

**MEETING MINUTES OF THE BOARD OF DIRECTORS
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of the New Orleans Public Facility Management, Inc. was held on Wednesday, November 14, 2012 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 2:10 p.m. and asked for a roll call. The results were as follows:

John Amato	Present
Jay H. Banks	Present
Dottie Belletto	Present
James Besselman	Present
Brandon Berger	Absent
Klara B. Cvitanovich	Present
Alfred L. Groos	Present
Don Hubbard	Absent
Edward D. Markle	Present
Melvin J. Rodrigue	Present
Fred W. Sawyers	Absent
Carroll W. Suggs	Present

The total number present at roll call was nine (9).

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of October 17, 2012. Vice Chairman Suggs moved approval, seconded by Director Cvitanovich. **Motion approved** with no additions, corrections, deletions or changes noted.

Director Besselman moved approval of the Health and Dental Insurance Renewal. Motion seconded by Vice Chairman Suggs. **Motion approved.**

Director Besselman moved approval of the Life & Accidental Death & Dismemberment Insurance Renewal. Motion seconded by Secretary Groos. **Motion approved.**

Director Besselman moved approval of the Short & Long Term Disability Insurance Renewal. Motion seconded by Director Banks. **Motion approved.**

Treasurer Sawyers entered the meeting at 2:14 p.m.

Vice President Suggs moved approval of the contract with Siemens Industry, Inc. to purchase software upgrades for HVAC Control System. Motion seconded by Treasurer Sawyers. **Motion approved.**

President Rodrigue requested a motion to amend the agenda to add a RFP to hire a consultant for the Convention Center and CVB to review practices for the Sales Departments. Director Besselman moved that the agenda be amended. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Strategic Advisory Group hired for consultation. Motion seconded by Vice President Suggs. **Motion approved.**

Mr. Tim Hemphill, Vice President of Sales & Marketing, gave the Sales & Marketing and Communications reports.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Vice Chairman Suggs moved adjournment, seconded by Director Amato. **Motion approved** and the meeting adjourned at 2:39 p.m.

ATTEST: _____
AL GROOS, SECRETARY

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**MEETING MINUTES OF THE BOARD OF COMMISSIONERS
ERNEST N. MORIAL NEW ORLEANS EXHIBITION HALL AUTHORITY**

A Meeting of the Ernest N. Morial New Orleans Exhibition Hall Authority was held on Wednesday, November 14, 2012 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

President Rodrigue called the meeting to order at 2:40 p.m. and asked for a roll call. The results were as follows:

John Amato	Present
Jay H. Banks	Present
Dottie Belletto	Present
James Besselman	Present
Brandon Berger	Absent
Klara B. Cvitanovich	Present
Alfred L. Groos	Present
Don Hubbard	Absent
Edward D. Markle	Present
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present

The total number present at roll call was ten (10).

President Rodrigue requested a motion to approve the ENMNOEHA Board Meeting Minutes of October 17, 2012. Vice President Suggs moved approval, seconded by Commissioner Cvitanovich. **Motion approved** with no additions, corrections, deletions or changes noted. **Commissioner Banks exit the meeting at 2:42 p.m.**

Commissioner Besselman moved approval of the contract with Citadel Builders for renovation and supplies for the Great Hall. Motion seconded by Treasurer Sawyers. **Motion approved.**

Commissioner Besselman moved approval of the Public Officials Insurance Renewal. Motion seconded by Vice Chairman Suggs. **Motion approved.**

Commissioner Besselman moved approval of the Fiduciary Insurance Renewal. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Commissioner Besselman moved approval of the Flood Insurance Renewal. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Vice President Suggs moved approval of the Surplus Declaration as reviewed by Ms. Alita Caparotta, Vice President of Finance & Administration. Motion seconded by Treasurer Sawyers.

Treasurer Sawyers moved approval of the contract with MTS Seating to purchase ballroom chairs. Motion seconded by Commissioner Amato. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Egle', LLC for recessed troffer fixtures. Motion seconded by Commissioner Amato. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Mity-Lite, LLC for table racks. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Treasurer Sawyers moved approval of the contract with W.W. Grainger, Inc. for waste receptacles. Motion seconded by Vice President Suggs. **Motion approved.**

Ms. Alita Caparotta, Vice President of Finance & Administration reviewed the September 2012 Financial Statements, and the 2008-2012 Tax Collections. **Commissioner Markle exit the meeting at 2:51 p.m.**

With no other business to come before the Board, President Rodrigue asked for a motion to adjourn. Vice President Suggs moved adjournment, seconded by Commissioner Amato. **Motion approved** and the meeting adjourned at 2:57 p.m.

ATTEST: _____
AL GROOS, SECRETARY

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