

Regular Meeting of the LITE Commission  
Louisiana Immersive Technologies Enterprise  
537 Cajundome Blvd., Suite 209  
Lafayette, LA 70506

April 20, 2011 - 9:00 a.m.  
MINUTES

Robert Veazey, Chairman called the meeting to order at 9:09 a.m. – Roll Call

Commission Members:

Present:

Mark Zappi  
Paula Carson  
Bradd Clark  
Robert Fudickar  
Tom Cox  
Robert Veazey

Absent:

Don Briggs

A quorum of members was present the meeting was called to order by Robert Veazey.

Others present:

Monica Laverne, COO  
Dr. Robert Twilley, Interim CEO  
Madeline Broussard, Reporter  
Robin Jones, Legal Counsel

Scott Malo, Content Manager  
Erin Ryan, Public Relations

### **Meeting Minutes**

Robert Veazey asked for a motion to call an executive session to discuss professional competence.

1. Motion to approve that the commission go into executive session to discuss professional competence.
  - A. Motion by: Bradd Clark
  - B. Second by: Bob Fudickar
  - C. Vote: Ayes-Unanimous Nays: None

Robert Veazey ask for a motion to convene the regular commission meeting to go into executive session.

2. Motion to approve that the regular commission meeting convene and go into executive session.
  - A. Motion by: Paula Carson
  - B. Second by: Mark Zappi
  - C. Vote: Ayes-Unanimous Nays: None

Commission went into executive session at 9:15am.

Executive session convened at 10:39am.

Robert Veazey asked for a motion to reconvene the regular commission meeting.

3. Robert Veazey asked for a motion to reconvene the regular commission meeting.
  - A. Motion by: Bradd Clark
  - B. Second by: Tom Cox
  - C. Vote: Ayes-Unanimous Nays: None

Regular commission meeting in session at 10:40am

### **Policies and Procedures Report**

Tom Cox gave a report that comprehensive changes are being made and considerations will be addressed at the next policies and procedures committee meeting. These revisions should be completed for the June meeting.

Robert Veazey asked for motion to approve the March 23, 2011 regular meeting minutes.

4. Motion to approve the March 23, 2011 regular meeting minutes.

- A. Motion by: Paula Carson
- B. Second: Dr. Bradd Clark
- C. Vote: Ayes-Unanimous Nays: None

#### CEO Report

Dr. Robert Twilley, Interim CEO, reported on personnel issues including CEO Search.

#### COO Report

Erin Ryan, PR & Outreach Manager, gave brief overview of past, present, and future tours and events. Monica Laverne, COO gave a report on the finances and 2011-2012 budget.

### **Financial Statements**

Upon recommendation of the Finance Committee Paula Carson asked for a motion to approve the March 2011 financials including the 2011-2012 budget.

5. Motion to approve the March 2011 financials and the 2011-2012 budget as presented.

- A. Motion by: Paula Carson
- B. Second: Robert Fudickar
- C. Vote: Ayes-Unanimous Nays: None

### **Strategic Planning Committee Report**

Mark Zappi reported that the Strategic Planning Committee was still reviewing feedback from commission and staff. The finalized draft will be presented at the next commission meeting.

## **Facilities Committee Report**

Bradd Clark reported:

Recommendation to allow staff to continue with the implementation of the new chiller plan and design and use of capitol outlay funds with at cap of \$400,000

Recommendation to allow staff to continue with old chiller repairs with periodic updates to the Commission.

Recommendation to delay works on the Fountain this fiscal year and defers repairs for one year due to budget restraints.

Recommendation to set new tenant rates to \$17/sq.ft.

Recommendation to review and consider decommissioning the Altix 4700 referred to as the "Beast" and the TP9500 storage capacity. The committee will review reports from staff.

Recommendation to review and consider in-kind revenue use for one year given to UL, LEDA, and LED. The after hour usage will be considered with a negotiated fee separately.

Bradd Clark as for a motion to approve the facilities committee recommendations and further review the items listed above.

6. Motion to approve the facilities committee recommendations and further review the items listed:

Recommendation to allow staff to continue with the implementation of the new chiller plan and design and use of capitol outlay funds with at cap of \$400,00

Recommendation to allow staff to continue with old chiller repairs with periodic updates to the Commission.

Recommendations to delay works on the Fountain this fiscal year and defer repairs for one year due to budget restraints.

Recommendation to set new tenant rates to \$17/sq.ft.

Recommendation to review and consider decommissioning the Altix 4700 referred to as the "Beast" and the TP9500 storage capacity. The committee will review reports from staff.

Recommendation to review and consider in-kind revenue use for one year given to UL, LEDA, and LED. The after hour usage will be considered with a negotiated fee separately.

A. Motion by: Bradd Clark

B. Second by: Paula Carson

C. Votes: Ayes-Unanimous Nays-None

## **CEO Search Committee**

Bradd Clark reported that the CEO search committee met on April 4, 2011 and April 20, 2011 with excelerant. The committee discussed criteria for the selection process and will begin negotiating terms with Korn Ferry International. The committee has not set a deadline to complete the search process. After further discussion by the commission as a whole, it was agreed that the Excelerant contract be terminated.

Motion by Paula Carson to allow Bradd Clark to begin negotiations with Korn Ferry International and terminate the Excelerant contract.

7. Motion to allow Bradd Clark to begin negotiations with Korn Ferry International and terminate Excelerant's contract.

Motion by Paula Carson  
Secondy by: Robert Fudickar  
Vote: Ayes-Unanimous Nays-None

Monica Laverne, COO, presented contracts for approval including Bernhard Mechanical, KDM Sales, Hunt Brothers and Excelerant.

5. Motion to ratify contracts as listed; Bernhard Mechanical, KDM Sales, Hunt Brothers and Excelerant.

A. Motion by: Mark Zappi  
B. Second: Paula Carson  
C. Vote: Ayes-Unanimous Nays: None

### **New Business**

Next meeting tentatively schedule for Wednesday, May 25, 2011 at 9:00 a.m. at LITE, Staff Conference Room, Suite 209.

### **Adjournment**

Being no further business, the meeting adjourned at 12:00 p.m.

Approved:

  
Secretary/Treasurer  
LITE Commission