28, 2017

NEW BUSINESS

Christopher Mallett moved to increase the salary of the Executive Director, M. Lynn Ansardi, by 6%.

SECOND: Gibbs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed.


PUBLIC COMMENT

Tori Allain, Lisa Burke, Shelita Domino and Missy Sparks with Ochsner signed up to speak concerning Hammond Area Campus, NTCC, requests to collaborate with Ochsner to establish a 3rd day class which will be a nontraditional program.

MOTION TO
ADJOURN

Christopher Mallett moved that the meeting be adjourned.

SECOND: Cypret
YEAS: 7
NAYS: 0
ABSTENTIONS: 0
The motion passed, and the meeting adjourned at 11:23 a.m.



Myron Collins, LPN, Chairwoman