

April 17, 2025

**Life Safety & Property Protection Education Board Meeting Minutes
8181 Independence Blvd., Baton Rouge, LA 70806**

ATTENDANCE:

BOARD MEMBERS:

Chase Hawthorne- Chairman & Captain, Office of the State Fire Marshal
Richard Booth - Fire Sprinkler
Mace Bourgeois - Fire Extinguishers
Francois Camenzuli – Associate Industry
Dera DeRoche Jolet- Associate Industry
Steve Elmore-Security
Brad Groce – Elevator Industry
John Harmon- Elevator Industry
Jeffrey Okun - Fire Alarm
Paul Robinson – Gate Systems
Terry Butler – Hydrostatic Testing

Absent Board Members:

Daniel Brown – Fire Suppression
Blaine Champagne – Locksmith
Kevin Chauvin - Door Hardware
Lee Gillen – Security
Paul Robinson – Gate Systems
Terry Butler – Hydrostatic Testing

Visitors:

Ed Branch – OSFM Fire Marshal
Marlene Aucoin – OSFM
Tomeka Bowie – OSFM
Rusty Edwards – OSFM
David McClintock - OSFM
Theresa Raborn - OSFM
Alton Teekel – OSFM
Kevin Broussard - IUEC
Don Law – S & S Sprinkler

CALL TO ORDER

Captain Chase Hawthorne called the meeting to order at 10:03 AM. The Pledge of Allegiance was led by Chairman Chase Hawthorne. Introduction of on the new Chairman, Chase Hawthorn, Tomeka Bowie, and David McClintock to the Life Safety and Property Protection Education Board and the public. Roll was called by Ms. Theresa Raborn.

April 17, 2025 Minutes

AGENDA:

- ❖ **Review/acceptance of minutes from the January 16, 2025 LSPP Education Board meeting.** The Board members reviewed the minutes. A motion was made by Mace Bourgeois to accept the minutes from January 16, 2025 meeting. The motion was seconded by Jeff Okun. All were in favor, none opposed. The motion passed unanimously.
- ❖ **Discuss: Addendum** to be made to the training guidelines to allow for AI for proctoring of test. Dera Deroche-Jolet explained the background of proctoring for testing with the LSPP Education Board requirements. The questions that were asked from the LSPP Education board to have answered are “What is the AI proctoring? What does AI proctoring entail? Does AI proctoring work?” Jeff Okun stated that there was not enough information to vote on this topic. Mace Bourgeois volunteered to test the AI proctoring. Mace Bourgeois believes this may be a great tool.
- ❖ **Vote on name change of Accreditation & Certification Institute Gate Automation Technician Courses, both initial and continuing education.** Course substance remains the same for the following course –
 - a) **Current Course Title:** Accreditation & Certification Institute Gate Automation Technician Course;

Proposed Title Change: American Fence Association Certified Gate Automation Technician (CGAT) for initial certification for qualifiers and technicians.
 - b) **Current Course Title:** Accreditation & Certification Institute Gate Automation Technician Course;

Proposed Title Change: American Fence Association Gate Automation Installation School for CEU's. Jeff Okun made a motion to accept name change

of American Fence Association Certified Gate Automation Technician (CGAT) course initial certification and the American Fence Association Gate Automation Installation School course for CEU's.

Mace Bourgeois seconded this motion. All in favor none opposed. The motion passed unanimously.

- ❖ **Presentation: Jade Learning** – Presenting the Security Alarm Installations as initial certification and continuing education for Fire Alarm, Fire Alarm (Non-Required), Security, CCTV, and Locksmith technicians courses. Neomi with Jade Learning presented via telephone. Ms. Neomi stated that the course is similar to the CEU course previously approved by the LSPP Education Board, which is titled Basic Learning. This course has added information. Jeff Okun questioned if the Board members would be allowed to review the course. Ms. Neomi offered to send a link and a PDF to the Board, which would allow them to review the course. Dera Jolet stated that she could not find any information regarding CCTV and Locksmith in the syllabus. Ms. Neomi stated that the information submitted was what Jade Learning felt was relevant, as it was the same information that had been submitted to other states for which Jade Learning had requested approval for certification. Ms. Neomi stated that if the Board wanted to remove the irrelevant endorsements, that this was ok. The course does not have proctored testing. The Board members will review the course for CEU's as the testing is not proctored and does not meet the requirements for an initial certification course.
 - ❖ **New Business:** Discuss the “Welcome Home Act” that was passed in the 2024 Legislative session. David McClintock read the law to everyone at the meeting. David also explained the application process and validation process. He also acknowledges the legislative mandate to accept licenses from other states and the need to consider training and education components. The Board members expressed concern about individuals circumventing existing licensing procedure systems by obtaining licenses in other states and applying under the Welcome Home Act. Mr. McClintock explained that the licensing department would validate all necessary documents.
 - ❖ **Public Comments:** Rusty Edwards addressed the Board regarding issues that may be happening out in the industry for the firms to reach out to the Fire Marshal office. File a complaint via IMS if needed.
- Chief Ed Branch introduced himself to the Board and gave his background with the Fire Marshal Office.
- ❖ **Closing:** Motion was made to adjourn the meeting by Richard Booth at 11:40 AM. The motion was seconded Jeff Okun. All were in favor, none opposed.

EDUCATION BOARD MEETING VOTES**April 17, 2025****TOPIC: REVIEW OF THE MINUTES FOR THE JANUARY 16, 2025 LSPP EDUCATION
BOARD MEETING MINUTES.****MOTION**

A motion was made by __Mace Bourgeois__. The motion was seconded by __Jeff Okun__. All were in favor, none opposed. The motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
RICHARD BOOTH	X			
MACE BOURGEOIS	X			
DANIEL BROWN				X
FRANCOIS CAMENZULI	X			
BLAINE CHAMPAGNE				X
KEVIN CHAUVIN				X
DERA DEROCHE-JOLET	X			
STEVE ELMORE	X			
LEE GILLEN				X
JOHN HARMON	X			
BRAD GROCE			X	
JEFFREY OKUN	X			
PAUL ROBINSON				X

EDUCATION BOARD MEETING VOTES**April 17, 2025**

**TOPIC: MOTION TO VOTE ON NAME CHANGE FOR THE FOLLOWING
COURSE: ACCREDITATION & CERTIFICATION INSTITUTE GATE
AUTOMATION TECHNICIAN COURSE TO AMERICAN FENCE ASSOCIATION
CERTIFIED GATE AUTOMATION TECHNICIAN (CGAT) FOR INITIAL
CERTIFICATION FOR QUALIFIERS AND TECHNICIANS.**

MOTION

A motion was made by _____Jeff Okun_. The motion was seconded by
Mace_Bourgeois_____. All were in favor, none opposed. The motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
RICHARD BOOTH	X			
MACE BOURGEOIS	X			
DANIEL BROWN				X
FRANCOIS CAMENZULI	X			
BLAINE CHAMPAGNE				X
KEVIN CHAUVIN				X
DERA DEROCHÉ-JOLET	X			
STEVE ELMORE	X			
LEE GILLEN				X
JOHN HARMON	X			
BRAD GROCE			X	
JEFFREY OKUN	X			
PAUL ROBINSON				X