

**METROPOLITAN HUMAN SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING  
August 14, 2015  
MINUTES**

A meeting of the Board of Directors of Metropolitan Human Services District was held on Friday, August 14, 2015 at the District office. The meeting was called to order at 12:35 pm.

Board members in attendance were: Dr. Joe Constans, Charlotte Parent, Dr. Emily Clark, Gary Mendoza, Dr. Sarintha Stricklin and Dr. Petrice Sams-Abiodun. Board members not in attendance were: Sylvie Tran.

Staff members present were: Yolanda Webb, Dr. Katherine Smith, David Timoll, Meghan Ferris, Dr. Michael Smith, Eric Odom, Donna Francis, Megan Massett, Jacques Vignes and Dr. Brenda Edgerton-Webster.

**Executive Director's Report:** Ms. Webb shared her official resignation letter with the Board, and noted that this would be her last meeting in attendance as MHSD's Executive Director. She also shared MHSD's fiscal year 2015 Annual Management Report.

**Chair's Report:** Dr. Constans suggested that the Board release a Request for Proposals (RFP) for an Executive Search Services firm to manage the search for candidates for MHSD's permanent Executive Director position. Dr. Constans requested a vote approving this process. Dr. Clark moved approval, Dr. Sams-Abiodun seconded the motion, and it was passed unanimously. Dr. Constans then requested a vote for the Board to enter into an Executive Session, to discuss the character, professional competence, physical and/or mental health of David Timoll and Dr. Katherine Smith. Ms. Parent moved approval, Dr. Sams-Abiodun seconded the motion, and it was passed unanimously. The Board entered into Executive Session at 12:45 pm, and came out of Executive Session at 3:55 pm. Dr. Constans suggested that an MHSD Board member, Gary Mendoza, fill the Interim Executive Director position on a pro bono basis until a permanent Executive Director is hired. Dr. Constans requested a vote approving the appointment of Mr. Mendoza as MHSD's Interim Executive Director, and giving Mr. Mendoza signature authority for all MHSD contracts and bank accounts. Dr. Clark moved approval, Ms. Parent seconded the motion, and it was passed unanimously.

**Invitation for Public Comment:** No members of the public were present. Staff members in attendance shared their opinions regarding the appointment of Mr. Mendoza as Interim Executive Director.

**Parish Reports:** No parish updates were provided.

**Other Business:** No additional business was discussed.

**Adjournment:** The meeting was adjourned at 4:10 pm.