

At 8:06 a.m. on August 30, 2024, Kristine A. Kobila called the meeting to order, with the following members present:

Kristine A. Kobila, Chair
Michael F. Holly
Chris R. Elberson

Also present:

Tyson J. Ducote, Executive Director
Justin G. Owens, Deputy Director
Paul H. Spaht, Board Legal Counsel

After the meeting was called to order, the agenda was reviewed.

The Complaint Review Committee ("CRC") unanimously approved the motion made by **Mr. Holly**, seconded by **Mr. Elberson**, to enter executive session to discuss investigative proceedings regarding allegations of misconduct.

[La. R.S. 42:17(A)(4)]

Discussion of the following matters:

- Case 2023-34
- Case 2023-74
- Case 2023-77
- Case 2024-04
- Case 2024-27
- Case 2024-30
- Case 2024-31
- Case 2024-32
- Case 2024-33

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elberson**, to exit executive session.

2023-34

With **Mr. Holly** abstaining from the discussion and all action concerning this matter, the CRC approved the motion by **Ms. Kobila**, seconded by **Mr. Elberson**, to dismiss the complaint due to insufficient evidence of a violation of the laws or rules of the Board.

2023-74

The CRC approved the motion by **Mr. Holly**, seconded by **Mr. Elberson**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$2,500.00; payment of actual administrative costs; successful completion by Respondent's manager and supervising professional architect, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit awarded; immediate and automatic suspension of Respondent's Louisiana architectural firm certificate of authority if Respondent or its manager and supervising professional architect fails to comply with any of the terms of the Consent Order, which suspension shall continue until all sanctions are satisfied, and publication of any adopted Consent Order on the Board's website, a summary of the matter in the Board's

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newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

2023-77

The CRC unanimously approved the motion by **Mr. Elberson**, seconded by **Ms. Kobila**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$6,500; payment of actual administrative costs; the immediate suspension of Respondent's Louisiana architect license until he submits to the Board documentation of a minimum of twenty-four (24) continuing education hours in Health, Safety and Welfare ("HSW") topics for the previous two renewal cycles of CY2022 and CY2023; completion, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit being awarded; the auditing of his continuing education records for the next three consecutive renewal cycles, and publication of any adopted Consent Order on the Board's website, a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

2024-04

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elberson**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$750.00; payment of actual administrative costs; successful completion, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit being awarded; Respondent earning all delinquent continuing education hours in Health, Safety and Welfare ("HSW") topics for CY2023 and forwarding proof of such to the Board within 60 days of the ratification of the Consent Order by the Board; to the audit of Respondent's CE records for the next renewal cycle; the immediate and automatic suspension of Respondent's Louisiana architect license in the event she fails to comply with any sanction contained within the Consent Order, which suspension will continue until all sanctions are satisfied, and publication of any adopted Consent Order on the Board's website, a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

2024-27

The CRC unanimously approved the motion by **Ms. Kobila**, seconded by **Mr. Holly**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$750.00; payment of actual administrative costs; successful completion, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit being awarded; Respondent earning all delinquent CEHs for CY2023 and forwarding proof of such to the Board within 60 days of the ratification of the Consent Order by the Board; to the audit of Respondent's CE records for the next three consecutive renewal cycles; to the immediate and automatic suspension of Respondent's Louisiana architect license in the event he fails to comply with any sanction contained within the Consent Order, which suspension will continue until all sanctions are satisfied, and publication of any adopted Consent Order on the Board's website, a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

2024-30

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elberson**, to resolve the matter through the issuance of a letter of warning to Respondent.

2024-31

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elberson**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$1,500; payment of actual administrative costs; successful completion, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit awarded; Respondent earning all delinquent HSW CEHs for CY2023 and forwarding proof of such to the Board within 60 days of the ratification of the Consent Order by the Board; to the audit of Respondent's CE records for the next three consecutive renewal cycles; to the immediate and automatic suspension of Respondent's Louisiana architect license in the event he fails to comply with any sanction contained within the Consent Order, which suspension will continue

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until all sanctions are satisfied, and publication of any adopted Consent Order on the Board's website, a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

2024-32

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Ms. Kobilá**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$750; payment of actual administrative costs; successful completion, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit awarded; Respondent earning all delinquent HSW CEHs for CY2023 and forwarding proof of such to the Board within 60 days of the ratification of the Consent Order by the Board; to the audit of Respondent's CE records for the next three consecutive renewal cycles; to the immediate and automatic suspension of his Louisiana architect license in the event he fails to comply with any sanction contained within the Consent Order, which suspension will continue until all sanctions are satisfied, and publication of any adopted Consent Order on the Board's website, a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

2024-33

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elbersón**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$750; payment of actual administrative costs; successful completion, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit awarded; Respondent earning all delinquent HSW CEHs for CY2023 and forwarding proof of such to the Board within 60 days of the ratification of the Consent Order by the Board; to the audit of Respondent's CE records for the next three consecutive renewal cycles; to the immediate and automatic suspension of his Louisiana architect license in the event he fails to comply with any sanction contained within the Consent Order, which suspension will continue until all sanctions are satisfied, and publication of any adopted Consent Order on the Board's website, a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

The CRC considered the topic of design/build as defined in LAC Title 46:I §1705(L) relative to Louisiana firms which utilize the "design/build" term in their names, or in the types of services they provide, and whether all such firms should necessarily be licensed by the Board. After discussion, the CRC instructed Owens to contact other Region 3 jurisdictions for information on how they address the business activities of design/build firms within the context of their licensure laws. The CRC also instructed Owens to contact the Louisiana State Licensing Board for Contractors for any available information on this topic and recommended that the Laws & Rules Committee also discuss this topic.

Minutes:

The minutes of the previous meeting were reviewed.

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elbersón**, to approve the May 31, 2023, CRC minutes.

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Mr. Elbersón**, to adjourn the meeting.

Respectfully submitted,




Kristine A. Kobilá, Chair