Louisiana Cancer Research Consortium
Board of Directors Meeting
June 20, 2012
The meeting of the Board of Directors was held at
Louisiana Cancer Research Center
1700 Tulane Avenue
10th Floor Conference Room

The following members of the Board of Directors were present:

Dr. Larry Hollier, Chancellor, LSUHSC, Chairman
Dr. Joseph Moerschbaecher, Vice Chancellor for Academic Affairs, LSUHSC
Dr. Lee Hamm, Executive Vice Dean, TUHSC Secretary/Treasurer
Dr. William Pinsky, Executive VP, Chief Academic Officer, Ochsner Health System
Ms. Barbara Goodson, Associate Commissioner for Finance and Administration, Board of Regents
Ms. Carroll Suggs
Ms. Pamela Ryan

Also present were:

Mr. Aaron Miscenich, CAO and Executive Director, Louisiana Cancer Research Consortium
Mr. Bert Wallace, CEO, Louisiana Cancer Research Consortium
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium
Dr. Prescott Deininger, Director, Tulane Cancer Center
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center
Dr. Thomas Wiese, Associate Professor, School of Pharmacy, Xavier University
Ms. Stephanie Wiebke, Business Manager, Xavier University
Dr. Gene D'Amour, Senior Vice President for Resource Development, Xavier University
Ms. Keadren Green, Business Manager, TUHSC Cancer Center
Mr. Richard Granen, Business Manager, LSUHSC
Mr. Paige Sensenbrenner, LCRC Legal Counsel
Ms. Beth Corbett, Executive Director, State Affairs, Tulane University
Mr. Ryan Graffagnini, Fiscal Operations Manager, Louisiana Cancer Research Consortium
Dr. Steve Nelson, Dean, School of Medicine, LSUHSC
Dr. Elizabeth Fontham, Dean, School of Public Health, LSUHSC

Dr. Hollier called the meeting to order.
The following items were listed in the consent agenda.

- Approval of Minutes from May 16th Board Meeting
- Finance Committee Report

A motion was made by **Ms. Suggs** and seconded by **Dr. Pinksy**.
RESOLVED, with all in favor, to approve the consent agenda items.

Dr. Hollier called for the discussion on the extension of the LPHI contract.

Ms. Reeder reported the contract is three years and expires June 30th. The Finance Committee has approved a sixty day extension with the intent to recommend Board approval. **Dr. Hollier** asked what costs does LPHI incur for administration. Ms. Reeder said about $350K. **Dr. Moerschbaecher** stated he does not oppose the extension but wants to look at the contract closely. **Dr. Hollier** asked for the Board to review the contract to be discussed at the next Board of Directors Meeting. **Ms. Goodson** questioned the authority of the LCRC to be able to authorize a contract extension with LPHI. Mr. Sensenbrenner said he would look into LCRC's legal authority.

A motion was made by **Dr. Moerschbaecher** and seconded by **Ms. Goodson**,
RESOLVED, with all in favor to approve the extension of the LPHI contract, with approval conditional upon verification of LCRC's legal authority to extend.

Dr. Hollier called for the discussion on the allocation of funds.

Ms. Reeder reported the Finance Committee is recomending approval of the allocation of funding to begin the FY13 budgeting process. She stated the FY13 appropriation is $9.8M. The appropriation will be used to pay building expenses of $6.8M (including funds for the Maintenance Reserve Account MRA leaving approximately $3M for allocation to the research programs. She reminded the Board this plan does not fund operations of the Vivarium. She reminded the Board Xavier will occupy a small space in the building compared to the cost of the building, so there was an agreement to allow Xavier up to 20% of the available research dollars, up to $500K; then Xavier will receive its standard allocation of 10% of down to 10% of their regular allocation. Xavier's total proposed allocation is $545,571. If approved, LSUHSC and TUHSC will be allocated $1,205,068 each for FY13

A motion was made by **Ms. Suggs** and seconded by **Ms. Goodson**,
RESOLVED, with all in favor to approve the distribution of funds as recommended for the FY13 budgets

Dr. Hollier called for the discussion on the use of carry over funds.

Ms. Reeder reported there was discussion at the Finance Committee Meeting about the approximate $2M that will be unexpended in FY12. There will be carryover of funds due to the change in the move-in schedule. The move-in had not taken place. **Dr. Hamm** proposed making the $2M available to the research programs at the rate of $1M each year for two years; however, there will be no formal commitment for FY14 at this time. This would soften the impact of a reduced budget for a period of time. **Dr. Pinksy** asked if there is a strategy to begin accruing resources for a single Director. **Dr. Hamm** said there is no strategy. After further discussion **Dr. Hollier** suggested holding off on allocating the carry over funds until there are more strategic discussions. He also suggested the make Finance Committee make a report at the next Board Meeting.

A motion was made by **Dr. Moerschbaecher** and seconded by **Dr. Pinsky**,
RESOLVED, with a majority in favor to refrain from allocation of the anticipated $2M carry forward until there is a strategic discussion.

Ayes: (6) Drs. Hollier, Moerschbaecher, and Pinsky, Ms. Suggs, Ms. Ryan and Ms. Goodson.
Nays: (1) Dr. Hamm

Ms. Goodson asked when is the LCRC required to start paying on the Maintenance Reserve Account. Ms. Reeder stated the LCRC has already started paying. **Ms. Goodson** said the building is not complete and the LCRC should not be making payments into the Maintenance Reserve Accout. Mr. Sensenbrenner was asked to look into the details.

Ms. Suggs asked for an updated Return on Investment report also.

Dr. D'Amour proposed reviewing the Administration budget, looking at the categories in the FY11 budget, the funds spent in FY12 versus the same categories and new money needed. **Dr. Hollier** agreed and asked the Finance Committee to review and report back at the next Board of Directors Meeting.

Dr. Hollier called for the President's Report.

Mr. Wallace provided updates on priorities, detailed in the materials. Mr. Graffagnini reported there has been significant progress in the purchase of equipment. $1M has been spent for about 22 pieces of equipment but Facility Planning and Control still has not approved the remaining pieces.

Dr. Hollier called for the approval of street level signage.

A motion was made by **Dr. Hamm** and seconded by **Ms. Suggs**,

RESOLVED, with all in favor to approve the street level signage as presented, with the stipulation that **Dr. Sachs'** will be allowed to review and approve Tulane's logo to be place on the sign.

Dr. Hollier asked for any old business.

Ms. Goodson reported she is working on capital outlay with other lobbyists from the partnering institutions. She stated she may will report back to the Board on the status of funding for the buildout of the fifth and sixth floors. **Ms. Goodson** added this will require a comprehensive approach from the Board and others.

Dr. Hollier asked for any new business.

Ms. Goodson suggested the LCRC write a letter to the Commissioner of Administration for a seed appropriation based on an adopted budget. This will allow the LCRC to be funded up front and to pay back the money by the end of the fiscal year. **Dr. Hollier** asked Mr. Miscenich to develop the letter and to have all four partners sign the letter.

Dr. Deininger reported at the last meeting **Dr. Sachs** mentioned the National Cancer Institute raised the funding level to $10M for centers to be eligible for designation. Dr. Deininger stated he reviewed the grants and all active grants for all of the partners total just over $9M.

Dr. Hollier called for the election of officers.

Dr. Moerschbaecher nominated **Dr. Sachs** to serve as Chairman of the Board. The nomination of **Dr. Sachs** to serve as Chairman of the Board was unanimously approved.

Ms. Ryan nominated **Dr. Hollier** to serve as Vice Chairman of the Board. The nomination of **Dr. Hollier** to serve as Vice Chairman of the Board was unanimously approved.

Dr. Moerschbaecher nominated **Ms. Goodson** to serve as Secretary/Treasurer of the Board and as Chair of the Finance Committee. The nomination of **Ms. Goodson** to serve as Secretary/Treasurer of the Board and Chair of the Finance Committee was unanimously approved.

With no further business, the meeting adjourned.

Secretary/Treasurer, Dr. Lee Hamm