

**MEETING MINUTES OF THE BOARD OF DIRECTORS
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of the New Orleans Public Facility Management, Inc. was held on Tuesday, December 18, 2012 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 2:10 p.m. and asked for a roll call. The results were as follows:

John Amato	Absent
Jay H. Banks	Present
Dottie Belletto	Absent
Brandon Berger	Present
James Besselman	Present
Klara B. Cvitanovich	Present
Alfred L. Groos	Present
Don Hubbard	Present
Edward D. Markle	Absent
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present

The total number present at roll call was eight (8).

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of November 14, 2012. Vice Chairman Suggs moved approval, seconded by Treasurer Sawyers. **Motion approved** with no additions, corrections, deletions or changes noted.

Vice Chairman Suggs moved approval of the resolution granting the President/General Manager authorization to execute contracts up to \$50,000 the funding for which have been included and approved in the annual operating budget. Director Besselman seconded the motion. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Integrated Data Systems, Inc. to provide internet network support. Motion seconded by Vice Chairman Suggs. **Motion approved.**

Director Banks entered the meeting at 2:13 p.m.

Vice Chairman Suggs moved approval of the contract with Economical Janitorial and Paper Supplies, Inc. to purchase hand towels. Motion seconded by Commissioner Berger. **Motion approved.**

Mr. Tim Hemphill, Vice President of Sales & Marketing, gave the Sales & Marketing and Communications reports.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Vice Chairman Suggs moved adjournment, seconded by Director Besselman. **Motion approved** and the meeting adjourned at 2:19 p.m.

ATTEST: _____
AL GROOS, SECRETARY

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**MEETING MINUTES OF THE BOARD OF COMMISSIONERS
ERNEST N. MORIAL NEW ORLEANS EXHIBITION HALL AUTHORITY**

A Meeting of the Ernest N. Morial New Orleans Exhibition Hall Authority was held on Tuesday, December 18, 2012 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

President Rodrigue called the meeting to order at 2:20 p.m. and asked for a roll call. The results were as follows:

John Amato	Absent
Jay H. Banks	Present
Dottie Belletto	Absent
Brandon Berger	Present
James Besselman	Present
Klara B. Cvitanovich	Present
Alfred L. Groos	Present
Don Hubbard	Present
Edward D. Markle	Absent
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present

The total number present at roll call was nine (9).

President Rodrigue requested a motion to approve the ENMNOEHA Board Meeting Minutes of November 14, 2012. Vice President Suggs moved approval, seconded by Commissioner Cvitanovich. **Motion approved** with no additions, corrections, deletions or changes noted.

Treasurer Sawyers moved approval of the resolution granting the Executive Vice President authorization to execute contracts up to \$50,000 the funding for which have been included and approved in the annual operating budget. Motion seconded by Vice President Suggs. **Motion approved.**

Vice President Suggs moved approval of the resolution granting the Executive Vice President authorization to approve and dispose surplus items properly. Motion seconded by Commissioner Berger. **Motion approved.**

Treasurer Sawyers moved approval of the resolution granting the Executive Vice President authorization to execute capital change orders within ten percent (10%) of original contract previously approved by the Board. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the Budget for the Master Plan. Motion seconded by Commissioner Hubbard. **Motion approved.**

Treasurer Sawyers moved approval for the 2013 Budget for the following: Operating & Non-Operating, Debt Service & Taxes and Current Year Projects. Motion seconded by Commissioner Berger. **Motion approved.**

Commissioner Besselman moved approval of the Worker's Compensation Insurance renewal. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Secretary Groos moved approval of the Surplus Declaration as reviewed by Ms. Alita Caparotta, Vice President of Finance & Administration. Motion seconded by Commissioner Banks. **Motion approved.**

Vice President Suggs moved approval of the contract with Government Related Services of Louisiana, Inc. to provide legislative/community relations services. Motion seconded by Commissioner Besselman. **Motion approved.**

Vice President Suggs moved approval of the contract with Roedel Parsons Koch Blache Balhoff & McCollister to provide legislative/community relations services. Motion seconded by Commissioner Besselman. **Motion approved.**

Vice President Suggs moved approval of the contract with Oats & Hudson to provide legal services. Motion seconded by Commissioner Berger. **Motion approved.**

Vice President Suggs moved approval of the contract with Roedel Parsons Koch Blache Balhoff & McCollister to provide legal services. Motion seconded by Commissioner Berger. **Motion approved.**

Vice President Suggs moved approval of the contract with Kullman Firm, A.P.L.C. to provide labor/employment legal services. Motion seconded by Commissioner Berger. **Motion approved.**

Commissioner Besselman moved approval of the contract with Southern Earth Sciences, Inc. to provide testing lab services. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Hunt Brothers of Louisiana, LLC to furnish and install fiber optic cable. Motion seconded by Vice President Suggs. **Motion approved.**

Commissioner Besselman moved approval of the contract with Alack Refrigeration to remodel Kitchen 1. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Vice President Suggs moved approval of the contract with JL Roberts & Associates, Inc. to purchase parking lot equipment. Motion seconded by Treasurer Sawyers. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Mechanical Construction Company, LLC for HVAC improvements. Motion seconded by Vice President Suggs. **Motion approved.**

Vice President Suggs moved approval of the contract with Mechanical Construction Company, LLC for HVAC repairs and improvements. Motion seconded by Commissioner Besselman. **Motion approved.**

Vice President Suggs moved approval of the contract with All Pro Sound to purchase speakers. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Vice President Suggs moved approval of the contract with Interstate Electronic Systems, LLC to purchase speakers. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Vice President Suggs moved approval of the contract with PSX, Inc. to purchase speakers. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Ms. Alita Caparotta, Vice President of Finance & Administration reviewed the October 2012 Financial Statements, and the 2008-2012 Tax Collections.

Vice President Suggs motioned the Executive Session to begin. Treasurer Sawyers seconded the motion. **Motion approved.**

The Executive Session was began at 2:36 p.m. and adjourned at 2:41 p.m.

Commissioner Hubbard motioned approval of the Employee Benefit Package. Commissioner Cvitanovich seconded the motion. **Motion approved.**

With no other business to come before the Board, President Rodrigue asked for a motion to adjourn. Vice President Suggs moved adjournment, seconded by Commissioner Berger. **Motion approved** and the meeting adjourned at 2:42 p.m.

ATTEST: _____
AL GROOS, SECRETARY

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