

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
 3421 NORTH CAUSEWAY BLVD, STE 505, METAIRIE, LA 70002
 MINUTES OF THE MEETING OF NOVEMBER 7 AND 8, 2013

DATE AND PLACE
 OF MEETING

On November 7, 2013, the Louisiana State Board of Practical Nurse Examiners met at 3445 N. Causeway Blvd, Suite 330, Metairie, Louisiana, 70002.

DECLARATION
 OF QUORUM AND
 CALL TO ORDER IN
 OPEN SESSION

A quorum was present, and the meeting was called to order in open session at 2:00 p.m.. Myra Collins, LPN presided.

ROLL CALL

MEMBERS	
M. Kaleem Arshad, M.D.	Present
Brent Campanella, M.D.	Present
Ruby Chancellor, LPN	Absent
Myra Collins, LPN, Chairman of the Board	Present
Roberta Connelley, RN	Present
Gwendolyn Dunn, LPN	Present
Bobby Fulmer, M.D.	Present
Kellie Daigre, LPN	Absent
Patricia Juneau, RN	Absent
Candace Melancon, LPN, Vice-Chair & Secretary/Treasurer	Present
Albertha Prince, LPN	Present
Kenison Roy, M.D.	Present at 2:15 p.m.
Mohammad Suleman, M.D.	Present

STAFF/LEGAL
 COUNSEL PRESENT
 AT VARIOUS TIMES

STAFF	
Lynn Ansardi	Present
Nancy Mc Carthy	Present
Julie Prange	Present
Tammy Labit	Present
Kerri Palmer	Present
Kristen Hill	Present

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MOTION TO ENTER
EXECUTIVE
SESSION

Roberta Connelley moved that the board convene in executive session to consider reports related to disciplinary matters against licensees and/or applicants for licensure, to discuss cases in litigation, to discuss litigation strategy, disciplinary matters against licensees and/or applicants for licensure and personnel matters.

SECOND: Albertha Prince

A roll call vote was taken.

YEAS: Fulmer, Connelley, Dunn, Arshad, Melancon, Prince, Collins, Suleman, Campanella.

NAYS: 0

ABSTENTIONS: 0

The motion passed.

The board went into executive session at 2:15p.m.

RECESS

Albertha Prince moved to recess for the day at approximately 4:30 p.m.

SECOND: Roberta Connelley

YEAS: Fulmer, Dunn, Arshad, Melancon, Connelley, Collins, Prince, Roy, Suleman, and Arshad.

NAYS: 0

ABSTENTIONS: 0

The motion passed.

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DATE AND PLACE
 OF MEETING

On November 8, 2013, the Louisiana State Board of Practical Nurse Examiners met at the Jefferson Parish East Bank Library, 4747 W. Napoleon Ave., Metairie, Louisiana, 70002.

DECLARATION
 OF QUORUM AND
 CALL TO ORDER

A quorum was established on November 8, 2013, at 10:05 a.m. and the meeting was called to order with Myra Collins presiding.

ROLL CALL

MEMBERS	
M. Kaleem Arshad, M.D.	Present
Brent Campanella, M.D.	Present
Ruby Chancellor, LPN	Absent
Myra Collins, LPN, Chairman of the Board	Present
Robertta Connelley, RN	Present
Gwendolyn Dunn, LPN	Present
Bobby Fulmer, M.D.	Present
Kellie Daigre, LPN	Absent
Patricia Juneau, RN	Absent
Candace Melancon, LPN, Vice-Chair & Secretary/Treasurer	Present
Albertha Prince, LPN	Present
Kenison Roy, M.D.	Absent
Mohammad Suleman, M.D.	Present

STAFF/LEGAL
 COUNSEL PRESENT

AT VARIOUS TIMES	
Lynn Ansardi	Present
Nancy Mc Carthy	Present
Julie Prange	Absent
Tammy Labit	Present
Tammy Diecidue	Present
Kristen Hill	Present
Cherrill Sensebe	Present
Kerri Palmer	Present
William Becnel	Present
John Becnel	Present

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MOTION TO ENTER
EXECUTIVE SESSION

Candace Melancon moved that the board convene in executive session to discuss personnel matters.

SECOND: Gwen Dunn

A roll call vote was taken.

YEAS: Fulmer, Connelley, Dunn, Arshad, Melancon, Prince, Collins, Suleman, Campanella.

NAYS: 0

ABSTENTIONS: 0

The motion passed.

Albertha Prince made the motion to come out of executive session.

SECOND: Gwen Dunn

YEAS: 9

NAYS:

ABSTENTIONS:

WELCOME

Roberta Connelley welcomed the audience.

SERVICE
RECOGNITION

Gwen Dunn recognized Ms. Patricia Juneau, RN for her many years of service and Dr. Bobby Fulmer who announced his retirement for his many years of service.

MOTION TO ADOPT
MINUTES OF
June 20 and 21, 2013,
ANNUAL BOARD
MEETING

Roberta Connelley moved that the minutes of the board meeting of June 20, and 21, 2013, be adopted as printed in the book of reports.

SECOND: Candace Melancon

YEAS: 9

NAYS: 0

ABSTENTIONS: 0

The motion passed.

MOTIONS
RELATED TO DISCIPLINE

MOTION

Albertha Prince moved that in the case of (Jimmie Carnegie) license number 290468, the board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the respondent's license be revoked and that she be assessed a fine of \$500.00 for violations of the nurse practice act and a hearing assessment fee of \$500.00.

SECOND: Gwen Dunn

YEAS: 8

NAYS:

ABSTENTIONS: Candace Melancon

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MOTION

Albertha Prince moved that in the case of (Jennifer Cleghorn) license number 270118, the board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the respondent's license be revoked and that she be assessed a fine of \$500.00 for violations of the nurse practice act and a hearing assessment fee of \$500.00.

SECOND: Gwen Dunn

YEAS: 9

NAYS:

ABSTENTIONS:

MOTION

Roberta Connelley moved that in the case of (Stacey Colson) license number 260042, the board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the respondent's license be placed on probation for no less than two (2) years, with the stipulations as attached to this motion.

SECOND: Candace Melancon

YEAS: 8

NAYS:

ABSTENTIONS: Myra Collins

MOTION

Albertha Prince moved that in the case of (Tiffany Eleazer) license number 260647, the board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the respondent's license be revoked and that she be assessed a fine of \$500.00 for violations of the nurse practice act and a hearing assessment fee of \$500.00.

SECOND: Gwen Dunn

YEAS: 9

NAYS:

ABSTENTIONS:

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MOTION

Roberta Connelley moved that in the case of (Tammy Foster) license number 200074, the board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the respondent's license remain suspended for no less than six (6) months. During the six months, the respondent must satisfactorily complete a board approved refresher course and submit all fines and fees to the board. If stipulations are not completed within six (6) months from the date of this board order, the respondent's license shall be revoked. Upon successful completion of suspension stipulations, the respondent's license will be placed on probation for no less than two (2) years with the stipulations as attached to this motion.

SECOND: Albertha Prince

YEAS: 8

NAYS:

ABSTENTIONS: Myra Collins

MOTION

I move that in the case of (Juanetta Martin) license number 900889, the board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the respondent's license be revoked and that she be assessed a fine of \$500.00 for violations of the nurse practice act and a hearing assessment fee of \$500.00.

MAKER: Gwen Dunn

SECOND: Albertha Prince

YEAS: 8

NAYS:

ABSTENTIONS: Myra Collins

MOTION

Gwen Dunn move that in the case of (Teresa Mayweather) social security number ending with 7779, the board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the respondent be denied licensure. She is hereby assessed a fine of \$500.00 for violations of the nurse practice act and assessed a hearing assessment fee of \$500.00.

SECOND: Albertha Prince

YEAS: 9

NAYS:

ABSTENTIONS:

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MOTION

Gwen Dunn moved that in the case of (Katrina Oliver) license number 20120897, the board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the respondent's license be revoked and that she be assessed a fine of \$500.00 for violations of the nurse practice act and a hearing assessment fee of \$500.00.

SECOND: Albertha Prince

YEAS: 8

NAYS:

ABSTENTIONS: Myra Collins

MOTION

Albertha Prince moved that in the case of (Sean Sweeney) license number 220427, the board adopt the hearing officer's Findings of Fact and Conclusions of Law without exception, and that the respondent's license remain suspended pending outcome of all pending criminal charges with the stipulations as attached to this motion. Upon receipt of certified court documents indicating outcome of all criminal proceedings, and the respondent's written request for reinstatement of his practical nursing license, he shall be scheduled for a formal hearing before the board for further determination regarding licensure in the state of Louisiana.

SECOND: Gwen Dunn

YEAS: 8

NAYS:

ABSTENTIONS: Myra Collins

MOTION

Roberta Connelley moved that the following consent agreements be accepted by the board with the exception of the following: license #890002, SSN ending with 5883, license #200227, license #990540, license #890294 and license #990913. The board hereby rejects these consent offers and orders that license #890002 and license #990913 be immediately summarily suspended. Formal charges are to be filed and each respondent shall be scheduled for an administrative hearing in each matter.

NOTE: TO AMEND THIS LIST PLEASE PUT A LINE THROUGH THE CONSENT AGREEMENT YOU DO NOT WISH TO ACCEPT AND MOVE TO BRING THE CASE TO A HEARING.

License # 890002	Pamela Adams
S.S. # ending with 8415	April Arnold
S.S. # ending with 5883	Kimberly Banks
S.S. # ending with 9824	Michael Bertrand, Jr.
S.S. # ending with 5962	Jessica Boyer
S.S. # ending with 0866	Nina Burkey

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License # 821637	Janice Burlette
License # 20112390	Renarda Carson
License # 20120532	Victoria Chavanne
S.S. # ending with 4987	Katelynn Courville
License # 20112443	Lucille Daigle
S.S. # ending with 0959	Luquence Dickens
License # 20110223	Amanda Duncan
License # 290727	Steven Duncan
S.S. # ending with 9014	Lakendra Dunomes
License # 2010015	Cynthia Ellington
License # 20110497	Jana Ellis
S.S. # ending with 0481	Carrie Faircloth
License # 900859	Lisa Flora
S.S. # ending with 6000	Valerie Gibson
License # 240210	Paulette Giles
S.S. # ending with 1518	Shannon Henderson
License # 969535	Barbie Hill
License # 20100614	Lumetrius Hobdy
License # 270634	William Johnson
License # 271030	Karolyn Jones
License # 290380	Traciann Kaiser
License # 291270	Rachel Le
S.S. # ending with 0005	Deborah Lee-Brown
License # 920830	Robin Mohn
License # 250355	Leslie Nectoux
License # 900652	Tammy Nicholas
License # 930116	Heidi Ockman
S.S. # ending with 4863	Rose Parker
License # 200227	Frances Pickings
License # 990540	Catherine Pugh
License # 890294	Karen Roark
License # 242439	Comfort Roberts
License # 230794	Shannon Roberts
License # 970299	Billie Romero
S.S. # ending with 0557	Jami Rowan
License # 240047	Lisa Sagona
S.S. # ending with 2925	Shauna Sias
License # 220684	Debra Thomas
License # 891289	Lynn Troquille
License # 240838	LaToya Vernon
License # 230583	Felicia Washington
License # 990913	Jolynn Williams

SECOND: Gwen Dunn
 YEAS: 9

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NAYS:

ABSTENTIONS: Candace Melancon, license #240047 only.

COMPLIANCE
DEPARTMENT
REPORT

Kerri Palmer presented the report of the compliance department. No action was needed or taken.

EDUCATION
REPORT

Nancy Mc Carthy presented a written report of all Louisiana writers of the NCLEX-PN from 6/3/2013 to 9/26/2013, along with all writers for the years 2009-2013. No action was needed or taken on these matters.

PROGRAM
SUMMARY

A summary report and update of programs on provisional accreditation, initial accreditation, restored to full accreditation, and school closures as of 10/31/52013, were provided. No action was needed or taken on this matter.

PROGRAM(S) ON
PROVISIONAL
ACCREDITATION

Programs on provisional accreditation include the following: Dryades YMCA School of Commerce, New Orleans, LA. And Compass Career College, Hammond, LA.

PROGRAM(S) CITED
FOR NON-COMPLIANCE
OF BOARD RULES

At the time of the printing of the book of reports, the following programs had been cited for non-compliance with board rules:

SLCC - C.B. Coreil Campus – Ville Platte, LA
BRCC – Westside Campus, Plaquemine, LA
Nunez Community College, Chalmette, LA
A&W Healthcare Educators, New Orleans, LA

MOTION

Candace Melancon moved to allow LSU-Shreveport, Shreveport, LA to expand to a 2nd day class.

SECOND: Dr. Suleman

YEAS: 9

NAYS: 0

ABSTENTIONS: 0

The motion passed.

MOTION

Roberta Connelley moved to deny A&W Healthcare Educators request for a second evening class

SECOND: Gwen Dunn

YEAS: 9

NAYS: 0

ABSTENTIONS: 0

The motion passed.

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MOTION Dr. Suleman moved to allow Delgado Community College to open a branch program on the Westbank – as an evening/weekend program.
SECOND: Candace Melancon
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

MOTION Roberta Connelley moved to allow Young Memorial to open a branch program in Franklin, LA. as a traditional program.
SECOND: Albertha Prince
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

MOTION Roberta Connelley moved to accept the status of the practical nursing programs as indicated in the annual report.
SECOND: Candace Melancon
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

REPORT OF THE EXECUTIVE DIRECTOR Ms. Ansardi presented a report regarding the Nursing Supply and Demand Committee and the N.C.S.B.N.. No action was needed or taken.

ADVISORY COMMITTEE NOMINATIONS Candace Melancon moved to appoint the individuals/organizations as listed in the book of reports to serve a two year term on the Advisory Committee and appointed Roberta Connelley, RN, Board Member, Advisory Committee, Chairman.
SECOND: Gwen Dunn
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

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INDEPENDENT
AUDIT STATEMENT

Roberta Connelley moved that the board members all received a copy of the independent auditors statement as required.
SECOND: Candace Melancon
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

BUDGET
Amendments to
operating budget
FY 2014

Ms. Ansardi presented the proposed amendments to the operation budget for FY 2014.
Dr. Suleman moved to approve the proposed amendments to the operating budget FY 2014.
SECOND: Dr. Arshad
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

BUDGET
Proposed budget FY 2015

Ms. Ansardi presented the proposed budget for FY 2015.
Candace Melancon moved to approve the proposed operation budget FY 2015.
SECOND: Roberta Connelley
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

NEW LEASE

Ms. Ansardi gave an update regarding the office move.
The current lease expires January 6, 2014.
Candace Melancon moved to allow board staff to enter into a lease agreement for new office space located at 131 Airline Hwy, Suite, 301.
SECOND: Roberta Connelley
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

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MERIT INCREASE
EXECUTIVE STAFF

Roberta Connelley moved to allow the executive staff of the board a 4% merit increase.
SECOND: Candace Melancon
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

COMMITTEE

Roberta Connelley moved to implement a standing compensation committee for executive staff pay raises.
SECOND: Gwen Dunn
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

FUTURE MEETING DATES

The proposed board meeting dates for the annual board meeting are March 13, and 14, 2014. Board staff has secured the Jefferson Parish East Bank Library for March 14, 2014. No action was needed or taken on this matter.

PUBLIC COMMENT

Mr. Thomas Alonzo, Attorney at Law, Ms. Roberta Peru, Ms. Cheryl Breaux and Ms. Regina Oxford all gave public comment regarding Ms. Oxford's practical nursing license probation status. No action was needed or taken on this matter.

MOTION TO ADJOURN

Dr. Fulmer moved that the meeting be adjourned.
SECOND: Dr. Campanella
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed, and the meeting adjourned at 11:40 a.m.



Myra Collins, LPN, Chairman