

Louisiana Cancer Research Center  
Board of Directors Meeting  
A Hybrid Meeting was held  
On September 29, 2022, 3pm

The following members of the Board of Directors were in attendance:

**Dr. Lee Hamm**, Senior Vice President & Dean-School of Medicine, TUHSC, Chairman (in-person)  
**Dr. Richard DiCarlo**, Interim Dean -School of Medicine, LSUHSC, Vice-Chairman (in-person)  
**Ms. Barbara Goodson**, Deputy Commissioner of Administration, Secretary/Treasurer  
**Mr. Arthur Cooper**, Senior Director, Special Projects, Louisiana Economic Development  
**Dr. Gene D'Amour**, Special Assistant to the President, Xavier University (in-person)  
**Mr. Walter Leger, Jr**, Senior Partner, Leger & Shaw Attorneys and Counselors (in-person)  
**Mr. Darren Mire**, Member, Board of Regents; Director of Valuation, Orleans Parish Assessor's Office  
**Ms. Pamela Ryan** (in-person)  
**Dr. Brian Moore**, Director, Ochsner Cancer Institute  
**Dr. Oliver Sartor**, Medical Director, Tulane Cancer Center, Assistant Dean for Oncology  
**Ms. Carroll Suggs**

The following members of the Board of Directors were not present:

**Dr. John Stewart**, Center Director, LSU Health New Orleans/LCMC Health Cancer Center

Also present were:

Dr. Joe W. Ramos, Chief Executive Officer & Director, LCRC (in-person)  
Mr. Sven Davisson, Chief Administrative Officer, LCRC (in-person)  
Ms. Deborah Reeder, Chief Financial Officer, LCRC (in-person)  
Mr. Paige Sensenbrenner, Legal Counsel, LCRC (in-person)  
Mr. Ryan Graffagnini, Controller, LCRC (in-person)  
Dr. Prescott Deininger, Director, Tulane Cancer Center (in-person)  
Dr. John Cole, Director of Clinical Cancer Research, Ochsner Health System (in-person)  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center (in-person)  
Dr. Tom Wiese, Professor, Xavier University (in-person)  
Dr. Ed Trapido, Chair, TFL Steering Committee  
Ms. Stephanie Wiebke, Business Manager, Xavier University  
Ms. Keadren Green, Business Manager, Tulane Cancer Center  
Ms. Barbara Landrum, Business Manager, LSUHSC Cancer Center  
Ms. Shelina Davis, CEO, Louisiana Public Health Institute  
Dr. Michael Celestin, Director, Louisiana Tobacco Control Initiative  
Dr. Earl Benjamin-Robinson, Director, Tobacco Free Living  
Ms. Melinda Parks, Chief Financial Officer, Louisiana Public Health Institute  
Ms. Ellen Palmintier, TU, Director, State & Federal Relations

**Dr. Hamm** requested approval of the minutes of the August 25, 2022, Board meeting.

A motion was made by **Dr. D'Amour** and seconded by **Mr. Leger**  
RESOLVED, with all in favor, to approve the minutes of the August 25, 2022, Board meeting.

**Dr. Hamm** welcomed new Board Member, Dr. Moore. He briefly introduced himself.

**Dr. Hamm** called for the Finance Report.

Mr. Graffagnini presented an overview of the FY22 Audit Financial Statements which received an unmodified (clean) opinion, with no findings, questioned costs, or management letters issued. He summarized the details of the FY22 Financial Statements and schedules. Mr. Graffagnini offered to have the auditor come to present to the Board. All agreed it would not be necessary. The FY22 Audited Financial Statements are on file with LCRC and will be placed online with the Louisiana Legislative Auditors Office. Ms. Goodson congratulated the finance team on another clean audit.

A motion was made by **Dr. D'Amour** and seconded by **Ms. Ryan**.

RESOLVED, with all in favor, to approve the Fiscal Year 2022 Audited Financial Statements as presented.

**Dr. Hamm** called for the Director/CEO Presentation.

Dr. Ramos briefly summarized the second part of his state tour to Shreveport, Ruston, and Monroe. He reported the meetings were valuable and they produced many ideas on how LCRC can find linkages across the state. Dr. Ramos added the visits were important to make people aware of LCRC's activities. Dr. Ramos reported that LCRC hosted an ice cream social to get faculty and researchers together to encourage collaboration. LCRC will have this event monthly. Dr. Ramos made a presentation on meeting the metrics for National Cancer Institute (NCI) designation. He summarized the purpose of NCI designation, went over the structure, the required basic metrics and the six essential characteristics. Dr. Ramos talked about consortia as it relates to NCI designation. He presented an outline of LCRC's milestone events. He showed where LCRC's funding levels are relative to NCI-designated centers, demonstrating that LCRC's current funding is in the midrange for centers overall. Dr. Ramos reported LCRC is in a good position to engage an External Advisory Committee. He wrapped up his presentation with next steps.

**Dr. Hamm** called for the Updates to the Bylaws.

A list of proposed changes to the Bylaws was distributed to the Board. Mr. Sensenbrenner said he was proposing amendments to the bylaws consistent with the authorities the Board had previously granted the LCRC CEO.

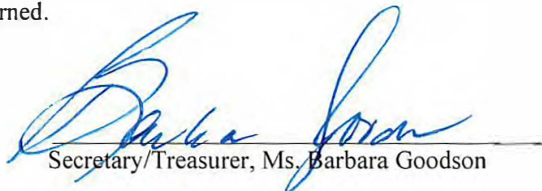
A motion was made by **Mr. Leger** and seconded by **Ms. Ryan**.

RESOLVED, the aforementioned shall be incorporated as amendments to the Bylaws of the LCRC which such amended Bylaws shall be presented in its entirety to the Board for final approval and adoption (at the October 2022 Board meeting).

**Dr. Hamm** called for any new business. There was none.

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With no further discussion or business, the meeting adjourned.

  
Secretary/Treasurer, Ms. Barbara Goodson