

**ADDICTIVE DISORDER REGULATORY AUTHORITY BOARD**  
**MEETING**

ADRA Office  
4919 Jamestown Avenue, Suite 203  
Baton Rouge, LA 70808  
November 18, 2016  
10:00 A.M.

- I. Call to Order: Roy Baas, Chairman
- II. Roll call; set quorum: Bernadine Williams, Secretary/Treasurer
- III. Public Introductions and Representation
- IV. Approval of September 16<sup>th</sup> 2016, Minutes: Bernadine Williams, Secretary/Treasurer
- V. Treasurer's Report: Bernadine Williams, Secretary/Treasurer
  - a) September 2016
  - b) October 2016
- VI. Public Questions or Comments
- VII. New Business
  - a) Approval of Applicants to be Credentialed
  - b) Approval Of FY18 Budget
  - c) LDR/Office of Debt Recovery LaToga Program
  - d) Annual Transparency Report with Boards and Commissions Update
- VIII. Old Business
  - a) SCR No.65 Task Force on Meaningful Oversight Update – Roy Bass
  - b) Comprehensive Law Review Discussion – Lauren Lear
  - c) HRC113 Louisiana Commission on Prevention Opioid Abuse Update – Deborah Thomas
  - d) IC&RC Fall Conference Update – Marolon Mangham
  - e) Liability Insurance Issue Update – Lauren Lear
  - f) Annual Financial Comprehensive Report Update – Lauren Lear
- IX. Executive Director's Report: Lauren Lear , Executive Director

Adjourn Meeting: Next meeting date: Friday, January 20, 2016; 1:00 p.m. @ the ADRA Office, 4919 Jamestown Avenue, Suite 203, Baton Rouge, Louisiana.

Approved and Adopted: Roy Baas, Chairman

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## Minutes

### Regular Meeting of Addictive Disorder Regulatory Authority Board

Friday, November 18, 2016 at 10:00 a.m.

Held at:

ADRA

4919 Jamestown Avenue Suite 203

Baton Rouge, LA 70808

#### *I. Call to Order*

The November 18, 2016 regular meeting of the Addictive Disorder Regulatory Authority Board was called to order to by Roy Bass, LAC, CCGC, Chairman, at approximately 10:10 A.M. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

#### *II. Roll Call (Attachment 1)*

##### **Members Present:**

Roy Bass, LAC, CCGC, Chairman

Paul Schoen, LAC, CCGC, Vice-Chairman

Catherine Lemieux, PH.D LCSW

Deborah Thomas, PH.D, LPP

Bernadine Williams, LAC, CCS, CCGC Secretary/Treasurer

Shaneeka Harrison, LAC

##### **Members Absent:**

Dr. Ken Roy MD

Martin Thibodeaux, LAC

##### **ADRA Staff Present:**

Lauren Lear, Executive Director

Keisha Franklin, Assistant Director

Bilan Spears, Administrative Assistant

Celia Cangelosi, Board Attorney

#### *III. Public Introductions*

Marolon Mangham, Executive Director of LASACT

#### *IV. Approval of September 16, 2016 Minutes (Attachment 2)*

A draft of the September 16, 2016 board meeting minutes was presented for approval. A motion was made by Shaneeka Harrison to approve the minutes and seconded by Paul Schoen. The motion was approved after a unanimous vote in the affirmative.

#### *V. Treasurer's Report (Attachment 3)*

The September 2016 and October 2016 Treasurer's Reports were presented by Lauren Lear, Executive Director, Secretary/Treasurer; copy attached. A motion was made by Paul Schoen and seconded by Debra Thomas, to accept the report as given. The motion was approved after a unanimous vote in the affirmative.

#### *VI. Public Questions or Comments*

No public Comments were made.

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### VII. *New Business*

#### a. Approval of Applicants to be Credentialed

A motion was made by Paul Schoen and seconded by Bernadine Williams to approve the applicants listed as credentialed. The motion was approved after a unanimous vote in the affirmative.

#### b. Approval FY18 Budget:

After discussion with ADRA board CPA, there were no changes made to the FY18 budget. We will continue to collect information and see what changes may need to be made for the next fiscal year. A motion was by Bernadine Williams to approve the proposed budget for FY2017 and seconded by Shaneeka Harrison. The motion was approved after a unanimous vote in the affirmative

#### c. LDR/Office Of Debt Recovery:

Lauren Lear stated last month she received a letter from the Office of Debt Recovery about the Louisiana Tax Offset Garnishment Agreement. This program will give the Office of Debt Recovery the authority to Garnish Louisiana State income tax returns for any outstanding debts to state agencies that are registered with the program. ADRA has been accepted into the program. The deadline to submit the list is December 1, 2016.

#### d. Annual Transparency Report with Boards and Commissions Update:

Non-compliance for this report stated that penalty could include the dissolution of the board. This report was submitted and accepted on time.

### VIII. *Old Business*

#### a) SCR 65 Task Force on Meaningful Oversight Meeting Update – Roy Baas

Final meeting to approve the report will be held on December 19, 2016 at the Department of Health. The final version will be emailed out to the task force members.

#### b) Comprehensive Law Review Discussion:

This topic has been discussed previously and a committee was created to begin working on some suggested changes. However, scheduling conflicts have kept us from making any progress. Lauren Lear has proposed to put together a list of suggested changes to email to the board before our next board meeting in January and the board agreed to meet at 9:00 a. m. to begin discussing the proposed changes as well as a comprehensive law review for any other suggested changes.

#### c) HRC 113 Louisiana Commission on Preventing Opioid Abuse Update:

Deborah Thomas has been representing the ADRA board at these meetings. Topics have been broken down into workgroups. Deborah has been working with one of those groups. Some of the current recommendations are to create policies and procedures for a more efficient and effective interagency communication, data sharing and collaboration with other states and local health care providers to reduce opioid abuse.

#### d) IC&RC Fall Conference update:

There will be an administrators meeting held on Monday, January 9, 2017 in regards to certification and credentialing management programs. Lauren Lear will be in attendance for this call and will report back to the board at the next board meeting. IC&RC is integrating the CCDP-D into the AADC since the new AADC has the co-occurring competencies integrated into the exam. All boards will transition to computer

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based testing by May 2017. The March cycle will be the last paper and pencil test. Marolon Mangham also stated that as of May 1, 2017, after four consecutive failed test, IC&RC is requiring boards to make remedial action for the individual before more testing attempts.

e) Liability Insurance Issue Update:

We are working on getting more clarification on the large liability claim against us from John Armstrong. Included is a brief explanation of how they calculate our premium. According to Celia Cangelosi, there was a 50,000 law suit claim from Donald Britton. The case has also been dismissed and no funds were paid.

f) Annual Financial Comprehensive Report update:

We received an email from Mary Sue Stages stating that she will be meeting with Bill Gaines next week to determine a completion date. Hopefully we would hear something by our January board meeting

*IX. Executive Director's Report: Lauren Lear, Executive Director*

- a) A renewal trends report was included in the board member's packages. This report shows where we are concerning numbers with our counselors. This report outlines credentialing applications and renewals from data collected over the past few years. With this report we are able to see where we have the most retention issues.

Next meeting date: Friday, January 20, 2016; 1:00 p.m. @ the ADRA Office, 4919 Jamestown Avenue, Suite 203, Baton Rouge, LA.

A motion was made Paul Schoen. It was seconded by Bernadine Williams to adjourn the meeting. The motion was approved after a unanimous vote in the affirmative.

Respectfully Submitted,

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Bernadine Williams, LAC, CCGC, CCS Secretary/Treasurer