

Louisiana Physical Therapy Board

MINUTES Regular Scheduled Board Meeting January 24, 2017

DRAFT

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on January 24, 2017 at 104 Fairlane Drive, Lafayette, LA 70507. A quorum of members were present. Board members present were: Chairman Patrick Cook, Secretary/Treasurer Kristina Lounsberry, and board members Craig Prejean, Karl Kleinpeter, and Julie Harris. Advisory Committee Members present were Chris Franks, Phillip Page, Tyra Mitchell, and Lora Whiting. Board attorneys, Courtney P. Newton and George Papale were present. Charlotte Martin, Executive Director, Jessica Alwell, Assistant Executive Director, and Stephanie Boudreaux, Compliance Officer were present.

Chairman Patrick Cook called the meeting to order at 4:00 pm.

The board reviewed the agenda. Julie Harris moved to accept the agenda as written. Karl Kleinpeter seconded the motion. The board members voted and unanimously approved the agenda.

The board members reviewed the December 2017 board minutes. Chairman Patrick Cook moved to approve the minutes as written. Secretary/Treasurer Kristina Lounsberry seconded the motion. The board voted and unanimously approved the minutes.

OFFICER REPORTS

Chairman Report

There was no chairman's report.

Treasurer's Report

Secretary/Treasurer Lounsberry reported the board financials as of November 30, 2017, cash in the bank totaled \$138,571.89 in the checking and savings accounts at Farmer's Merchant Bank. Income totaled \$26,759.00 and Expenses totaled \$55,143.90. The Certificates of Deposit at Business First Bank totaled \$783,756.84. CD #534 will earn all interest of \$3,489.47 at maturity on February 12, 2018. The ending balance as of 11/30/2017 was \$303,432.72. CD #054 earned interest of \$469.59 in November. The ending balance as of 11/30/2017 was \$481,247.73.

The board requested that Mrs. Martin allow CD #534 to mature without reinvestment. At the March board meeting the board will determine how the CD should be reinvested, but at minimum the CDs will need to mature at staggered terms.

Executive Director Report

Licensing report:

13 license applications were approved since the last board meeting from December 12, 2017 to January 19, 2018.

Reciprocity – PT

1. Chad Oakley

2. Jessica Ortiz
3. Margaret Bates

4. Angela Carlson
5. Jason Schuster
6. Cassandra Hill

2. Stacey Grogan
3. Jeremy Herron
4. Spencer Shoemake
5. Shalayne Stinson
6. Alice Nowlin

Reciprocity- PTA

1. Myra Dunn

Reinstatement

1. Lacey Herron

Complaint summary (since the last board meeting):

Appeals:	1
Complaints Received:	2
Informal Conferences:	2
Consent Orders Accepted:	2
CRPTP:	1
Agreement to Abstain:	1
Closed:	0
Hearings Scheduled:	0
Total Open Investigations:	7

Mrs. Martin announced to the board that the Governor has appointed two members to the board. Meredith Warner, MD was nominated by the Louisiana Medical Society and Judith Halverson, PT, was nominated by the Louisiana Hospital Association.

Mrs. Martin announced that she will be attending FARB Forum on January 25-27, 2018 and will report on highlighted and relevant materials at the next board meeting.

COMMITTEE REPORTS

LTF:

There was no report from the Legislative Task Force.

CEU Committee:

The CEU Committee reported that 74 courses were reviewed since the last board meeting and 73 courses were approved and 1 course was denied. Of the 73 courses approved, 41 courses were traditional/on-site, 31 were web-based courses, and 1 course was hybrid (live and online portions). Of the 73 courses approved, 69 were clinical in nature, 3 were administrative in nature, and 2 were ethical in nature. The average turn-around time for approval was 6 days.

The board reviewed a Tuning Fork Sound Therapy Certification Course. After thorough discussion, the board determined that the course does not meet the minimum qualifications for course approval because it lacks evidence-based content. Craig Prejean moved to deny the course. Patrick Cook seconded the motion. The board voted and unanimously agreed to deny the course. The staff will issue a notice of denial.

Rules Revision Committee

The Rules Revision Committee presented Rules for proposed revisions to the state. The board voted and all were in favor of submitting the Rules Revision in accordance with the Administrative Procedures Act and with proper state legislative oversight.

NEW BUSINESS

Correspondences:

A licensee asked if the board consider doing a public relations campaign for direct access. After thorough discussion, the board determined that the budgeted priorities for fiscal year 2018-19 does not include a public relations campaign for direct access.

Executive Director, Charlotte Martin requested nominations for Officer Elections. For Chairman, the board members nominated Patrick Cook, PT. The board voted unanimously for Patrick Cook to serve as Chairman for 2018. For Secretary/Treasurer, the board members nominated Karl Kleinpeter. The board voted unanimously for Karl Kleinpeter to serve as Secretary/Treasurer for 2018.

Executive Director, Charlotte Martin requested nominations for Committee position elections for the year 2018. For the CEU Committee, the board members nominated Craig Prejean and Judith Halverson to serve as board member representatives on the committee. The chairman serves as an ex-officio member on the CEU Committee. The board also nominated Chris Franks to serve as the Advisory Committee member to serve on the CEU Committee. The board voted and unanimously approved the positions. For the Legislative Task Force, the board members nominated Karl Kleinpeter and JulieAnn Harris to serve as board member representatives on the committee. The chairman serves as an ex-officio member on the Legislative Task Force. The board also nominated Phil Paige to serve as the Advisory Committee member to serve on the Legislative Task Force. The board voted and unanimously approved the positions. Mrs. Martin recommended that the board consider forming a Jurisprudence Exam Review Committee to explore improvements to the online examination and provide recommendations to the board with the goal of completion for December 2018 or no later than the start of the 2019 renewal period on February 1, 2019. The board voted unanimously to form the Jurisprudence Exam Review Committee. Mrs. Martin requested nominations for the Committee for the year 2018. The board nominated JulieAnn Harris and Patrick Cook to serve as board members on the Committee. The board voted Lora Whiting, PTA to serve as an Advisory Committee Member to serve on the Jurisprudence Exam Review Committee. The board voted and unanimously approved the positions.

Mrs. Martin requested that the board elect a Delegate, Alternate Delegate, and Funded Administrator to represent the board at the FSBPT Annual Meeting in October 2019. The Board requested to move the election of these positions to the next board meeting to provide adequate time for the board members to review the position requirements and the travel and attendance requirements of the Delegate and Alternate Delegate.

Mrs. Martin presented a request for a license. The board unanimously approved the request and the license was granted.

OLD BUSINESS

Mrs. Martin requested that a board member draft a response to Ms. Nona Sheridan, PT in response to an inquiry to the board. Kristina Lounsberry agreed to review the draft response and seek approval from Chairman Cook prior to giving notice of approval to the Executive Director to send a written response.

The board reviewed a draft statement for the staff to use when asked questions related to PTA Scope of Practice. After thorough discussion and review, the board asked Mrs. Courtney Newton to finalize the language of the statement for the staff to use and present the final language at the next board meeting.

PUBLIC COMMENT

The board requested public comment. There was no public comment.

EXECUTIVE SESSION

Chairman Cook motioned to move into Executive Session pursuant to La R.S. 42:16 for the purposes of discussing investigating proceedings regarding allegations of misconduct. Craig Prejean seconded the motion. The board members were all in favor to move into Executive Session.

The board exited Executive Session.

Kristina Lounsberry moved to deny the essay submitted by Angela Archer as required by her consent order. JulieAnn Harris seconded the motion. The board voted and unanimously approved to deny the essay.

Patrick Cook moved to request deny Angela Archer's request to forgo testing until securing employment. Craig Prejean seconded the motion. The board voted and unanimously approved the motion.

Patrick Cook moved to adjourn the meeting. Craig Prejean seconded the motion. The board voted and unanimously approved. The board meeting was adjourned at 11:30pm.