

**MEETING MINUTES OF THE BOARD OF DIRECTORS  
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of the New Orleans Public Facility Management, Inc. was held on Wednesday, November 16, 2011 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 2:12 p.m. and asked for a roll call. The results were as follows:

John Amato	Absent
Jay H. Banks	Present
James Besselman	Present
Cynthia Butler-McIntyre	Present
Klara B. Cvitanovich	Present
Alfred L. Groos	Present
Don C. Hubbard	Absent
Edward D. Markle	Present
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present
James Bryan Wagner	Absent

The total number present at roll call was nine (9).

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of October 26, 2011. Vice Chairman Suggs moved approval, seconded by Director McIntyre. **Motion approved** with no additions, corrections, deletions or changes noted.

Director Besselman moved approval of the Health & Dental Insurance Renewal. Motion seconded by Director Banks. **Motion approved.**

Director Besselman moved approval of the Ancillary (Life, AD&D, Critical Illness, and Long Term Disability) Insurance Renewal. Motion seconded by Director Banks. **Motion approved.**

Director Besselman moved approval of the Voluntary (Life, AD&D, Critical Illness, Short Term Disability, and Vision) Insurance Renewal. Motion seconded by Director Banks. **Motion approved.**

Director Besselman moved approval of the Long Term Care Insurance. Motion seconded by Director Banks. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Gov Connection to purchase SQL and Service Software. Motion seconded by Vice Chairman Suggs. **Motion approved.**

Mr. Tim Hemphill, Vice President of Sales & Marketing, gave the Sales & Marketing and Communications reports.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Vice Chairman Suggs moved adjournment, seconded by Treasurer Sawyers. **Motion approved** and the meeting adjourned at 2:24 p.m.

**ATTEST:** \_\_\_\_\_  
**AL GROOS, SECRETARY**

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**MEETING MINUTES OF THE BOARD OF COMMISSIONERS  
ERNEST N. MORIAL NEW ORLEANS EXHIBITION HALL AUTHORITY**

A Meeting of the Ernest N. Morial New Orleans Exhibition Hall Authority was held on Wednesday, November 16, 2011 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

President Rodrigue called the meeting to order at 2:25 p.m. and asked for a roll call. The results were as follows:

John Amato	Absent
Jay H. Banks	Present
James Besselman	Present
Cynthia Butler-McIntyre	Present
Klara B. Cvitanovich	Present
Alfred L. Groos	Present
Don C. Hubbard	Absent
Edward D. Markle	Present
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present
James Bryan Wagner	Absent

The total number present at roll call was nine (9).

President Rodrigue requested a motion to approve the ENMNOEHA Board Meeting Minutes of October 26, 2011. Vice President Suggs moved approval, seconded by Commissioner Cvitanovich. **Motion approved** with no additions, corrections, deletions or changes noted.

Commissioner Besselman moved approval of the Flood Insurance Renewal. Motion seconded by Commissioner Banks. **Motion approved.**

Commissioner Besselman moved approval of the Worker's Compensation Renewal. Motion seconded by Commissioner Banks. **Motion approved.**

Commissioner Besselman moved approval of the Director's & Officers, Employment Practices Liability and Crime Insurance Renewal. Motion seconded by Commissioner Banks. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Bear Communication, Inc. to remove and install radio system. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Capital One, N.A. for Fiscal Agent Services. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Joffary Window Covering and Interiors, LLC. to furnish & install meeting room shades. Motion seconded by Secretary Groos. **Motion approved.**

Vice President Suggs moved approval of the procurement with Solomon Group Entertainment, LLC to purchase movable lighting. Motion seconded by Commissioner Markle. **Motion approved.**

Treasurer Sawyers moved approval of the procurement with Waste Pro of Louisiana to purchase two (2) Compactors. Motion seconded by Commissioner Besselman. **Motion approved.**

Vice President Suggs moved approval of the procurement with Grainger Industrial Supply for small wares ratification. Motion seconded by Commissioner Besselman. **Motion approved.**

Treasurer Sawyers moved approval of the Surplus Declaration as reviewed by Ms. Alita Caparotta, Vice President of Finance & Administration. Motion seconded by Vice President Suggs. **Motion approved.**

Ms. Alita Caparotta, Vice President of Finance & Administration reviewed the September 2011 Financial Statements, and the 2007-2011 Tax Collections.

With no other business to come before the Board, President Rodrigue asked for a motion to adjourn. Treasurer Sawyers moved adjournment, seconded by Vice President Suggs. **Motion approved** and the meeting adjourned at 2:49 p.m.

**ATTEST:** \_\_\_\_\_  
**AL GROOS, SECRETARY**

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