

**LOUISIANA STATE BOARD OF NURSING  
17373 PERKINS ROAD  
BATON ROUGE, LOUISIANA 70810**

**MINUTES OF THE OCTOBER 13, 2016 BOARD MEETING**

**Call to Order:** The regular meeting of the Louisiana State Board of Nursing was called to order at 9:00 a.m. by L. Bonanno, Vice President, on Thursday, October 13 2016, at the Holiday Inn, 9940 Airline Highway, Baton Rouge, Louisiana 70816

**Roll Call:** The following Board members were in attendance:  
Laura Bonanno, DNP, CRNA, Vice President  
Patricia Prechter, EdD, MSN, RN, Alternate Officer  
Tim Cotita, MSHCE, RN, CDE  
Jolie Harris, DNS, RN, NEA, CAS  
Tavell Kindall, DNP, APRN  
Teresita McNabb, RN, MSHSA, NEA, FACHE  
Demetrius Porche, DNS, APRN, PhD, FNP  
Sue Westbrook, DNS, RN  
Marelle Yongue, M.D., Ex-Officio Member

The following Board members were not present:  
Nancy Davis, MN, RN, NE-BC, President  
Juzar Ali, M.D., Ex-Officio Member

The following staff members were in attendance:  
Karen C. Lyon, PhD, APRN, ACNS-BC, NEA-BC, Executive Director  
Patricia Dufrene, DNP, MSN, RN, Director of Education and Licensure  
Jennifer Wright, DNP, APRN, FNP-BC, Director, Advanced Practice  
Cynthia York, MSN, RN, CGRN, Director, Practice and Credentialing  
Rickie Callegan, MSN, RN, Director of Investigations  
Barbara McGill, MSN, RN, Director of Monitoring/RNP  
Wanda Matthews, MPA, Director of Hearings  
Cynthia T. Bienemy, Ph.D, RN, Director of Louisiana Center for Nursing  
Isonel Brown, MBA, Director of Operations  
David Bolton, JD, General Counsel  
Robin Huet, RN, Compliance Officer  
Janell Soileau, RN, RNP/Monitoring Nurse Manager  
E. Wade Shows, JD, Counsel to the Board  
Marcia Carter, Administrative Assistant to the Executive Director  
Suzanne C. Armand, CCR, CVR, Court Reporter

**Adoption of Agenda:**

**Motion:** by D. Porche, seconded, to adopt the Agenda with the ability to rearrange the agenda items for efficiency

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. Kindall-yes;  
T. McNabb-yes; D. Porche-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Reading of Minutes:**

The minutes of the August 11, 2016, Board Meeting are available for viewing on Confluence.

**1. LSBN Rewards and Recognition Ceremony**

Dr. Lyon recognized the entire staff of the LSBN for all their hard work.

Angela Barrett was introduced as the newest Operations employee

The following Service Awards were presented by Dr. Lyon:

**Three Years of Service:**

Ashley Bailey, Nichole Battle, Suzanne Erwin, Tanya Hall , Robin Huet, Barbara Jackson, Donald McCall, Angela Rice, Sarah Sullivan, Lisa Wilbur, Tia Williams

**Five Years of Service:**

Kathie Pohlman, Stephanie Rucker, Cynthia York

**Team Player Awards:**

Jerome Skrandel, Janell Soileau

**Employee Morale Award**

LaQueda Ricks

**Special Projects Award:**

Sarah Sullivan

**Employee of the Year:**

Janell Soileau

A presentation was made to Dr. Lyon by the staff in appreciation for her friendship, guidance, support and leadership as Executive Director.

L. Bonanno recognized Dr. Westbrook for being selected one of the Great 100 Nurses in Louisiana.

## **UNFINISHED BUSINESS:**

### **Disciplinary Rules Task Force:**

Dr. Westbrook reported that the Disciplinary Rules Task Force will have more to report at the December 16, 2016 Board meeting. At present, the sanctioning guidelines are being vetted by some of the directors. Rickie Callegan has shared with the Directors to get input. When the sanctioning guidelines come back to the Task Force, they will review again before bringing that to the Board. The Task Force will also have to look at revising the rules for §3331.

### **Ad-Hoc Committee-DS related to Nurses Working Extended Hours:**

Ms. York reported that the Committee has been working hard to get a draft of their Declaratory Statement prepared. Ms. York introduced Mr. Shane Jameson, a DNP student who has been assisting the group with the literature review. A draft of the Declaratory Statement should be out to the Committee by Monday, October 17, 2016 for approval. Ms. York is on task for a presentation at the December 15, 2016 Board meeting.

### **Internationally Educated Nurses Task Force:**

Dr. Dufrene and Ms. York attended an international conference in Chicago sponsored by NCSBN where they learned a lot about the future regulation of nursing from an international standpoint.

Ms. York reported she had dialogue with Frank Shaffer, who is the Executive Director at CGFNS, about the concerns and issues which have been brought before the Board regarding licensure of international nurses. Mr. Shaffer has offered CGFNS' resources and would like to schedule a conference call with the Ad-Hoc Committee. Ms. York stated she is hoping to schedule the first Ad-Hoc Committee face-to-face meeting in late December.

### **SCR65 Task Force for Meaningful Oversight**

Dr. Lyon reported that this is an ongoing Task Force for all the agencies that fall under the auspices of the Department of Health in regard to meaningful oversight of board decisions as a result of the North Carolina Dental Board case. This Task Force will look at how the state currently implements meaningful oversight of Boards. To date, the Task Force has had two meetings and will continue to meet. The Committee has to have a report back to the Legislature before the start of the 2017 session with recommendations as to whether more meaningful oversight is needed.

### **New Program Impact Task Force**

(See Agenda Item 4.1.3)

### **HR244 Joint RN/LPN Board**

Dr. Bonanno stated that LSBN was directed by the Legislature to meet with the LPN Board to look at the feasibility and desirability of combining the boards and have one single board for

the State. An initial meeting was held and was attended by Dr. Bonanno, Ms. Davis, Dr. Lyon, Mr. Shows and Mr. Bolton. A subsequent meeting is planned for October 28, 2016.

## **NEW BUSINESS**

### **2. CONSENT AGENDA MOTIONS:**

1. LSBN Staff Program Status Reports
  1. NCLEX Report
  2. Accreditation Reports
2. Accreditation Reports from Approved Programs
  1. Dillard University - ACEN Correspondence
  2. Dillard University - ACEN Credit Request
  3. University of Louisiana Monroe - CCNE Action Letter
3. Dillard University - Justification of High Faculty Attrition
4. Education Announcements
5. Louisiana Center for Nursing Updates

**Motion:** by D. Porche, seconded, to accept the Consent Agenda Motions

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes;  
T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes;  
S. Westbrook-yes

Motion Carried

### **4. DEPARTMENT REPORTS;**

#### **Agenda Item 4.1**

#### **Education/Examination Issues**

#### **Agenda 4.1.1**

#### **Schools of Nursing Conditional Approval Status Reports**

#### **Agenda Item 4.1.1.1**

#### **Dillard University – Probation Status Report**

Summary/background presented by P. Dufrene and recommended acceptance.

Discussion ensued regarding the Action Plan.

**Motion:** by S. Westbrook, that the Board accept Dillard University's report and action plan regarding probation status of the Baccalaureate of Science in Nursing education program.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes;  
T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes;  
S. Westbrook-yes

Motion Carried

**Agenda Item 4.1.1.2**

**Southern University Baton Rouge- Probation Status Report**

Summary/background presented by P. Dufrene and recommended acceptance.

Dr. J. Hill was present for comments, to provide information and to answer questions by Board members.

**Motion:** by S. Westbrook, seconded, that the Board accept Southern University Baton Rouge's report and action plan regarding probation status of the Baccalaureate of Science in nursing education program.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Agenda Item 4.1.2**

**Request for APRN Clinical Experiences in Louisiana**

**Agenda Item 4.1.2.1**

**Troy University - Request for Re-approval of APRN Clinical Experiences in Louisiana**

Summary/background presented by P. Dufrene and recommended re-approval.

**Motion:** by P. Prechter, seconded, that the Board reapprove the request of Troy University for approval to offer graduate clinical experiences in Louisiana until October 12, 2019 for the following roles and populations:

Family Nurse Practitioner (FNP) - Post Master's, Bachelor of Science in Nursing to Doctor of Nurse Practitioner, and Master of Science in Nursing to Doctor of Nurse Practitioner (BSN-DNP, MSN-DNP)

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Agenda Item 4.1.3**

**Chamberlain College of Nursing**

**Agenda Item 4.1.3.1**

**New Program Impact Task Force**

**AGENDA ITEM 4.1.3.2**

**Chamberlain College of Nursing – Step I of Establishing Undergraduate Program**

**Motion:** by P. Prechter, seconded, to take the matter off the table.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. Kindall-yes;  
T. McNabb-yes; D. Porche-yes; P. Prechter-yes; S. Westbrook-yes

#### Motion Carried

P. Dufrene reported that at the August 11, 2016 Board Meeting, the request of Chamberlain College to initiate a new Baccalaureate of Science Degree program was deferred pending a Task Force meeting related to the impact of a new undergraduate nursing education program.

On September 15, 2016, the New Program Impact Task Force meeting was held.

J. Harris presented a report on the Task Force meeting regarding the current vacancy of nurses, the need for nurses and the projection for 2016 in the Greater New Orleans Area versus just across the state. J. Harris reported that it was a very successful Task Force meeting. The Report was summarized and sent to the Committee. L. Bonanno and P. Prechter served as additional board members in addition to J. Harris.

L. Bonanno stated they just received the report and didn't know whether or not Board members had an opportunity to review the report in detail.

Susan Groenwald, President of Chamberlain College, Carla Sanderson, Vice President for Institutional Effectiveness and Accreditation, and Nelda Webb, Senior Manager Licensing and Accreditation, were present to address Board's concerns, provide information, and answer questions.

Lengthy discussion ensued regarding the Board's continued concerns of workforce shortages.

Tracy Moffett, MHA, BSN, RN, Systems Chief Nursing Officer and Vice President for Nursing Quality for the Ochsner Health System presented information, expressed Ochsner's concerns and answered questions from Board members.

Discussion continued.

Jennifer Couvillon, PhD, RN, Systems Director Professional Development and Community Training Center Ochsner Health System, was present to provide information, and answer questions. Dr. Couvillon submitted a clinical placement spreadsheet to Board staff for dissemination to Board members for their review.

Paul Salles, MBA, President and CEO Louisiana Hospital Association (LHA), was present and voiced concerns related to RN workforce shortages. Mr. Salles expressed willingness to work with the educational institutions across the state in meeting the workforce needs of hospitals and other healthcare providers.

L. Bonanno stated that the Board received a letter from the LHA which will be included as part of the record.

Dr. Porche stated that it would be incumbent upon the Board to accept LHA's offer of assistance and support.

L. Bonanno commended J. Harris on leading the Task Force, stating it was a very productive initial meeting. Dr. Bonanno also thanked both Chamberlain and Ochsner for providing statements and being responsive to the Board's questions. Dr. Bonanno stated the Board is committed to meeting the needs of nurses in the state of Louisiana but must address concerns regarding the impact on other programs.

Dr. Bonanno suggested the Task Force should perhaps meet again and bring the matter back in December for a vote.

Discussion ensued regarding how to proceed going forward. It was determined that another task force meeting was not necessary.

**Motion:** by P. Prechter, seconded, that the Board defer the motion for Chamberlain's application to move to Step I of establishing an undergraduate program until the Board can review the Task Force Report and the Clinical Placement Schedule and bring it back for a vote at the December 15, 2016 Board meeting.

T. McNabb requested that the Board receive any and all information to review in a timely manner so as to be able to put a resolution together for the December Board meeting.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. Kindall-yes;  
T. McNabb-yes; D. Porche-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

Mr. Shows stated that after a decision is made, if a party or stakeholder would want to appeal that decision, the minutes, documents and recordings of the Task Force, the prior meetings and minutes of the Board, and all documents referred to have all been made part of a record for any third party to review.

(Break taken)

Dr. Bonanno called the meeting back to order.

**AGENDA ITEM 4.1.4**

**Louisiana State University at Eunice – Substantive Change Report**

Summary/background presented by P. Dufrene and recommended approval

On August 19, 2016, LSBN received a copy of the Substantive Change Report submitted to ACEN by Louisiana State University at Eunice regarding the establishment of an off-campus site for the Association of Science in Nursing Education Degree program.

The substantive change report reflects a free standing campus separate from the current program to be located in Lafayette. The proposal identified multiple violations to Chapter 35 of the Rules and regulations of LSBN.

Dottie McDonald, Dean, Division of Health Sciences and Business Technology, Louisiana State University at Eunice, was present to provide information, comments, and to answer questions by Board members.

Lengthy discussion ensued regarding what constitutes a new program.

Dr. Prechter requested that the Board be provided with the report of the impact on the other agencies and bring the request back for approval at the December 15<sup>th</sup>, 2016 Board Meeting.

**Motion:** by P. Prechter, second, to accept the Substantive Change Report. Anticipate the additional impact data in December to make a final decision.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes;  
T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes;  
S. Westbrook-yes

Motion Carried

(Lunch Break)

L. Bonanno called the meeting back to order.

**AGENDA ITEM 4.2.**  
**RN Practice/Credentialing**

(No Action Required)

**AGENDA ITEM 4.3**  
**Advanced Practice**

Dr. Wright reported that since the end of the Legislative Session there have been some meetings regarding APRN Practice and the Collaborative Practice Agreement. Senator Mills is looking to the LSBN and the LSBME to give some guidance and address some of the issues that come up during the Legislative session.

Dr. Wright requested discussion regarding direction staff should take in future meetings.

Lengthy Discussion ensued.

Dr. Lyon and Dr. Wright will have a meeting on October 19, 2016 to follow up on today's discussion.

**AGENDA ITEM 4.4**  
**Operations**

**AGENDA ITEM 4.4.1**  
**Human Resources Report – July 1, 2016 to September 30, 2016**

(No Action Required)

I. Brown stated the Human Resources Report is attached for Board members' review.  
(See attachment.)

**AGENDA ITEM 4.4.2**

**Building Renovation Project – Progress Report**

(No Action Requested)

I. Brown presented a progress report on the Building Renovation Project. The latest report from the architect firm is attached for Board members' information.

**AGENDA ITEM 4.5**

**RNP/Monitoring**

(No report)

**Agenda Item 3.6**

**Investigations**

(No report)

**Agenda Item 4.7**

**Hearings**

**Agenda Item 4.7.1**

**Reconsideration or Rehearing Form**

W. Matthews submitted the guidelines for the Board's review and approval. These guidelines will be posted on LSBN's website where an applicant can go on the website and read the guidelines, submit a form and mail or fax to the Board for their review.

L.A.C. Title 46, Part XLVII.3411.G Reconsideration or Rehearing Reconsideration or Rehearing Guidelines/Form are attached.

**Motion:** by D. Porche, seconded, to approve the Reconsideration or Rehearing Form for posting on the Louisiana State Board of Nursing's website.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. Kindall-yes;  
T. McNabb-yes; D. Porche-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**AGENDA ITEM 4.8**

**Center for Nursing**

**AGENDA ITEM 4.8.1**

Louisiana Center for Nursing Updates (See Consent Agenda Item 2.5)

## **5. REPORTS**

### **AGENDA ITEM 4.1**

#### **Report of the President**

(Report Attached)

### **AGENDA ITEM 4.2**

#### **Report of the Vice President**

(Report Attached)

### **AGENDA ITEM 4.3**

#### **Report of the Executive Director**

(Report Attached)

Dr. Lyon reported that Dr. Dufrene and D. Bolton met with the Department of Education and the FBI in regards to issues at Southern University at Baton Rouge. A subsequent meeting took place with Dr. Dufrene and Dr. Lyon meeting with Dean Rami and Dr. Jackie Hill.

President Davis, Dr. Bonanno, Wade Shows, David Bolton and Dr. Lyon attended the first HR244 Joint LPN/RN Board meeting on September 23, 2016. A Joint LPN/RN Boards of Nursing Position Paper was presented by Dr. Lyon. (See attachment)

Discussion ensued

A subgroup, which will include, Dr. Bonanno, Ms. Davis, Ms. Myra Collins, and a second representative from the LPN Board and Board counsel, Wade Shows and David Bolton, will meet on October 28, 2016 to discuss the issues of feasibility and desirability. Representative Miller was invited to attend.

Motion: by D. Porche, seconded, to accept the Report of the President, Vice President and Executive Director as submitted.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. Kindall-yes;  
T. McNabb-yes; D. Porche-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

## **6. PROFESSIONAL DEVELOPMENT**

(Nothing presented)

## **7. NATIONAL COUNCIL STATE BOARDS OF NURSING**

(Nothing presented)

## **8. PUBLIC COMMENTS**

(No comments.)

## **3. OFFICE OF THE EXECUTIVE DIRECTOR**

### **AGENDA ITEM 3.1**

#### **2017 Board Hearing Panel Schedule and Board Meeting Schedule**

(See attached schedule)

Discussion ensued regarding selection of public board members.

**Motion:** by P. Prechter, seconded, to accept the 2017 Board Hearing Panel Schedule and the Board Meeting Schedule.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. Kindall-yes;  
T. McNabb-yes; D. Porche-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

Dr. Prechter will read and approve the Minutes from today's meeting.

### **AGENDA ITEM 3.2**

#### **Bylaws Revision r/t NBA Changes**

Dr. Lyon reported this item will be brought back at the December 16, 2016 Board Meeting.

### **AGENDA ITEM 3.3**

#### **Election of Officers**

Ballots were distributed for election of the President, Vice President and Alternate Officer for year 2017.

After a Board vote, Dr. Lyon announced that the new Board officers for the LSBN for 2017 are: Laura Bonanno, President; Teresita McNabb, Vice President; Tim Cotita, Alternate Officer.

**Motion:** by D. Porche, seconded, for the Board to go into Executive Session for the purposes of hearing the Report on Litigation and Personnel issues.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. Kindall-yes;  
T. McNabb-yes; D. Porche-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

(The Board entered into Executive Session at 3:00 p.m.)

**Motion:** by P. Prechter, seconded, to go back into Open Session

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. Kindall-yes;  
T. McNabb-yes; D. Porche-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Motion:** by P Prechter, seconded, that the Executive Committee be authorized to assist Isonel Brown to ensure compliance with any recommendations from the Legislative Auditor, including any related to the performance compensation of the Executive Director for 2015.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. Kindall-yes;  
T. McNabb-yes; D. Porche-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**ADJOURNMENT:**

**Motion:** by T. Kindall, seconded, to adjourn

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. Kindall-yes;  
T. McNabb-yes; D. Porche-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

The meeting adjourned at 4:40 p.m.



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**LAURA BONANNO, VICE PRESIDENT  
LOUISIANA STATE BOARD OF NURSING**