



At 8:08 a.m. on November 22, 2024, Kristine A. Kobila called the meeting to order with the following members present:

Kristine A. Kobila, Chair
Michael F. Holly
Chris R. Elberson

Also present:

Tyson J. Ducote, Executive Director
Justin G. Owens, Deputy Director
Paul H. Spaht, Board Legal Counsel

After the meeting was called to order, the agenda was reviewed.

The Complaint Review Committee ("CRC") unanimously approved the motion made by **Mr. Holly**, seconded by **Mr. Elberson**, to enter executive session to discuss investigative proceedings regarding allegations of misconduct.

[La. R.S. 42:17(A)(4)]

Discussion of the following matters, with Ms. Kobila abstaining from all discussion of Case Nos. 2024-44 and No. 2024-45:

- Case 2023-46
- Case 2023-48
- Case 2023-74
- Case 2023-77
- Case 2024-04
- Case 2024-07
- Case 2024-14
- Case 2024-24
- Case 2024-27
- Case 2024-32
- Case 2024-33
- Case 2024-44
- Case 2024-45
- Case 2024-54

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elberson**, to exit executive session.

2023-46

The CRC approved the motion by **Mr. Holly**, seconded by **Ms. Kobila**, to prefer formal charges against Respondent and schedule a formal hearing before the full Board.

2023-48

Owens reported to the CRC that Respondent had returned the signed Consent Order, which would be presented to the full Board for acceptance.

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2023-74

Owens reported to the CRC that Respondent had returned the signed Consent Order, which would be presented to the full Board for acceptance.

2023-77

Owens reported to the CRC that Respondent had returned the signed Consent Order, which would be presented to the full Board for acceptance.

2024-04

Owens reported to the CRC that Respondent had returned the signed Consent Order, which would be presented to the full Board for acceptance.

2024-07

Owens reported to the CRC that Respondent had returned the signed Consent Order, which would be presented to the full Board for acceptance.

2024-14

The CRC approved the motion by **Mr. Holly**, seconded by **Ms. Kobilá**, to dismiss the complaint due to insufficient evidence of a violation of the laws or rules of the Board.

2024-24

The CRC approved the motion by **Mr. Holly**, seconded by **Mr. Elberson**, to prefer formal charges against Respondent and schedule a formal hearing before the full Board.

2024-27

Owens reported to the CRC that Respondent had returned the signed Consent Order, which would be presented to the full Board for acceptance.

2024-32

Owens reported to the CRC that Respondent had returned the signed Consent Order, which would be presented to the full Board for acceptance.

2024-33

Owens reported to the CRC that Respondent had returned the signed Consent Order, which would be presented to the full Board for acceptance.

2024-44

The CRC unanimously approved the motion by **Mr. Elberson**, seconded by **Mr. Holly**, with **Ms. Kobilá** abstaining from this case, to propose a Consent Order to Respondent with the following sanctions: a fine of \$2,000.00; payment of actual administrative costs; successful completion, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit awarded; to the immediate and automatic suspension of Respondent's Louisiana architect license in the event he fails to comply with any sanction contained within the Consent Order, which suspension will continue until all sanctions are satisfied; and publication of any adopted Consent Order on the Board's website, a summary of the matter in the Board's newsletter; and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

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2024-45

The CRC unanimously approved the motion by **Mr. Elberson**, seconded by **Mr. Holly** with **Ms. Kobila** abstaining from this case, to propose a Consent Order to Respondent with the following sanctions: a fine of \$2,000.00; payment of actual administrative costs; successful completion; to the immediate and automatic suspension of its Louisiana architectural firm certificate of authority in the event it fails to comply with any sanction contained within the Consent Order, which suspension will continue until all sanctions are satisfied; and publication of any adopted Consent Order on the Board's website, a summary of the matter in the Board's newsletter; and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

2024-54

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elberson**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$1,500.00; payment of actual administrative costs; successful completion, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit being awarded; Respondent earning all delinquent continuing education hours in Health, Safety and Welfare ("HSW") topics for CY2023 and forwarding proof of such to the Board within 60 days of the ratification of the Consent Order by the Board; to the audit of Respondent's CE records for the next five renewal cycles; the immediate and automatic suspension of Respondent's Louisiana architect license in the event he fails to comply with any sanction contained within the Consent Order, which suspension will continue until all sanctions are satisfied, and publication of any adopted Consent Order on the Board's website, a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

Owens reported to the CRC on commentary received from some other Region 3 jurisdictions on the topic of design/build as defined in LAC Title 46:I §1705(L) relative to Louisiana firms which utilize the "design/build" term in their names, or in the types of services they provide, and whether all such firms should be necessarily licensed by the Board. After discussion, the CRC instructed Owens to contact all jurisdictions in all regions for further input on this matter.

The CRC discussed its procedure relative to requests from Respondents for changes to Consent Order terms.

Minutes:

The minutes of the previous meeting were reviewed.

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Ms. Kobila**, to approve the August 30, 2024 CRC minutes.

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Ms. Kobila**, to adjourn the meeting.

Respectfully submitted,



Michael F. Holly, Chair