



At 7:57 a.m. on May 31, 2024, Kristine A. Kobila called the meeting to order, with the following members present:

Kristine A. Kobila, Chair
Michael F. Holly
Chris R. Elberson

Also present:

Tyson J. Ducote, Executive Director
Justin G. Owens, Deputy Director
Paul H. Spaht, Board Legal Counsel

After the meeting was called to order, the agenda was reviewed.

The Complaint Review Committee ("CRC") unanimously approved the motion made by **Mr. Elberson**, seconded by **Mr. Holly**, to enter executive session to discuss investigative proceedings regarding allegations of misconduct.

[La. R.S. 42:17(A)(4)]

Discussion of the following matters:

- Case 2022-33
- Case 2023-09
- Case 2023-46
- Case 2023-48
- Case 2023-49
- Case 2023-58
- Case 2024-1
- Case 2024-7
- Case 2024-20
- Case 2024-21
- Case 2024-22
- Case 2024-23
- Case 2024-24
- Case 2024-25

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elberson**, to exit executive session.

2022-33

Owens reported to the CRC that Respondent had returned the signed Consent Order and tendered payment of the associated fine and administrative costs, and that the matter would be presented to the full Board for acceptance as a CRC motion.

2023-09

Owens reported to the CRC that Respondent had returned the signed Consent Order and that the matter would be presented to the full Board for acceptance as a CRC motion.

2023-46

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elberson**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$1,500.00; payment of actual administrative costs; successful completion, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit being awarded; immediate and automatic suspension of Respondent's Louisiana architectural firm certificate of authority if Respondent or its manager and supervising professional architect fails to comply with any of the terms of the Consent Order, which suspension shall continue until all sanctions are satisfied; publication of any adopted Consent Order on the Board's website and a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

2023-48

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elberson**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$1,500.00; payment of actual administrative costs; successful completion, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit being awarded; immediate and automatic suspension of Respondent's Louisiana architectural firm certificate of authority if Respondent or its manager and supervising professional architect fails to comply with any of the terms of the Consent Order, which suspension shall continue until all sanctions are satisfied; publication of any adopted Consent Order on the Board's website and a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

2023-49

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elberson**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$1,500.00; payment of actual administrative costs; successful completion, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit being awarded; immediate and automatic suspension of Respondent's Louisiana architectural firm certificate of authority if Respondent or its manager and supervising professional architect fails to comply with any of the terms of the Consent Order, which suspension shall continue until all sanctions are satisfied; publication of any adopted Consent Order on the Board's website and a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

2023-58

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elberson**, to (a) dismiss the case due to insufficient evidence of a violation by Respondent; (b) caution Respondent by letter regarding proper control of sealed/stamped architectural drawings; and (c) notify the Louisiana Professional Engineering and Land Surveying Board of a possible violation by a licensed professional engineer in connection with this matter.

2024-1

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elberson**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$1,500.00; payment of actual administrative costs; successful completion, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit being awarded; Respondent earning twelve HSW CEHs for CY2022 and forwarding proof of such to the Board within 60 days of the ratification of the Consent Order by the Board; to the audit of his CE records for the next five consecutive renewal cycles; to the immediate and automatic suspension of his Louisiana architect license in the event he fails to comply with any sanction contained within the Consent Order, which suspension will continue until all sanctions are satisfied; publication of any adopted Consent Order on the Board's website and a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

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2024-7

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elbertson**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$3,000.00; payment of actual administrative costs; successful completion, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit being awarded; Respondent earning twelve HSW CEHs for CY2022 and forwarding proof of such to the Board within 60 days of the ratification of the Consent Order by the Board; to the audit of his CE records for the next five consecutive renewal cycles; to the immediate and automatic suspension of his Louisiana architect license in the event he fails to comply with any sanction contained within the Consent Order, which suspension will continue until all sanctions are satisfied; publication of any adopted Consent Order on the Board's website and a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

2024-20

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elbertson**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$750.00; payment of actual administrative costs; successful completion, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit being awarded; Respondent earning eleven HSW CEHs for CY2022 and forwarding proof of such to the Board within 60 days of the ratification of the Consent Order by the Board; to the audit of her CE records for the next three consecutive renewal cycles; to the immediate and automatic suspension of her Louisiana architect license in the event she fails to comply with any sanction contained within the Consent Order, which suspension will continue until all sanctions are satisfied; publication of any adopted Consent Order on the Board's website and a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

2024-21

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elbertson**, to resolve the matter by sending a letter cautioning Respondent regarding the continuing education requirements of the Board.

2024-22

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elbertson**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$1,500.00; payment of actual administrative costs; successful completion, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit being awarded; Respondent earning twelve HSW CEHs for CY2022 and forwarding proof of such to the Board within 60 days of the ratification of the Consent Order by the Board; to the audit of his CE records for the next five consecutive renewal cycles; to the immediate and automatic suspension of his Louisiana architect license in the event he fails to comply with any sanction contained within the Consent Order, which suspension will continue until all sanctions are satisfied; publication of any adopted Consent Order on the Board's website and a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

2024-23

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elbertson**, to resolve the matter by sending a letter cautioning Respondent regarding the continuing education requirements of the Board, providing Respondent 60 days from receipt of the letter to obtain twelve HSW CEHs for CY2022 and twelve HSW CEHs for CY2023 and forward proof of such to the Board, and notifying Respondent that Respondent's CY2024 continuing education records will be audited next year.

2024-24

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elbertson**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$1,500.00; payment of actual

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administrative costs; successful completion, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit being awarded; Respondent earning twelve HSW CEHs for CY2022 and forwarding proof of such to the Board within 60 days of the ratification of the Consent Order by the Board; to the audit of his CE records for the next five consecutive renewal cycles; to the immediate and automatic suspension of his Louisiana architect license in the event he fails to comply with any sanction contained within the Consent Order, which suspension will continue until all sanctions are satisfied; publication of any adopted Consent Order on the Board's website and a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

2024-25

The CRC unanimously approved the motion by **Mr. Elberson**, seconded by **Mr. Holly**, to dismiss this case. CRC observed that Respondent has retired, moved out of state, and allowed his Louisiana architect license to expire.

Minutes:

The minutes of the previous meeting were reviewed.

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elberson**, to approve the February 16, 2024 CRC minutes.

The CRC unanimously approved the motion by **Mr. Elberson**, seconded by **Mr. Holly**, to adjourn the meeting.

Respectfully submitted,



Kristine A. Kobila, Chair