

At 10:25 a.m. on November 21, 2025, David K. Brossett called the meeting to order at the board office in Baton Rouge, Louisiana, with the following members present:

David K. Brossett, President
John Cardone Jr, Secretary
Michael F. Holly
Kristine A. Kobila
Christian R. Elbersen
Jason I. Zuckerman
Stephen M. Long

Also present: Tyson J. Ducote, Executive Director
Justin G. Owens, Deputy Director
Paul H. Spaht, Board Legal Counsel
Joe Delaune, Chief Architect, Office of State Fire Marshal
Kathleen Gordon, Executive Director, AIA Louisiana

President Brossett welcomed everyone to the meeting, reviewed the agenda, and recognized public comment time.

Minutes

The board unanimously approved Mr. Elbersen's motion, seconded by Ms. Kobila, to approve the minutes of the August 22, 2025 board meeting.

State Fire Marshal

Joe Delaune, Chief Architect with the Office of the State Fire Marshal, gave the board a brief update on the current activities of the Fire Marshal's Office.

Mr. Delaune exited the meeting at 10:50 a.m.

AIA Louisiana

Kathleen K. Gordon, Executive Director of AIA Louisiana, gave the board a brief update on AIA Louisiana's current activities.

Lindsay Stewart, Board Licensing Advisor, entered the meeting at 11:40 a.m.

Legal Counsel Report

Spaht reported that the Laws & Rules Committee ("LRC") had reviewed and was now presenting to the board its recommendations for proposed changes to R.S. 37:151 – R.S. 37:158. The board reviewed and discussed the proposed changes.

The board unanimously approved Mr. Holly's motion, seconded by Mr. Zuckerman, to accept the statutory changes as presented and forward the proposed changes to AIA Louisiana for comments.

The board recessed at 12:05 p.m. and resumed at 12:50 p.m.

Spaht reported that Fiscal and Economic Impact Statements ("FEISS") had been approved by the Legislative Fiscal Office ("LFO") and Notices of Intent ("NOIs") had been published in the *Louisiana Register* on October 20, 2025, for proposed amendments to LAC 46:1: Chapter 3, Organization, and LAC 46:1: Chapter 21, Architects Selection Board. The board had previously determined that the rules in these Chapters, as amended, satisfied the criteria set forth in JML Executive Order No. 25-038 and R.S. 49:964(D) (Act 192 of 2024).

Spaht reported that the LRC, in accordance with the criteria set forth in EO No. 25-038 and R.S. 49:964(D), had reviewed and was now presenting to the board its recommendations for proposed rule

amendments to LAC 46:1: Chapter 22, Louisiana Architecture Education and Research Fund; LAC 46:1: Chapter 15, Titles, Firm Names, and Assumed Names, and Rule §1315 (Continuing Education). The board reviewed the proposed rule amendments. The board determined that the proposed rules in these Chapters, as amended, except for those rules being repealed, satisfied the criteria set forth in EO No. 25-038 and R.S. 49:964(D) (Act 192 of 2024):

The board unanimously approved the motion by Ms. Kobila, seconded by Mr. Zuckerman, (1) to approve the proposed rule amendments to LAC 46:1: Chapter 22, Louisiana Architecture Education and Research Fund, and (2) authorize the rulemaking process to begin by submitting a FEIS to the LFO and then a NOI to the *Louisiana Register*.

The board unanimously approved the motion by Mr. Holly, seconded by Mr. Elbertson, (1) to approve the proposed rule amendments to LAC 46:1: Chapter 15, Titles, Firm Names, and Assumed Names, and (2) authorize the rulemaking process to begin by submitting a FEIS to the LFO and then a NOI to the *Louisiana Register*.

In compliance with R.S. 49:964(B), a public hearing will be held on December 22, 2025, at the office of the board for the purpose of receiving comments from all interested persons regarding any rule of the board that may be contrary to law, outdated, unnecessary, overly complex, or burdensome. A notice of this public hearing was published in the *Louisiana Register* on November 20, 2025.

In accordance with the criteria set forth EO No. 25-038, the LRC and the board have now reviewed the rules required by EO No. 25-038 to be reviewed during 2025. In accordance with the criteria set forth in R.S. 49:964(D) (Act 192 of 2024), the LRC and the board have now reviewed more than 20% of its rules during 2025 as required by such statute. The executive director will submit a report on the board's review and determinations to the governor and the legislative oversight committees.

Strategic Planning Review

Ducote provided an update on several successes related to the board's strategic plan goals for 2025, specifically concerning its laws and rules review and edit, outreach communications (AIA LA event and Annual Report publication), and NCARB (Kevin Singh's second term on the NCARB board). The board then reviewed the results of the annual LSBAE self-survey and discussed the 2026 strategic plan session. Ducote presented an opportunity for board member training along with several other state boards in 2026 and then requested an amendment to the FY26 LSBAE budget.

After discussion, the board unanimously approved the motion made by Mr. Holly, seconded by Mr. Elbertson, to accept the proposed amendment to the previously adopted FY26 LSBAE budget.

Complaint Review Committee Report

Holly and Owens presented the report of the Complaint Review Committee ("CRC") consisting of Holly, Elbertson, and Zuckerman.

Case #2025-07 – Owens reported on a case involving an architectural firm that practiced architecture in Louisiana during a time in which its architectural firm license was expired. The CRC proposed a resolution of the matter via a consent order. The Respondent signed and returned the proposed consent order, which contained the following sanctions:

1. Respondent to pay a fine of \$250.00,
2. Respondent to pay costs of \$328.93,
3. Respondent's supervising professional architect shall complete, with a minimum score of 80% and no continuing education credit being awarded, the Board's online *Laws & Rules Quiz*,
4. Respondent's Louisiana architectural firm license shall be immediately and automatically suspended in the event it fails to comply with any of the terms of the consent order, which suspension shall continue until all such terms have been satisfied,
5. Publication of this disciplinary action on the board's website and a summary of this matter to be printed in the board's newsletter, both identifying Respondent by name, and
6. Reporting this matter to NCARB Disciplinary Database identifying Respondent by name.

After discussion, the board unanimously approved the motion made by the CRC, seconded by Ms. Kobila, to accept the consent order as presented.

After the motion passed, the Respondent was identified as *Classical Roots Architecture, LLC*.

In closing, Owens provided an update on current enforcement statistics, noting that, since the August meeting, there were 19 open cases, 22 cases closed, 23 cases opened, 31 pending cases, and 12 letters of caution issued.

Licenses/Certificates Issued for Ratification

Ducote reported that the following licenses/certificates had been issued from August 14, 2025, to November 9:

- 9 Initial Architects
- 48 Reciprocal Architects
- 8 Architect Reinstatements
- 12 Architectural Firms (2 in-state; 10 out-of-state)
- 22 Firm Reinstatements

License/Certificate statistics as of November 9:

Architect Licenses:

- In-state active – 232
- In-state due – 1,074
- In-state emeritus – 10
- In-state emeritus due - 40
- Out-of-state active – 424
- Out-of-state due – 1,878
- Out-of-state emeritus – 12
- Out-of-state emeritus due - 38

Total – Architect Licenses: 3,708

Firm Certificates:

- Total Active Firm Certificates
 - In-state – 455
 - Out-of-state – 762

Total – Firm Certificates: 1,217

The board unanimously approved Mr. Cardone's motion, seconded by Ms. Kobila, to acknowledge and approve the list of licenses and certificates issued from August 14, 2025, through November 9, 2025.

Ducote reported on NCARB jurisdictional data for all of 2024 and September 2025.

Licensing Advisor Update

Stewart updated the board on her outreach to license candidates and the means and methods she is using to reach different segments of the licensure candidate pool.

Executive Director's Report

Financials

Ducote reported on the October financials. Revenues were 23% of the FY26 budgeted amount, with expenses at approximately 37% of the budgeted amount. Ducote then gave a recap of the board's Louisiana Legislative Audit Final Report.

Miscellaneous

Ducote gave updates on the 2025 architect license continuing education audit, which is being held in conjunction with the 2026 license renewals. He also updated the board on an expected software refresh for the licensing system and online portal, which should be completed prior to the 2026 firm renewal cycle.

Discussion Items

Path to the Architect License in Louisiana

Brossett discussed the future of the architect license in Louisiana and how that path could change. Ducote suggested a Zoom call with NCARB representatives who could answer any questions about the path forward. The board agreed that such a call would be beneficial.

The board then discussed the possibility of earning HSW CE credits for attending LSBAE meetings. While some voiced that the idea should be explored, it was eventually tabled.

LSBAE Artificial Intelligence (AI) Acceptable Use Policy

Ducote discussed Executive Order JML 25-109, which requires the board to adopt an AI Acceptable Use Policy. Ducote then presented and recommended the adoption of such a policy.

After discussion, the board unanimously approved Mr. Elbersen's motion, seconded by Mr. Holly, to adopt the LSBAE AI Acceptable Use Policy.

Louisiana Architecture Education Research Fund 2025 Award Update

Ducote presented the final reports from Louisiana Tech University and the University of Louisiana at Lafayette for their 2025 Mary "Teeny" Simmons Awards. The reports and attachments presented, along with the articles printed in the May 2025 LSBAE newsletter, are the concluding steps in the 2025 award grant process.

After review and discussion, the board unanimously approved Ms. Kobilas's motion, seconded by Mr. Zuckerman, to accept the FY25 AERF final reports from Louisiana Tech University and the University of Louisiana at Lafayette and to approve the final payment to Louisiana Tech University for the FY25 AERF award.

Miscellaneous

Ducote gave an update on Region 3's (SCNCARB) bylaws and articles of incorporation, and potential changes to the regional structure going forward. Brossett brought to the board's attention the Texas Board of Architectural Examiners' Architectural Registration Exam Grant, and the board discussed the feasibility of implementing a similar program in Louisiana. It was agreed that the discussion should be reserved for possible inclusion in the strategic planning session in early 2026.

The board discussed funding for the 2026 Region 3 Educators/Practitioners Conference.

After discussion, the board approved Mr. Elbersen's motion, seconded by Mr. Cardone, to authorize travel expenses for: (1) the remainder of the required funding for the partially funded delegates (the Executive Director and one board member) to attend the 2026 Region 3 Educators/Practitioners Conference on February 7, 2026, in Miami, FL; and (2) full travel funding for any additional board members who choose to attend this conference.

Ducote reviewed the CY26 LSBAE committee appointments, and the board tentatively approved the following meeting dates for 2026:

- March 5-6, 2026 - board meeting & strategic planning session
- May 29, 2026
- August 14, 2026 – New Orleans (Tulane School of Architecture visit)
- November 20, 2026

Adjournment

The board unanimously approved the motion by Ms. Kobilas, seconded by Mr. Cardone, to adjourn the meeting.

The meeting was adjourned at 3:05 p.m.

Respectfully submitted,



David K. Brossett, Board President



John Cardone Jr, Board Secretary

10449	James Thomas Murphy	Hartford	CT
Reinstatement Licenses Issued			
License #	Name	City	State
4413	Mr. James R. Washington Jr	New Orleans	LA
6207	Ms. Tina Triche	New Orleans	LA
7122	Mr. Raymond Tse	Harvey	LA
9926	Mr. Jeremiah Opara Anyaele II	Prairieville	LA
5992	R. Steven Husmann	Houston	TX
7519	Mr. Joseph Max Slicker	Tyler	TX
8306	Mr. Joshua M. Buono	Ponte Vedra Beach	FL
9617	Mr. Robert J. Powell	Valley City	OH
Total Architect Licenses Issued In Reporting Period			
	Initial	9	
	Reciprocal	48	
	Reinstatement	8	
Count for ALL Architect Licenses			
	In-State Active	232	
	In-State Due	1,074	
	In-State Emeritus	10	
	In-State Emeritus Due	40	
	In-State Total	1,356	
	Out-of-State Active	424	
	Out-of-State Due	1,878	
	Out-of-State Emeritus	12	
	Out-of-State Emeritus Due	38	
	Out-of-State Total	2,352	
	Total Architect Licenses	3,708	
FIRM CERTIFICATES			
Firm Certificates Issued			
Certificate #	Firm Name	City	State
AF1129	CHG Group, APC INC.	New Iberia	LA
AF1131	HOFFMANIA LLC	New Orleans	LA
AE0510	Black & Veatch Corporation	Overland Park	KS
AF1125	Schultz Squared Architects LLC	Wichita	KS
AF1126	Galloway & Company, LLC	Greenwood Village	CO
AF1127	Broderick Architects	Seattle	WA
AF1128	Creature	Birmingham	AL
AF1130	Sketch Architecture Company	Mesa	AZ
AF1132	Woodblock Architecture, Inc.	Portland	OR
AF1133	Eclipse Brand Builders, LLC	Alpharetta	GA
AF1134	Cosmati Architects PLLC	Houston	TX
AF1135	Whitney, Bailey, Cox & Magnani, LLC	Baltimore	MD
Firm Certificates Reinstated			
Certificate #	Firm Name	City	State
AC0004	Merlin F. Bonie Architect, Inc.	Mandeville	LA
AC0057	Hewitt-Washington & Associates, Architect-Planners (APC)	New Orleans	LA
AC0247	James Broussard & Associates Architects	Lafayette	LA
AF0250	Braddock Companies, LLC	Alexandria	LA
AF0463	Whawn Allen Architects and Construction Consultants LLC	New Orleans	LA
AF0545	Abrams Architecture and Design	Shreveport	LA
AF0600	Jarod A. Hebert Architect LLC	Lafayette	LA
AF0720	MAP Design Group, LLC	Baton Rouge	LA
AF0729	Gallet Architecture, A Professional Architectural LLC	Lafayette	LA
AF0830	WAAR Design Office	New Orleans	LA
AF0939	Union Studios, LLC	New Orleans	LA
AF0942	Borel Architecture LLC	Lake Charles	LA
AF1012	MDLE LLC	Mandeville	LA
AF1050	Prouet Architecture & Engineering, LLC	Lafayette	LA

AF1088	Ehlinger Architects, LLC	Metairie	LA
AC0444	Sikes Abernathie Architects, PC	Tulsa	OK
AC0505	KSQ Architects, PC	Tulsa	OK
AC0555	Forrest Daniell & Associates, P.C.	Daphne	AL
AF0201	MB Architecture and Design LLC	Fairfield	NJ
AF0859	McCrery Architects, PLLC	Washington	DC
AF1006	Pioneer Architecture PLLC	Frisco	TX
AF1026	LOMA Architecture, LLC	Houston	TX
	Total FIRM Certificates Issued In Reporting Period		
	In-State	2	
	Out-of-State	10	
	Total FIRM Reinstatements In Reporting Period		
	In-State	15	
	Out-of-State	7	
	Count for ALL Firm Certificates		
	In-State Active	455	
	In-State Delinquent	-	
	In-State Total	455	
	Out-of-State Active	762	
	Out-of-State Delinquent	-	
	Out-of-State Total	762	
	Total Firm Certificates	1,217	

Initial Licenses Issued			
License #	Name	City	State
10397	Colin James VanWingen	New Orleans	LA
10401	Garon Domingue	New Orleans	LA
10403	Erin Steinkamp	Gretna	LA
10404	Mr. Clint A. Mouton	Lafayette	LA
10408	Casey Last	New Orleans	LA
10409	Mr. Glenn Adrian Lancon	Lafayette	LA
10431	Bailey Bayard	New Iberia	LA
10438	Ms. Elaine Damico	Belle Chasse	LA
10439	Ryan Duplechain	Crowley	LA
Reciprocal Licenses Issued			
License #	Name	City	State
10413	Eric Hoffman	New Orleans	LA
10420	Shawna Michelle Meyer	New Orleans	LA
10436	Adriana Vivan de Souza	Baton Rouge	LA
10440	Christopher Daniel Fowler	Baton Rouge	LA
10393	Mr. Corey Dee Schultz	Wichita	KS
10394	Jason Bochenek	Atlanta	GA
10395	Paul Benjamin Bass Jr	Franklin	TN
10396	Andrew Michael Suszko III	Cincinnati	OH
10398	R.E. Eleonora Gordon	Los Angeles	CA
10399	Mr. Bernard Lappe	Ravenna	OH
10400	Paul Pellicani	Scottsdale	AZ
10402	Vhybirt Andrew Cameron	Humble	TX
10405	Thomas Alexander Allen	Biloxi	MS
10406	Kevin J. Broderick	Seattle	WA
10407	David P. Manfredi	Boston	MA
10410	Mr. Michael James Parshall	Portland	OR
10411	Andrew William Parsons	Glens Falls	NY
10412	Andrew Ragnor Carlson	Deerfield Beach	FL
10414	Shane Hansen Fernandez	Tulsa	OK
10415	Ronald Neil Polen	Biloxi	MS
10416	Craig Michael Jacobs	Fort Thomas	KY
10417	Andrew P. Donnelly	Murfreesboro	TN
10418	Ryan R. Townsend	Kansas City	MO
10419	Trevor Pan	Scottsdale	AZ
10421	Ryan Moore	Lucas	TX
10422	Scott James Van Der Jagt	Memphis	TN
10423	KyuongMin Seo	Brooklyn	NY
10424	Mr. Robert F. Zerhusen II	Cincinnati	OH
10425	Jonathan L. Peiffer	Scottsdale	AZ
10426	Rachel Turner-Lauck	Chicago	IL
10427	Tammy M. Davis	Painted Post	NY
10428	Michael Francis Deane	St. Louis	MO
10429	Rafael Martinez Morales	Houston	TX
10430	Paul E. Faller	Tempe	AZ
10432	Suzanne Camp Bird	Houston	TX
10433	Thomas Howard Marschner	St. Louis	MO
10434	Joseph Robert Whalen Jr	Altamonte Springs	FL
10435	Wesley Alan Duncan	Friendswood	TX
10437	Roger A. Repstien	Altamonte Springs	FL
10441	Darren L. Sumrall	McKinney	TX
10442	Janel Marie Mallek	Arlington Heights	IL
10443	Russell Ryan Markle	Madison	MS
10444	Brian H. Neely	Rockland	MA
10445	Tyler Devon Meyr	St. Louis	MO
10446	Gregory Frank Nollkamper	Fort Worth	TX
10447	Kaleb Bryce Boyette	Arlington	TX
10448	Martin Hanney	Wichita	KS