

**ADDICTIVE DISORDER REGULATORY AUTHORITY BOARD**  
**MEETING**

ADRA Office  
4919 Jamestown Avenue, Suite 203  
Baton Rouge, LA 70808  
September 19, 2014  
10:00 A.M.

- I. Call to Order: Roy Baas, Chairman
- II. Roll call; set quorum: Jean Hartzog, Secretary/Treasurer
- III. Public Introductions and Representation
- IV. Approval of August 3, 2014 Minutes: Jean Hartzog, Secretary/Treasurer
- V. Treasurer's Report: Jean Hartzog, Secretary/Treasurer
  - a) July 2014
  - b) August 2014
- VI. Public Questions or Comments
- VII. New Business
  - a) Approval of Applicants to be Credentialed
  - b) Approval of FY16/FY18 Contracts
  - c) Letter to the Board – Sonja Smith
  - d) Addiction specific Hours Issue
  - e) Behavioral Health Licensing Standards Update – Roy Baas
  - f) ADC Exam Update – Marolon Mangham
  - g) Administrative Hearing: Kim Signorelli – 1:00pm
- VIII. Old Business
  - a) Board Appointment Update
- IX. Executive Director's Report: LaMiesa Bonton, Executive Director

Adjourn Meeting: Next meeting date: Friday, November 21, 2014; 10:00 a.m. @ the ADRA Office, Baton Rouge, Louisiana

Approved and Adopted: Roy Baas, Chairman                      X

---

**Minutes**

Regular Meeting of Addictive Disorder Regulatory Authority Board

Friday, September 19, 2014, at 10:00 a.m.

Held at:  
ADRA Office  
4919 Jamestown Avenue, Suite 203  
Baton Rouge, LA 70808  
September 19, 2014  
10:00 A.M.

*I. Call to Order*

The September 19, 2014, regular meeting of the Addictive Disorder Regulatory Authority Board was called to order to by Roy Baas, LAC, CCGC, CCS, Chairman, at approximately 10:30a.m. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

*II. Roll Call (Attachment 1)*

**Members Present:**

Roy Baas, LAC, CCGC, CCS, Chairman  
Paul Schoen, LAC, CCGC, Vice-Chairman  
Jean Hartzog, CPP, Secretary/Treasurer  
JoAn Brown, LAC  
Bernadine Williams, LAC, CCGC, CCS  
Kevin James, RAC, CCS  
Shaneeeka Harrison, LAC, CCGC

**Members Absent:**

**ADRA Staff Present:**

LaMiesa Bonton, Executive Director  
Lauren Lear, Assistant Director  
Celia Cangelosi, Board Attorney

*III. Public Introductions*

**Guests:**

Sonja Smith  
Marolon Mangham

*IV. Approval of August 3, 2014 Minutes (Attachment 2)*

A draft of the August 3, 2014 Board meeting minutes was presented for approval. A motion was made to approve the minutes by Kevin James, RAC, CCS and seconded by Paul Schoen, LAC, CCGC. The motion was approved after a unanimous vote in the affirmative.

V. *Treasurer's Report (Attachment 3)*

The July and August Treasurer's Reports were presented by LaMiesa Bonton, Executive Director and Jean Hartzog, CPP, Secretary/Treasurer; copy attached. A motion was made by Bernadine Williams, LAC, CCGC, CCS and seconded by JoAn Brown, LAC to accept the report as given. The motion was approved after a unanimous vote in the affirmative.

VI. *Public Questions or Comments.*

a. Guests

No comments at this time.

VII. *New Business*

a. Approval of Applicants to be Credentialed

A motion was made by Bernadine Williams, LAC, CCGC, CCS to approve the applicants listed as credentialed. The motion was seconded by JoAn Brown, LAC. The motion was approved after a unanimous vote in the affirmative.

b. Approval of FY16/FY18 Court Reporter Contract

A motion was made by Bernadine Williams, LAC, CCGC, CCS to approve the CPA and Board Attorney contracts at the same terms as previously agreed. The motion was seconded by Paul Schoen, LAC, CCGC. The motion was approved after a unanimous vote in the affirmative.

c. Letter to the Board – Sonja Smith

Sonja Smith sent the board a letter requesting that individuals with human service degrees that apply for the CIT status be able to do so without meeting the 180 hour substance abuse addiction specific educational requirement immediately. But allowing them to receive the CIT status and then give them one year to meet the requirement so that they can begin working. The board offered the suggestion of having those individuals register as an Addiction Treatment Assistant (ATA) while they are working on obtaining the 180 hour of substance abuse addiction specific education. Once the requirement has been met, then they can apply for the CIT. By holding the ATA status during that time, the organization remains in compliance with DHH Licensing Standards.

d. Addiction Specific Hours Issue

We have noticed some difficulty in people grasping the concept of what substance abuse addiction specific education means. The board feels that there is no need to allow more to meet the education requirement as the definition is clear as to what is meant by substance abuse addiction specific education. In order to count toward the 180 hour requirement, it must be obvious and clear in the title that the course is substance abuse addiction specific. For example, words like substance abuse, addiction, drugs, alcohol, chemical dependency... etc. must be in the title of the course in order to count toward the substance abuse addiction specific requirement.

e. Behavioral Health Licensing Standards Update – Roy Baas

Roy Baas, LAC, CCGC, CCS gave a brief general update about some of the changes in the new licensing standards.

f. ADC Exam Update – Marolon Mangham

Marolon Mangham, Executive Director of LASACT provided a 6 page report with a general overview of the proposed changes to the ADC Exam. She asked the board to give her some feedback as time permits.

g. Administrative Hearing: Kim Signorelli

A motion was made by Kevin James, RAC, CCS to enter into executive session for to determine findings of fact and conclusions of law and seconded by Bernadine Williams, LAC, CCGC, CCS. The motion was approved after a unanimous vote in the affirmative

A motion was made by Kevin James, RAC, CCS to exit from executive session and seconded by Bernadine Williams, LAC, CCGC, CCS. The motion was approved after a unanimous vote in the affirmative.

A motion was made by Bernadine Williams, LAC, CCGC, CCS and seconded by Jean Hartzog, CPP to accept the findings of fact, conclusions of law and proposed order by the prosecutor and board with amended changes as attached. The motion was approved after a unanimous vote in the affirmative.

*VIII. Old Business*

a. Board Appointment Update

Bernadine Williams, LAC, CCGC, CCS was re-appointed from 8/1/14 – 6/30/16.  
Shaneeka Harrison, LAC, CCGC has been appointed to replace Marilyn Smith, LAC

**Minutes of ADRA Board Meeting of 9/19/14**

---

running from 8/1/14 – 7/31/17. We are still waiting to hear back from Boards and Commissions in regards to our Medical Doctor appointment.

*IX. Executive Director's Report: LaMiesa Bonton*

- Pamela Richards resigned her position 9/12/14 due to personal reasons; it was sudden but not unexpected.
- As a result of the workload redistribution, Executive Director (ED) received approval for the Assistant Director's hours be increased by 2 hours per week to account for the increase in workload. Going forward, all applications will be processed by the Asst. Director and all administrative duties will be remain and/or be transferred to the admin asst.
- The ED also received approval to immediately hire a temp to fill the admin Asst position with pay and hours to be determined at the discretion of the ED
- State archives is still on hold. We are awaiting response from Carrie Fager.
- Travel is scheduled for the IC&RC meeting in October
- The CARF report was submitted late to legislative auditor again. According to Mary Sue, it has been submitted but I have not receive the report yet.

Next meeting date: Friday, November 21, 2014; 10:00 a.m. @ the ADRA Office.

A motion was made by Bernadine Williams, LAC, CCGC, CCS and seconded by Jean Hartzog, CPP to adjourn the meeting. The motion was approved after a unanimous vote in the affirmative.

Respectfully Submitted,

---

Jean Hartzog, CPP, Secretary/Treasurer