

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
 131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
 MINUTES OF THE MEETING OF NOVEMBER 2 AND 3, 2017

DATE AND PLACE OF MEETING On November 2, 2017, the Louisiana State Board of Practical Nurse Examiners met at 131 Airline Drive, Suite 301, Metairie, LA 70001.

DECLARATION OF QUORUM AND CALL TO ORDER A quorum was present and the meeting was called to order in open session on November 2, 2017, at approximately 2:08 p.m., with Myra Collins, Chairwoman presiding.

ROLL CALL

MEMBERS	
M. Kaleem Arshad, MD	Absent
Brent Campanella, MD	Absent
Myra Collins, LPN Chairman of the Board	Present
Roberta Connelley, RN	Present
Janie Cypret, LPN	Present
Gwendolyn Dunn, LPN	Present
Barbara Gibbs, RN	Present
Christopher Mallett, LPN	Present
Candace Melancon, LPN Vice-Chair & Secretary/Treasurer	Present
Andrew Morson, MD	Present
Albertha Prince, LPN	Present
Kenison Roy, MD	Present
Mohammad Suleman, MD	Absent

STAFF/LEGAL COUNSEL PRESENT

STAFF	
Lynn Ansardi	Present
Denise Klein	Present
Tammy Touchard	Present
Kristen Hill	Present
John Becknell	Present

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MOTION TO
ENTER
EXECUTIVE
SESSION

Roberta Connelley moved that the board convene in executive session to discuss personnel matters and report on litigation; and consideration of report of the hearing officer related to cases before the board for disciplinary action against licensees and/or applicants for licensure and personnel matters.

SECOND: Melancon

A roll call vote was taken.

YEAS: Collins, Connelley, Cypret, Dunn, Gibbs, Mallett,
Melancon, Morson, Prince, Roy

NAYS: 0

ABSTENTIONS: 0

The motion passed and the board went into executive session at 2:10 p.m.

RECESS

The meeting recessed at approximately 4:07 p.m.

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DATE AND PLACE OF MEETING On November 3, 2017, the Louisiana State Board of Practical Nurse Examiners met at the Jefferson Parish East Bank Library, 4747 W. Napoleon Ave., Metairie, Louisiana, 70002.

CALL TO ORDER The meeting was called to order in open session on November 3, 2017, at approximately 10:00a.m., with Myra Collins, Chairwoman presiding.

ROLL CALL

MEMBERS	
M. Kaleem Arshad, MD	Absent
Brent Campanella, MD	Absent
Myra Collins, LPN Chairman of the Board	Present
Roberta Connelley, RN	Present
Janie Cypret, LPN	Present
Gwendolyn Dunn, LPN	Present
Barbara Gibbs, RN	Present
Christopher Mallett, LPN	Present
Candace Melancon, LPN Vice-Chair & Secretary/Treasurer	Present
Andrew Morson, MD	Present at 10:14 a.m.
Albertha Prince, LPN	Present
Kenison Roy, MD	Present
Mohammad Suleman, MD	Absent

STAFF/LEGAL
COUNSEL
PRESENT

STAFF	
Lynn Ansardi	Present
Denise Klein	Present
Tammy Touchard	Present
Kerri Palmer	Present
Johnette Kay	Present
Kristen Hill	Present
Janette Patterson	Present
John Becknell	Present

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DECLARATION OF
QUORUM

The Chair declared that a quorum was present.

WELCOME

Roberta Connelley welcomed the audience.

MOTION TO
ADOPT MINUTES
OF JULY 27 AND
28, 2017 BOARD
MEETING

Dr. Roy moved that the minutes of the board meeting of July 27 and 28, 2017, be adopted as printed in the book of reports.

SECOND: Melancon
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

MOTIONS
RELATED TO
DISCIPLINE

Barbara Gibbs moved that in the case of (Mary Allen) license #940578, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be probated for no less than one (1) year with the stipulations as written in the findings.

SECOND: Melancon
YEAS: 8
NAYS: 0
ABSTENTIONS: Collins, Morson
The motion passed.

Barbara Gibbs moved that in the case of (Gwendolyn Caughron) license #990089, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be suspended with the stipulations as written in the findings. Upon completion of the suspension stipulations, license will be probated for no less than three (3) years with the stipulations as written in the findings.

SECOND: Melancon
YEAS: 8
NAYS: 0
ABSTENTIONS: Collins, Morson
The motion passed.

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Janie Cypret moved that in the case of (Irene Champagne) social security number ending with 6625, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the applicant, after successfully writing the NCLEX-PN, be issued a practical nursing license and issued a Letter of Reprimand.

SECOND: Dunn
YEAS: 8
NAYS: 0
ABSTENTIONS: Collins, Morson
The motion passed.

Barbara Gibbs moved that in the case of (Charlita Coleman), social security number ending with 4611, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be denied licensure in the state of Louisiana.

SECOND: Melancon
YEAS: 8
NAYS: 0
ABSTENTIONS: Collins, Morson
The motion passed.

Janie Cypret move that in the case of (Rebecca Fuselier) license #20100487, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be revoked with the stipulations as written in the findings.

SECOND: Dunn
YEAS: 8
NAYS: 0
ABSTENTIONS: Collins, Morson
The motion passed.

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Janie Cypret moved that in the case of (Taneisha Gray) license #270997, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be suspended with the stipulations as written in the findings. Upon completion of the suspension stipulations, license will be probated for no less than one (1) year with the stipulations as written in the findings.

SECOND: Dunn
YEAS: 8
NAYS: 0
ABSTENTIONS: Collins, Morson
The motion passed.

Janie Cypret moved that in the case of (Teresa Hayward) license #230888, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license in the state of Louisiana be revoked with stipulations as written in the findings.

SECOND: Dunn
YEAS: 8
NAYS: 0
ABSTENTIONS: Collins, Morson
The motion passed.

Barbara Gibbs moved that in the case of (Pamela Jefferson) license #820152, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be probated for no less than one (1) year with the stipulations as written in the findings.

SECOND: Melancon
YEAS: 8
NAYS: 0
ABSTENTIONS: Collins, Morson
The motion passed.

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Janie Cypret moved that in the case of (Tangenekia Johnson) license #20160288, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent be issued a Letter of Reprimand with stipulations as written in the findings.

SECOND: Dunn
YEAS: 8
NAYS: 0
ABSTENTIONS: Collins, Morson
The motion passed.

Barbara Gibbs moved that in the case of (Tonya Jones) license #280785, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be suspended with stipulations as written in the findings. Upon completion of the suspension stipulations, license will be probated for no less than two (2) years with the stipulations as written in the findings.

SECOND: Mallett
YEAS: 7
NAYS: Prince
ABSTENTIONS: Collins, Morson
The motion passed.

Barbara Gibbs moved that in the case of (Allie Miles), social security number ending with 1442, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant be denied licensure in the state of Louisiana.

SECOND: Melancon
YEAS: 8
NAYS: 0
ABSTENTIONS: Collins, Morson
The motion passed.

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Janie Cypret moved that in the case of (Jamie Pilcher) social security number ending with **8180**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the applicant, be allowed to take the NCLEX-PN. Upon successfully passing, and prior to being issued a practical nursing license, the respondent will be required to take a board approved refresher course. Upon completion of said refresher course, he will be issued a practical nursing license on probation for no less than three (3) years with stipulations as written in the findings.

SECOND: Dunn
YEAS: 8
NAYS: 0
ABSTENTIONS: Collins, Morson
The motion passed.

Barbara Gibbs moved that in the case of (Donna Sibley) license **#271096**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be probated for no less than one (1) year with the stipulations as written in the findings.

SECOND: Melancon
YEAS: 8
NAYS: 0
ABSTENTIONS: Collins, Morson
The motion passed.

Janie Cypret moved that in the case of (Linda Sims) license **#850849**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license in the state of Louisiana be revoked with stipulations as written in the findings.

SECOND: Dunn
YEAS: 8
NAYS: 0
ABSTENTIONS: Collins, Morson
The motion passed.

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Barbara Gibbs moved that in the case of (Kayla Smith) license #20120920, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be suspended with the stipulations as written in the findings. Upon completion of the suspension stipulations, license will be probated for no less than two (2) years with the stipulations as written in the findings.

SECOND: Mallett
YEAS: 7
NAYS: 0
ABSTENTIONS: Collins, Melancon, Morson
The motion passed.

Janie Cypret moved that in the case of (Robert Thomas) license #952452, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license in the state of Louisiana be revoked with stipulations as written in the findings.

SECOND: Dunn
YEAS: 8
NAYS: 0
ABSTENTIONS: Collins, Morson
The motion passed.

Barbara Gibbs moved that in the case of (Shaunita Tyler) license #20120997, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent's practical nursing license be probated for no less than two (2) years with the stipulations as written in the findings.

SECOND: Melancon
YEAS: 8
NAYS: 0
ABSTENTIONS: Collins, Morson
The motion passed.

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Janie Cypret moved that in the case of (Latasha Williams) social security number ending with 6243, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the applicant, after successfully writing the NCLEX-PN, be issued a practical nursing license and issued a Letter of Reprimand.

SECOND: Dunn
 YEAS: 8
 NAYS: 0
 ABSTENTIONS: Collins, Morson
 The motion passed.

Roberta Connelley moved that the following consent agreements be accepted by the board without exception:

License #930033	Tammy Berthelot
License #20100552	Christy Bickham
License #850559	Brenda Borel
License #210485	Pamela Braggs
License #790334	Brenda Broussard
License #280376	Charity Brown
License #990054	Trisha Brown
License #20150887	Tomeka Carter
Last four digits S.S. #5611	Ashley Colvin
Last four digits S.S. #0433	Shalaycia Comeaux
License #290492	Sarah Cruthirds
License #230362	Gwendolyn Davis
License #290272	Mary Deshotels
License #282348	Latreache Dickerson
License #20110734	Kelsea Dilbert
Last four digits S.S. #5396	Elizabeth Foster
License #270567	Tiphani Foy
License #20160563	Joshua Frazier
License #20122421	Portia Grant
Last four digits S.S. #9671	Demecca Harris
License #990213	Domina Hayes
Last four digits S.S. #7147	Dessa Hickman
License #20130127	Caitlin Hinton
License #20110431	Natosha Houston
License #910202	Monica Jackson
License #20150489	Stephanie Jones
License #20110350	Ragina Kezerle
License #271003	Heather Lash

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License #291270	Rachel Le
License #260994	Rachelle Madere
License #20152478	Rochelle Mayo
Last four digits S.S. #3143	Ronisha McCrary
Last four digits S.S. #0148	Tremendasu McCray
License #20150356	Tycoma McFann
Last four digits S.S. #1945	Jamie McGowan
Last four digits S.S. #5834	Elizabeth Noel
Last four digits S.S. #7144	Elaine Robinson
License #20160159	Melody Schieffler
License #840638	Karen Shepherd
License #20110413	Jenni Stephens
License #260345	Tonya Thomas
Last four digits S.S. #9527	Yolanda Williams
Last four digits S.S. #2204	Raveen Wilson
License #960745	Huey Wyble

SECOND: Mallett
 YEAS: 10
 NAYS: 0
 ABSTENTIONS: 0
 The motion passed.

Roberta Connelley moved that the following consent agreement be accepted as amended by the board upon agreement by the respondent. If the respondent does not accept the consent as amended, the matter shall be remanded to a hearing.

License # 270073	Bethany Carriere
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SECOND: Mallett
 YEAS: 10
 NAYS: 0
 ABSTENTIONS: 0
 The motion passed.

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REPORT OF THE
ASSOCIATE
EXECUTIVE
DIRECTOR

SUMMARY
REPORTS

Denise Klein presented the summary of new compliance reports received and action taken from 7/7/2017 – 10/10/2017.
No action was needed or taken.

NCSBN ANNUAL
MEETING REPORT

Denise Klein presented information regarding the last annual meeting held for the National Council of State Boards of Nursing in which the topic of collaborating for the future of regulation was highlighted. Additionally, Ryan Shaw of the Duke University School of Nursing presented The Future of Nursing: Mobile Technology, Robotics and More. Mr. Shaw's presentation focused on teamwork and improving, not replacing human nursing care and compassion.

Jim Cleghorn, Executive Officer for the Georgia Board of Nursing, was reelected as area 3 director.
No action was needed or taken.

REPORT OF THE
ADVISORY
COMMITTEE

Roberta Connelley, Chairwoman of the advisory committee, presented information concerning the last meeting held in September 2017 and the material discussed regarding ex-officio members and Hammond Area Campus, NTCC's request to collaborate with Ochsner for a 3rd day program, which will be a non-traditional program.

Roberta Connelley brought forth the following recommendations from the advisory committee:

1. The amendment of the advisory committee by-laws (4.B) will read, "Membership may include, but not limited to representatives from associations and/or agencies which represent practical nursing, practical nursing education or express interest in practical nursing in the state of Louisiana. In addition there may be three (3) ex-officio members who shall be the Executive Director, the Associate Executive Director and the Director of Education of the Louisiana State Board of Practical Nurse Examiners."

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2. The Louisiana State Board of Practical Nurse Examiners reconsider Hammond Area Campus, NTCC's, request to collaborate with Ochsner to establish a 3rd day class, which will be a nontraditional program with the following corrections, additions, or edits (list changes below): The advisory committee chairwoman will review the different phases for establishment of a new program, particularly Phase I with the board. The chairwoman will ask the board for reconsideration of the application for Phase I. If the board approves Phase I, the educational department will examine and review Phase II. Once the educational department has completed the review of Phase II, the board will allow board staff to approve Phase III (admitting students).

Roberta Connelley reported that the advisory committee is still working on a non-inclusive list of criminal offenses that would possibly delay or deny a student the opportunity to take the NCLEX-PN. This would be a tool that schools could use as part of their orientation process to advise students that their past arrest(s)/offense(s) could impact their ability to be licensed or hired as an LPN in the future. The committee hopes to present this list to the board at the next scheduled board meeting.

MOTION

Roberta Connelley moved to accept the recommendation brought forth by the advisory committee regarding Hammond Area Campus, NTCC's, request to collaborate with Ochsner to establish a 3rd day class, which will be a nontraditional program, and approve Hammond Area Campus, NTCC's request for Phase I. The educational department will examine and review Phase II. Once the educational department has completed the review of Phase II and that review is satisfactory, the board authorizes board staff to approve and allow Phase III (admitting students).

SECOND: Mallett

YEAS: 10

NAYS: 0

ABSTENTIONS: 0

The motion passed.

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MOTION

Roberta Connelley moved to accept the recommendation brought forth by the advisory committee to amend the advisory committee by-laws (4.B) to read:

Membership may include, but not limited to representatives from associations and/or agencies which represent practical nursing, practical nursing education or express interest in practical nursing in the state of Louisiana. In addition there may be three (3) ex-officio members who shall be the Executive Director, the Associate Executive Director and the Director of Education of the Louisiana State Board of Practical Nurse Examiners.

SECOND: Mallett
YEAS: 10
NAYS: 0
ABSTENTIONS: 0
The motion passed.

REPORT OF THE
EDUCATION
DEPARTMENT

SUMMARY
REPORTS

Johnette Kay presented a summary of students admitted and reporting arrests from 7/1/2016 to 9/30/2017 along with a summary of students admitted and reporting arrests for FY 2017. No action was needed or taken.

REPORT ON
NCLEX – PN

Johnette Kay presented a written report of all Louisiana writers of the NCLEX-PN from 1/1/2017 to 9/30/2017. No action was needed or taken.

PROGRAM
SUMMARY

A summary report and update of programs on initial accreditation, provisional accreditation, and discontinued programs were provided. Ms. Kay additionally reported on the realignment of several campuses within the Louisiana Technical Community College system. The following campuses have been realigned: Natchitoches Campus, NWLTC will now fall under Central Louisiana Technical Community College (CLTCC); Oakdale Campus, CLTCC will now fall under Sowela Technical Community College (STCC); Reserve Campus, SCLTC will now fall under South Louisiana Community College (SLCC); Westside Campus, BRCC will now fall under River Parishes Community College (RPCC); Young Memorial Campus, SCLTC will now fall under South Louisiana Community College (SLCC). No action was needed or taken.

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PROGRAM(S) ON
INITIAL
ACCREDITATION

Programs on initial accreditation include the following:
Infinity College

PROGRAM(S) ON
PROVISIONAL
ACCREDITATION

Programs on provisional accreditation include the following:
Dryades YMCA School of Commerce
Healthcare Training Institute
Unitech Training Academy – Metairie
Westside Campus, BRCC

PROGRAM(S)
CITED FOR NON-
COMPLIANCE OF
BOARD RULES

At the time of the printing of the book of reports, the following programs had been cited for non-compliance with Board rules:
Acadian Campus, SLCC (x2)
Delta College – Covington
Hammond Campus, NTCC (x2)
Lafayette Campus, SLCC (x2)
Tallulah Campus, LDCC
West Monroe Campus, LDCC (x3)
Westside Campus, RPCC
Winnsboro Campus, LDCC

STATUS OF
PRACTICAL
NURSING
PROGRAMS

Johnette Kay presented data summaries for practical nursing programs for fiscal years 2007 – 2017. Also presented was the raw data for the annual report for fiscal year 2017.

MOTION

Christopher Mallett moved that the board approve the annual report as printed in the book of reports and continue the accreditation status of all practical nursing programs with the following changes:
Bastrop Campus, LDCC – Full Accreditation
TH Harris Campus, SLCC – Full Accreditation

SECOND: Gibbs
YEAS: 10
NAYS: 0
ABSTENTIONS: 0
The motion passed.

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REPORT OF THE
EXECUTIVE
DIRECTOR

INDEPENDENT
AUDIT
STATEMENT

Lynn Ansardi presented the proposed amendments to the operating budget for fiscal year 2017.

Roberta Connelley moved that all board members received a copy of the independent auditor's statement for fiscal year 2017 as required.

SECOND: Mallett
YEAS: 10
NAYS: 0
ABSTENTIONS: 0
The motion passed.

AMENDMENTS TO
OPERATING
BUDGET FY 2018

Lynn Ansardi presented the proposed amendments to the operating budget for fiscal year 2018.

Roberta Connelley moved to approve the proposed amendments to the operating budget for fiscal year 2018 as printed in the book of reports.

SECOND: Melancon
YEAS: 10
NAYS: 0
ABSTENTIONS: 0
The motion passed.

PROPOSED
BUDGET FY 2019

Lynn Ansardi presented the proposed budget for fiscal year 2019.

Albertha Prince moved to approve the proposed budget for fiscal year 2019 as printed in the book of reports.

SECOND: Dunn
YEAS: 10
NAYS: 0
ABSTENTIONS: 0
The motion passed.

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NURSING SUPPLY
& DEMAND
COMMITTEE

Lynn Ansardi reported that the Louisiana Healthworks Commission gave the Nursing Supply & Demand Council \$100,000 to be allocated towards different requests that colleges had. At the last meeting held on August 1, 2017, a report was given concerning the disbursement of amounts to each entity. Sowela College was given \$ 12,270 for simulation lab. Louisiana State Board of Nursing was given \$16,500 for their center. The University of Louisiana in Lafayette received the remainder for tuition reimbursement for nurse educators. The Louisiana Center of Nursing received a grant to conduct a survey to determine nursing facility shortages in Louisiana.
No action was needed or taken.

UNFINISHED
BUSINESS

There was no unfinished business that needed to be addressed.

FUTURE MEETING
DATES

The proposed board meeting dates for the next board meetings are January 11 and 12, 2018 and April 12 and 13, 2018. Board staff has secured the Jefferson Parish East Bank Library for January 12, 2018 and April 13, 2018.

MOTION TO
ADJOURN

Candace Melancon moved that the meeting be adjourned.

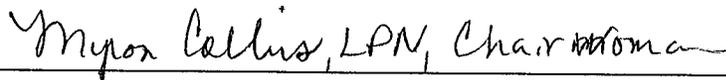
SECOND: Mallett

YEAS: 10

NAYS: 0

ABSTENTIONS: 0

The motion passed, and the meeting adjourned at approximately 11:20 a.m.



Myron Collins, LPN, Chairwoman