



State of Louisiana
DEPARTMENT OF HEALTH AND HOSPITALS
Louisiana Physical Therapy Board

AGENDA
Regular Scheduled Board Meeting
July 26, 2017

- 7:30am** **Called to order**
- 7:30am** **Review Agenda**
Minutes
- 7:35am** **Executive Session**
Essay Review
Consent Order – R.S.
Consent Order – G.W.
Observed Drug Tests
- 8:00am** **Officer Reports**
Chairman’s Report
Secretary/Treasurer’s Report –
Executive Director’s Report
- 8:10am** **Legal Report**
Complaint Summary
- 8:15pm** **Committee Reports**
Legislative Task Force
CEU Committee
Rules Review Committee
- 8:20am** **New Business**
- 8:25am** **Old Business**
- Public Comment**
- 8:30am** **Adjournment**

Louisiana Physical Therapy Board

MINUTES Regular Scheduled Board Meeting July 26, 2017

APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on Wednesday, July 26, 2017 at Drury Inn & Suites, 120 Alcide Dominique Dr., Lafayette, LA. A quorum of members were present. Board members present were: Chairman, Don Cassano, Secretary/Treasurer, Kristina Lounsberry, and board members Elizabeth “Beth” Austin, Patrick Cook, Craig Prejean and Julie Harris. Advisory Committee Members present were Chris Franks and Joe Guthrie. Board attorneys, Courtney P. Newton and George Papale were present. Staff members Charlotte Martin, Executive Director and Stephanie Boudreaux, Compliance Officer were present.

Chairman Cassano called the meeting to order at 7:30am.

The board reviewed the agenda. Secretary/Treasurer Lounsberry moved to accept the agenda as written. Beth Austin seconded the motion. The board members voted and unanimously approved the agenda as written.

The board members reviewed the minutes. Chairman Cassano requested a typographical correction to the spelling of his name on page 1. Beth Austin moved to approve the minutes as written. Secretary/Treasurer Lounsberry seconded the motion. The board voted and unanimously approved the minutes.

EXECUTIVE SESSION

Chairman Cassano motioned to move into Executive Session pursuant to La R.S. 42:16 for the purposes of discussing investigating proceedings regarding allegations of misconduct. The board members were all in favor to move into Executive Session.

The board exited Executive Session.

Chairman Cassano moved to accept the consent order for Rick Schenck, PTA as written. Beth Austin seconded the motion. The board voted and unanimously accepted the consent order.

Chairman Cassano moved to propose amendments to a consent order proposed for Administrative Case #2017-I-021. The board will confirm acceptance of the amendments at the regularly scheduled board meeting in August 2017, at which time a decision will be recorded in the minutes.

Chairman Cassano moved to accept the essays submitted by Lisa Taglaurer, PTA, Elizabeth Winkler-Schmit, PT and Ronald Helwig, PT (Case 2017-I-009) as required by their consent orders. Beth Austin seconded the motion. The board voted and unanimously accepted the essays.

Beth Austin moved to accept the essay submitted by Sacha Comeaux as required by her consent order (Case 2016-I-002). Patrick Cook seconded the motion. The board voted and unanimously accepted the essay.

Chairman Cassano moved to set, by board policy, all urine drug screens as observed. Beth Austin seconded the motion. The board voted and unanimously approved the motion.

Chairman Cassano moved to set by board policy the issuance of a notice of intent to deny a license for applicants who are convicted of a felony. Beth Austin seconded the motion. The board voted and unanimously approved. Don Cassano moved to deny a second CE extension request for the requirements of renewal for 2017 for Sacha Comeaux. Kristina Lounsberry seconded the motion. The board voted and unanimously approved.

OFFICER REPORTS

Chairman Report

There was no report from the chairman at the July meeting.

Secretary/Treasurer's Report

Cash in the bank totaled \$293,681.96 in the checking and savings accounts at the end of May 2017, both accounts are located at Farmer's Merchant Bank. Total income for May 2017 totaled \$36,503.00 and ordinary expenses totaled \$67,464.92 for May 2017. The two Certificates of Deposit at Business First Bank totaled \$781,899.88 at the end of May 2017. The two CDs open at the end of May are #504 and #534. CD #910, which was previous open, matured on May 6, 2017 and was closed in May. The closing balance from CD#910 was \$303,650.00 and was used to open CD#504, along with \$174,817.16 from the checking account, with a balance of \$478,467.16 for one year at a rate of 1.15%. The other CD (#534) ended May with a balance of \$303,432.72. CD #534 will earn all interest of \$3,489.47 at maturity on February 12, 2018.

The board reviewed the actual income and expenses for the fiscal year ending June 30, 2017 and noted that the expenses were approximately \$125,000 less than budgeted and the income was approximately \$4,500 more than budgeted for the fiscal year. The expenses were significantly lower in large part due to the moratorium put on unfunded out-of-state travel and the office assuming more duties, such as interviewing applicants at the board office to reduce board member per diem reimbursement. The board spent nearly \$47,000 less than budgeted in travel and professional expenses such as per diem. Another large savings to the board was in legal expenses. The board spent nearly \$65,000 less than budgeted on legal expenses.

Secretary/Treasurer Lounsberry moved to authorize the board Executive Director or Board chairperson to agree and accept on behalf of the LPTB any and all informal consent orders for licensees who fail to timely renew, practice without a license, or fail to fulfill continuing education requirements as specified in Rule. Patrick Cook seconded the motion. The board voted and unanimously approved.

Executive Director Report

Mrs. Martin reported that the staff licensed 37 individuals since the last board meeting, as follows:

New Graduate- PT

1. Rachel White

New Graduate-PTA

1. Heidi Alleman
2. Paige Angelette
3. Julie Boutin
4. Lacey Brunson
5. Anna Cansino
6. Anthony Ceaser
7. Sydney Chauvin
8. Nicole Dugas
9. Lanie Escuriex
10. Emily Farnet

11. Junie Halbert
12. Ariel Jupiter
13. Whitney Lanza
14. Morgan Ludermill
15. Colleen Malone
16. Katie Perea
17. Jackie Phousavath
18. Alyzza Prudente
19. Kayla Richardson
20. Jasyme Robertson
21. Amber Thierry
22. Caylin Verges

Reciprocity – PTA

1. Audra George
2. Matthew Smith

Reciprocity – PT

1. Sara Balch
2. Brittney Sellers
3. Emely Richardson
4. Joseph Ussery
5. Emily Laszczak
6. Stephanna Alberty
7. Nancy Gray
8. Jodi James
9. Lord Padilla
10. Sara Reardon

Reinstatement – PT

1. Sherri Betz
2. Nancy Gray

Mrs. Martin reported to the Board that she will be attending the FSBPT Leadership Issues Forum (LIF) and will be presenting on behalf of the Foreign Educated Standards Committee at the conference.

Mrs. Martin requested confirmation of those who will be attending the FSBPT Annual Meeting: Don Cassano, Kristina Lounsberry, Julie Harris and Craig Prejean confirmed. Kristina Lounsberry will represent the board as the voting delegate. Julie Harris will represent the board as the alternate delegate. Mrs. Martin requested that Amanda Lafleur attend the FSBPT Annual Meeting and the board approved.

LEGAL REPORT

Mrs. Newton reported the current complaint summary of activity that occurred since the last meeting:

Currently open cases:	13
Complaints received:	4
Informal Conferences:	1
Hearings Scheduled:	1
Consent Orders Proposed:	3

Consent Orders Accepted:	2
CRPTP:	1
Agreements to Abstain:	1
Closed Cases:	7
Applicant Complaints:	0

COMMITTEE REPORTS

CEU Committee:

The CEU Committee reported that a total of 54 courses were reviewed and approved since the last board meeting. Of the 54 courses approved, 38 courses were traditional, 15 were web-based and 1 was a hybrid of both traditional/live and web-based content. Of the 54 courses approved, 50 courses were clinical in nature, 2 were Administrative in nature and 2 were categorized as ethics. The average turnaround time for course approval was 5.5 days.

The board reviewed cases of four licensees who were selected for the Continuing Education Audit and were originally found to not in compliance with continuing education. Each of the four licensees have taken courses to be in compliance with the continuing education requirements for renewal. The board reviewed and determined that no further action is needed.

LTF:

Chairman Cassano reported that the LPTA executive board and governmental affairs committee were provided the Rules voted on by the board and have no comment. The purpose of involving the association early in the Rules process is to discuss Rules prior to submitting the Rules to the state.

Rules Revision Committee

There was no update from the Rules Revision Committee. Rules will be reviewed at the August board meeting.

NEW BUSINESS

Mrs. Martin requested a Rule interpretation on Rule §317: *Changes to licensee information. Applicants and licensees must notify the board in writing of any change in a residential or business address, telephone number or email address within 30 days that such change takes effect.* The board discussed and determined that all changes to licensee information applies, regardless of the employment term limit.

The board recessed at 9:15am to conduct an Administrative Hearing for Case # 2014-I-015.

The board reconvened on Thursday, July 27, 2017 at 10:15am. A quorum of members were present. Board members present were: Chairman, Don Cassano, Secretary/Treasurer, Patrick Cook, Craig Prejean and Julie Harris. Advisory Committee Members present were Chris Franks and Joe Guthrie. Staff members Charlotte Martin, Executive Director was also present.

OLD BUSINESS

The board members discussed Anna Stuienberg's question regarding supervised clinical practice requirements for her provisional license. Specifically, she asked if she may work as a PT Technician to fulfill the 333 hours of supervised clinical practice required for the hospital setting due to the hospital's concerns about liability insurance coverage for her while working there. The board discussed and determined that she cannot work as a PT Technician to complete Supervised Clinical Practice as a Physical Therapist because PT Technicians are limited in scope and she would not be able to fulfill critical PT duties, such as evaluating, reassessing, and discharge of patients.

PUBLIC COMMENT

No public comment.

EXECUTIVE SESSION

Chairman Cassano motioned to move into Executive Session pursuant to La R.S. 42:16 for the purposes of discussing investigating proceedings regarding allegations of misconduct with the hearing panel members. The board members were all in favor to move into Executive Session. Assistant Attorney General Jeffrey Wale was in attendance in the deliberation and Mr. Wale approved that Mrs. Martin attended as a scribe and for administrative purposes only.

The panel members exited Executive Session and voted on each allegation of the Administrative Complaint for Case # 2014-I-015 individually. The Respondent was found to be in violation of two allegations and the panel voted unanimously to impose no sanctions. In regards to the positive findings of the two violations, the panel requests an educational meeting between the Executive Director and the Board Chairman to be had with Respondent within 90 days of the receipt of the hearing notice. The hearing panel agrees that Respondent is not responsible for the expenses incurred on the Board's behalf of the investigative process.

Chairman Cassano moved to adjourn the meeting. Julie Harris seconded the motion. The board voted and unanimously approved. The board meeting was adjourned at 2:30pm.