



MINUTES OF THE COMPLAINT REVIEW COMMITTEE
OF THE LOUISIANA STATE
BOARD OF ARCHITECTURAL EXAMINERS
UNIVERSITY OF LOUISIANA
FLETCHER HALL, ROOM 232
LAFAYETTE, LA 70503
AUGUST 22, 2025
8:30 a.m.

At 8:34 a.m. on August 22, 2025, Michael F. Holly called the meeting to order with the following members present:

Michael F. Holly, Chair
Christian R. Elbersen
Kristine A. Kobila, Outgoing Member

Absent at start: Jason I. Zuckerman, Incoming Member

Also present: Tyson J. Ducote, Executive Director
Justin G. Owens, Deputy Director
Paul H. Spaht, Board Legal Counsel

After the meeting was called to order, the agenda was reviewed.

Minutes:

The minutes of the previous meeting, except for Case #2024-58, were reviewed.

The Complaint Review Committee ("CRC") unanimously approved the motion by **Ms. Kobila**, seconded by **Mr. Elbersen**, to approve the June 13, 2025 CRC minutes just reviewed.

The CRC unanimously approved the motion made by **Mr. Elbersen**, seconded by **Ms. Kobila**, to enter executive session to discuss investigative proceedings regarding allegations of misconduct.
[La. R.S. 42:17(A)(4)]

Discussion of the following matters:

- Case 2024-31

Outgoing member Kobila exited the meeting, incoming member Zuckerman entered the meeting.

Discussion of the following matters:

- Case 2024-58
- Case 2025-01
- Case 2025-07
- Case 2025-35

The CRC unanimously approved the motion by **Mr. Zuckerman**, seconded by **Mr. Elbersen**, to exit executive session.

Outgoing member Kobila entered the meeting; incoming member Zuckerman exited the meeting.

2024-31

Owens reported to the CRC that Respondent had declined the offer to resolve the matter informally via Consent Order. The CRC unanimously approved the motion by **Mr. Elbersen**, seconded by **Mr. Holly**, to rescind the offer contained in that Consent Order, to prefer formal charges, and to schedule a formal hearing before the full Board.

Outgoing member Kobila exited the meeting; incoming member Zuckerman entered the meeting.

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AUGUST 22, 2025

2024-58

Owens reported to the CRC that Respondent had returned the signed Consent Order along with certified cashier's checks for the fine and administrative costs, along with a certificate confirming completion by Respondent's owner and supervising professional architect of the Board's online *Laws & Rules Quiz* with a score exceeding 80%. The CRC unanimously accepted the motion by **Mr. Elbersen**, seconded by **Mr. Zuckerman**, to present the signed Consent Order to the full Board for approval.

2025-01

The CRC unanimously approved the motion by **Mr. Elbersen**, seconded by **Mr. Zuckerman**, to (a) prefer formal charges against Respondent #2 and to schedule a formal hearing of such charges before the full Board, and (b) ask Respondent #1 to attend an in-person meeting with the CRC at its next regular meeting to further discuss this matter.

2025-07

The CRC unanimously approved the motion by **Mr. Zuckerman**, seconded by **Mr. Elbersen**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$250.00; payment of actual administrative costs; successful completion by each of Respondent's managers, with a minimum score of 80%, of the Board's online *Laws & Rules Quiz*, with no continuing education credit being awarded; to the immediate and automatic suspension of its Louisiana architectural firm license in the event it fails to comply with any sanction contained within the Consent Order, which suspension will continue until all sanctions are satisfied; publication of any adopted Consent Order on the Board's website and a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent by name.

2025-35

The CRC unanimously approved the motion by **Mr. Zuckerman**, seconded by **Mr. Elbersen**, to (a) propose a Consent Order to Respondent #1 with the following sanctions: a fine of \$1,500.00; payment of actual administrative costs; cease and desist from practicing architecture and from using the terms "architect", "architecture", "architectural", "architectural designer", or anything confusingly similar in referring to himself, or in describing or promoting his business or activities in Louisiana until such time as he is duly licensed by the Board; publication of any adopted Consent Order on the Board's website and a summary of the matter in the Board's newsletter, and reporting the matter to the NCARB Disciplinary Database, all identifying Respondent #1 by name; and (b) ask Respondent #2 to attend an in-person meeting with the CRC at its next regular meeting to further discuss this matter.

The CRC unanimously approved the motion by **Mr. Zuckerman**, seconded by **Mr. Elbersen**, to approve the June 13, 2025, CRC minutes for Case #2024-58.

The CRC unanimously approved the motion by **Mr. Zuckerman**, seconded by **Mr. Elbersen**, to adjourn the meeting.

Respectfully submitted,



Christian R. Elbersen, Chair