

ADDICTIVE DISORDER REGULATORY AUTHORITY BOARD
MEETING

Crowne Plaza
Riverboat Room
Baton Rouge, LA 70808
July 30, 2017
11:00 A.M

- I. Call to Order: Roy Bass, Chairman
- II. Roll call; set quorum: Bernadine Williams, Secretary/Treasurer
- III. Public Introductions and Representation
- IV. Approval of May 19, 2017 Minutes: Bernadine Williams, Secretary/Treasurer
- V. Treasurer's Report: Bernadine Williams, Secretary/Treasurer
 - a) May 2017
 - b) June 2017
- VI. Public Questions or Comments
- VII. New Business
 - a) Approval of Applicants to be Credentialed
 - b) End of the year budget report
 - c) IC&RC Fall Conference
- VIII. Old Business
 - a) Certification and Credentialing Management System Update- Lauren Lear
- IX. Executive Director's Report: Lauren Lear, Executive Director

Adjourn Meeting: Next meeting date: Friday September 15, 2017 @ ADRA 4919
Jamestown Avenue, Suite 203 Baton Rouge LA 70811

Approved and Adopted: Roy Baas, Chairman X

Minutes

Regular Meeting of Addictive Disorder Regulatory Authority Board

Sunday, July 15, 2016 at 11:00 A.M

Held at:
Crowne Plaza
4728 Constitution Ave
Baton Rouge, LA 70808
July 30, 2017
11:00A.M

I. Call to Order

The July 30, 2017 regular meeting of the Addictive Disorder Regulatory Authority Board was called to order to by Roy Baas, Chairman, at approximately 11:00 A.M. The meeting was held pursuant to public notice, each member received notice and notice was properly posted.

II. Roll Call (Attachment 1)

Members Present:

Roy Baas, LAC, CCGC, CCS, Chairman
Paul Schoen, LAC, CCGC, Vice-Chairman
Deborah Thomas, PH.D, LPP
Bernadine Williams, LAC, CCS, CCGC Secretary/Treasurer
Shaneeka Harrison, LAC
Martin Thibodeaux, LAC
Dr. Ken Roy MD

Members Absent:

Catherine Lemieux, LCSW

ADRA Staff Present:

Lauren Lear, Executive Director
Keisha Franklin, Assistant Director
Ashley Carter, Administrative Assistant

III. Public Introductions

IV. Approval of May 19, 2017 Minutes (Attachment 2)

A draft of the May 19, 2017 board meeting minutes was presented for approval. A motion was made to approve the minutes by Paul Schoen and seconded by Martin Thibodeaux. The motion was approved after a unanimous vote in the affirmative.

V. Treasurer's Report (Attachment 3)

The May and June 2017 Treasurer's Reports were presented by Lauren Lear, Executive Director. A motion was made by Paul Schoen and seconded by Martin Thibodeaux to accept the report as given. The motion was approved after a unanimous vote in the affirmative.

VI. Public Questions or Comments
No public Comments were made.

VII. New Business

a. Approval of Applicants to be Credentialed

A motion was made by Bernadine Williams and seconded by Deborah Thomas to approve the applicants listed as credentialed. The motion was approved after a unanimous vote in the affirmative.

b. End of the Year Budget:

Lauren Lear met with Eric Vicknair, CPA to begin the Annual Comprehensive Review Report. They are working on completing the AFR in order to get it submitted in a timely manner. ADRA office staff is setting monthly financial goals and are working extremely hard to meet those goals

c. IC&RC Fall Conference:

A motion was made by Bernadine Williams and seconded by Martin Thibodeaux for Lauren Lear, ADRA Executive Director to attend the Fall IC&RC Conference in Omaha, Nebraska. The motion was approved after a unanimous vote in the affirmative.

VIII. Old Business

a) Certification and Credentialing Management System Update:

ADRA was sent access to begin testing the online credentialing management system to get a glimpse as to how the system will work. This will give us the opportunity to work through any glitches that we find in the system. Tentatively, we are looking to have the system up and running for our December renewal cycle. However, this is tentative and not concrete. We want to ensure that the system is solid and very functional when we start using it.

IX. Executive Director's Report: Lauren Lear, Executive Director

- Dr. Ken Roy has been reappointed as Medical Director.

A motion was made by Martin Thibodeaux and seconded by Paul Schoen to adjourn the meeting. The motion was approved after a unanimous vote in the affirmative.

Respectfully Submitted,

Bernadine Williams, LAC, CCGC, CCS Secretary/Treasurer