

January 16, 2025

**Life Safety & Property Protection Education Board Meeting Minutes
8181 Independence Blvd., Baton Rouge, LA 70806**

ATTENDANCE:

BOARD MEMBERS:

Ricky Roubique- Chairman & Captain, Office of the State Fire Marshal
Richard Booth - Fire Sprinkler
Mace Bourgeois - Fire Extinguishers
Daniel Brown – Fire Suppression
Blaine Champagne – Locksmith
Kevin Chauvin - Door Hardware
Dera DeRoche Jolet- Associate Industry
Lee Gillen - Security
John Harmon- Elevator Industry
Jeffrey Okun - Fire Alarm
Paul Robinson – Gate Systems
Terry Butler – Hydrostatic Testing

Absent Board Members:

Francois Camenzuli – Associate Industry
Steve Elmore-Security

Visitors:

Theresa Raborn - OSFM
LaNicka Albert – OSFM
Kristina Fleming – Louisiana Fire Extinguisher
Don Law – S & S Sprinkler
Paul Sewall – PAL of Baton Rouge

CALL TO ORDER

Captain Ricky Roubique called the meeting to order at 10:05 AM. Roll was called by Ms. LaNicka Albert. The Pledge of Allegiance was led by Chairman & Captain Ricky Roubique.

January 16, 2025 Minutes

AGENDA:

- ❖ **Review/acceptance of minutes from the April 18, 2024 LSPP Education Board meeting.**
The Board members reviewed the minutes. A motion was made by Mace Bourgeois to accept the minutes from April 18, 2024 meeting. The motion was seconded by Dera Deroche-Jolet. All were in favor, none opposed. The motion passed unanimously.
- ❖ **Review/acceptance of minutes from the October 17, 2024 LSPP Education Board meeting.** The Board members reviewed the minutes. A motion was made by Mace Bourgeois to accept the minutes from October 17, 2024 meeting. The motion was seconded by Dera Deroche-Jolet. All were in favor, none opposed. The motion passed unanimously.
- ❖ **Vote on Stay Safe Ventures, LLC – Professional Alarm Contractor Licensing Course** for qualifier, technician and continuing education through conference call. Both Lee Gillen and Jeff Okun were in agreeance that this course would not be adequate for qualifier certification. Mr. Pollack stated that he submitted this course as the equivalency to the level 1 course for technicians only looking to obtain the security and fire alarm endorsements not qualifiers. The proctoring of the testing for these courses will be coordinated through Constructor Tech. Mr. Pollack was asked to send Theresa information for this organization. Mr. Pollack stated that this information was included in his submittal. Mace researched Constructor Tech and confirmed that this company does in fact conduct live proctoring of testing. Mr. Danny Brown made a motion to accept Constructor Tech as an approved proctoring organization for testing. Mace seconded this motion. All in favor none opposed. The motion passed unanimously.

Ms. Dera suggested that there be a caveat stating that this testing must conducted by live proctors and not AI. Ricky made a statement that an addendum be made to the training guidelines to allow for AI proctoring of test. This will be brought up at the next LSPP Education Board Meeting for discussion.

The motion was made by Richard Booth to accept the Stay Safe Ventures, LLC course – Professional Alarm Contractor Licensing Course for level 1 technicians in security, cctv and fire alarm endorsements. This motion was seconded by Jeff Okun. All in favor none opposed. The motion passed unanimously.
- ❖ **Vote on ASSA ABLOY Locksmith Academy – ASSA ABLOY Locksmith Academy – Apprentice Level Course** for initial certification for technician only. Captain Roubique advised Mr. Guy Robinson that the name of the course would need to read as Locksmith Technician due to the fact that the State of Louisiana does not require that apprentices have any training certification. Mr. Robinson was in agreeance that for Louisiana only, the name would appear

as Locksmith Technician and can put in parentheses (Louisiana only) on the certificate. It was verified with Mr. Robinson that this course is for technicians only not qualifiers. This course is designed as a 10 day course for someone who has zero knowledge and bring them to a technician level. Motion was made by Paul Robinson to accept the course as being ASSA ABLOY Locksmith Academy Level 1. The motion was seconded by Mace Bourgeois. All in favor none opposed. The motion passed unanimously.

❖ **Discuss:** LSPP Education Board to think about certifications for new endorsements:

- Automotive Locksmith
 - To deal strictly with automobiles, travel trailers, boats, anything that is mobile. It could deal with ignition it could deal with security door.
- Chair - Captain Ricky Roubique mention to Mr. Paul Sewell that he would like to get with him to discuss the gadgets that they have to allow them to access vehicle codes due to this being used by criminals to access vehicles. Ricky has spoken with the Fire Marshal requesting that they look at legislation outlawing those devices.
- Limited Locksmith
 - Those guys that just want to tinker with mechanical door sets and so forth. No special locking allowed. Limited to safes, mechanical doors and no special locking at all.
- Limited Security
 - CCTV and intrusion alarms only no special locking as well. This endorsement may be something to throw out to the locksmith guys.
- Limited Conveyance Device Mechanic
 - These are for LULA's limited use, limited application only.

So basically, the Chair requested that the board start thinking about the certification for qualifier and technicians for these new endorsements. Hoping to get the qualifier certification set up and then start working on the technician side of these limited endorsements.

It was mentioned by the Chair that we may even be able to look at other states to see how this is being done.

❖ **New Business:** Mr. Paul Robinson wants to bring up for discussion at the next meeting regarding the training certifications for the endorsement of Gate Systems.

❖ **Public Comments:**

❖ **Closing:** Motion was made to adjourn the meeting by Richard Booth at 11:30 AM. The motion was seconded Jeff Okun. All were in favor, none opposed.

