Louisiana State Board of Architectural Examiners
Meeting Minutes
Wichita, Kansas
March 9, 2018

Present: Robert W. McKinney, President
Ronald B. Blitch
J. David Brinson
Allen J. Bacque
John Cardone, Jr.
Richard LeBlanc
Robert W. McKinney
Knox H. Tumlin
Katherine E. Hillegas, Executive Director
Tyson Ducote, Deputy Director

The meeting was called to order by McKinney who reviewed the agenda.

Database and Website
Hillegas presented the Board with options related to identification of a vendor for database services and outlined the pros and cons of each option. After considerable discussion,

> **Motion: Blitch/Tumlin:** To authorize the Executive Director to enter into an agreement with the National Council of Architectural Registration Boards for database services with a cost not to exceed $25,000 per year. **Passed. 7-0.**

Fees – Firm and Individual Registration
Hillegas reviewed a draft Notice of Intent to update the Rule 1301(d) as it relates to firm fees. The current rule still reflects an outdated fee and requires updating to reflect new fees that were adopted in 2017.

She also presented the Board with a recommendation to raise fees for individual architects noting that renewal fees had not been increased since 2009 and initial application fees had not been increased since 2003. She indicated that she was recommending the increase to help offset additional costs the Board will incur due to updating the database, as well as outdated software and hardware in the office.

After considerable discussion, the Board requested that Hillegas provide them with a long-range planning forecast showing the impact of potential increased revenues and new expenses related to updating systems, hardware and software.

Waiver Request
The Board reviewed a waiver request received from Hitachi Architects & Engineers. They asked that staff obtain feedback from Legal Counsel prior to making a determination on the request.

Public Records Law Exemption – Fire Marshall
Hillegas reported that the Louisiana Engineering Society would be sponsoring a bill to amend the Public Records Law that would provide access for both the Board and the Louisiana State Board of Professional Engineers and Surveyors (LAPELS) access to plans submitted to the Fire

Marshall's Office. Currently, legal counsel for the Fire Marshall's office has determined that such plans are considered proprietary and cannot be shared with either Board. The Board's are seeking this exemption in order to utilize the access to support investigations resulting in complaints received by the Board.

There being no further business,

Respectfully submitted,

Robert W. McKinney, Chair

John Cardone, Secretary