

**Creole Nature Trail All-American Road
District Board of Commissioners Meeting
Thursday, December 9, 2021, at 2:00 p.m.**

In attendance were the District Commissioners as follows:

Shelley Johnson, chair

Paul Guillory, vice-chair

Don Duberville

Jimmy Brown

Geralyn Myers

Annette Richey

Absent: Carolyn Miller, Sam Wilkinson, Wendy Harrington

Also present were Anne Klenke, Tourism Director, and Cindy Johnson, Special Projects Manager with the Southwest Louisiana Convention & Visitors Bureau, and Shaun Ziegler with the SWLANWR Complex.

Action #1 Call to Order

Chairman, Shelley Johnson, called the meeting to order at 2:04 p.m.

Action #2 Introductions and Welcome Guests

Ms. Johnson welcomed everyone to the meeting.

Action #3 Discuss and Approve Minutes from the October 21, 2021 Meeting

Annette Richey moved to approve the minutes from the October 21, 2021 meeting. Paul Guillory seconded the motion. The motion carried.

Ms. Johnson advised that the minutes of the previous meeting were emailed to the board for their review. She asked if there were any questions or corrections.

Action #4 Approval of the Agenda for December 9, 2021, Meeting & Public Comments

Annette Richey moved to approve the agenda for the December 9, 2021 meeting. Don Duberville seconded the motion. The motion carried.

Action #5 Discuss and Approve the October & November 2021 Financial Statements

Jimmy Brown moved to approve the October & November 2021 Financial Statements as presented. Paul Guillory seconded the motion. The motion carried.

Ms. Johnson asked Ms. Klenke to review the October and November 2021 financial statements. Anne advised that on the balance sheets that the combined totals of Liabilities and Net Assets for October were \$240,500.81; and November was \$240,508.89. Under Operating Fund Revenues and Expenses for November, we should be at 91.63% of the budget. Anne noted that we received \$6.62 in revenue and expended \$0 in November, bringing us to 35.71% in expenditures.

Action #6 Discuss and Approve Amendments to the Year-End December 31, 2021, Budget

Jimmy Brown moved to approve the amendments to the year-end December 31, 2021 budget as presented. Don Duberville seconded the motion. The motion carries.

Anne Klenke advised the district that on page 10 were the proposed amendments to the year-end December 31, 2021 budget. Anne reported that we are proposing to reduce income and expenditures to actual. Shelley asked if anyone had any questions on the proposed amendments.

Action #7 Discuss and Approve the Proposed Budget for the Year 2022

Paul Guillory moved to approve the proposed budget for the year 2022. Annette Richey seconded the motion. The motion carried.

Anne Klenke advised the district that pages 11-15 were the proposed budget for the year 2022. Shelley asked if anyone had any questions on the proposed budget for 2022.

Action #8 Individual Training Timeframe for Mandatory Ethics Training for 2021 (LA RS 42:1077A)

Ms. Johnson asked Cindy Johnson to report on the mandatory ethics training requirements for 2021. Cindy advised the district that under LA RS 42:1077A, all board members of boards and commissions must complete one hour of ethics training each calendar year. She reported that due to COVID-19 restrictions, there would not be in-person classes held, and all training must be done online at the link provided on page 16 in their packet. Cindy reminded the district that they needed to have their training completed before December 31, 2021 and asked that they send her a copy of their certificate of completion for our files.

Action #9 SWLANWR Complex Update

Anne Klenke advised the district that on pages 17-18 was the response from the US Department of the Interior concerning our request for assistance for the SWLA National Wildlife Refuge Complex. She advised that she and Shaun Ziegler will be meeting on the next steps after this meeting and moving forward as quickly as possible.

Action #10 Nominating Committee

Shelley Johnson advised that she would be contacting the district members concerning a nominating committee to meet either by telephone or Zoom conference and present a slate of officers at the first quarter 2022 meeting and vote at that time. She advised that on pages 20-21 are letters to the Calcasieu and Cameron Police Juries requesting that Paul Guillory and Carolyn Miller be reappointed to the board.

Action #11 Review and Select Dates for 2022 Meetings

Shelley Johnson advised the district that on page 19 was the proposed meeting date for the upcoming year. She asked that the district check their calendars and inform her or Cindy of their availability to confirm the meeting dates. Anne Klenke advised that the only date set is the December meeting. It was unanimous that the meetings for 2022 would be March 24, May 26, August 18, and December 8 at 2:00 p.m. at the Visit Lake Charles office.

Action #12 Cameron Parish Update

Anne Klenke asked if our Cameron Parish members had any updates to share with the district. Shelley stated that she saw where the wildlife conservancy had been out in the area recently. Shelley asked if there were any updates on Robert Kidder's project, and Anne advised she would follow up with him on it. Anne announced that Rockefeller Refuge still does not have power. Geralyn Myers said that she had gone to a meeting recently concerning the Just Imagine project. Shelley reported that on pages 23-27 were some newspaper clippings concerning Christmas events and a new LNG facility in Cameron.

Action #13 New/Other Business

None

Action #9 Next District Meeting

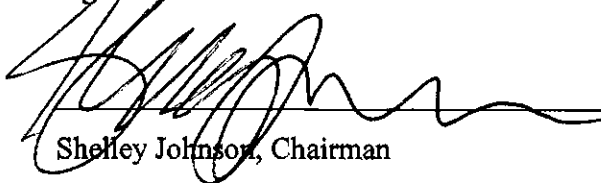
Shelley Johnson advised the district that the next meeting will be on Thursday, March 24, 2022, at the Visit Lake Charles main office.

Action #14 Adjourn

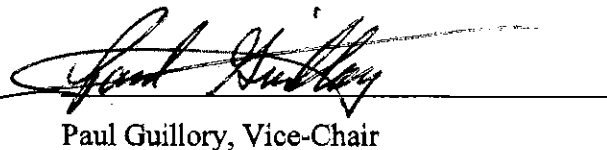
Annette Richey **moved to adjourn the meeting.** Paul Guillory seconded the motion. The motion carried.

There being no additional business, the meeting adjourned at 2:40 p.m.

Signature of one member of the executive committee required for approval:



Shelley Johnson, Chairman



Paul Guillory, Vice-Chair

Carolyn Miller, Secretary/Treasurer