Minutes of Continuing Education Committee
Jersey City, New Jersey
March 11, 2011

Attending: Ronald Blitch, Chairman
J. David Brinson
Robert McKinney

The committee met for the purpose of reviewing continuing education disciplinary action of other NCARB jurisdictions. The Executive Director had sent out a questionnaire to the SC/NCARB requesting information on particular policies, procedures and fines/penalties relating to continuing education.

After review of the responses from AL, AR, MS, NV, NC, SC, TN, and TX, it was determined that LA should consistently and always enforce the current disciplinary actions:

1. Architect has hours but lacks in accepted setting or subject matter	By rule 1315.G(4), architect will be allowed six months to get needed hours. Architect will be audited next year
2. Architect signs renewal, has obtained some, but not all, hours needed as of December 31	Fine $750, and architect must obtain required hours before renewing. Architect will be audited annually next three years
For a second offense within 5 years	Fine $1500, architect's license suspended for six months, and architect must obtain required hours before renewing. Architect will be audited annually next three years
3. Architect signs renewal but has not obtained any continuing education hours and fails to do so within 6 months	Fine up to $5000, and architect's license will be suspended until architect obtains necessary hours. Architect will be audited annually next five years

Additionally, the committee felt that the 6 months allowance for "non-accepted" hours

should be modified to 45-60 days in line with NCARB policy (proposed policy) which should same pass in June of this year at annual meeting, realizing nothing would be done to change rule at this time until possible entire continuing education chapter is updated.

In reviewing a few states general disciplinary guidelines, the committee requested that Mr. Spaht review the Board's present law and rules and identify violations similar to NY (disciplinary matrix) or recommend another guideline formatting, possibly for June or September meeting.

The committee also suggested a standing continuing education audit committee be appointed at the next board meeting to review all the yearly audit responses at the next board meeting. They could meet at regular LSBAE meeting during the same time the CRC meets. This would be in lieu of the present practice of individual Board member reviews as is done now.

3/18/2011

Date

Ronald Blitch, Chairman