

ADDICTIVE DISORDER REGULATORY AUTHORITY BOARD
MEETING

ADRA Office
4919 Jamestown Avenue, Suite 203
Baton Rouge, LA 70808
May 16, 2014
10:00 A.M.

- I. Call to Order: Roy Baas, Chairman
- II. Roll call; set quorum: Jean Hartzog, Secretary/Treasurer
- III. Public Introductions and Representation
- IV. Approval of March 28, 2014 Minutes: Jean Hartzog, Secretary/Treasurer
- V. Treasurer's Report: Jean Hartzog, Secretary/Treasurer
 - a) March 2014
 - b) April 2014
- VI. Public Questions or Comments
- VII. New Business
 - a) Approval of Applicants to be Credentialed
 - b) Business Checking Conversion
 - c) Point of Discussion: Sobriety and Relapse
 - d) DOJ Collections Update
 - e) Board Appointment Update
- VIII. Old Business
 - a) RAC/CAC Scope of Work Rule Change Update
 - b) Draft Prevention Rule Change
 - c) One time lump sum payment update
- IX. Executive Director's Report: LaMiesa Bonton, Executive Director

Adjourn Meeting: Next meeting date: Sunday, August 3, 2014; 11:00 a.m. @ the LASACT Conference, New Orleans, Louisiana

Approved and Adopted: Roy Baas, Chairman X

Minutes of ADRA Board Meeting of 5/16/14

Minutes

Regular Meeting of Addictive Disorder Regulatory Authority Board

Friday, May 16, 2014, at 10:00 a.m.

Held at:

4919 Jamestown Avenue, Suite 203
Baton Rouge, LA 70808

I. Call to Order

The May 16, 2014, regular meeting of the Addictive Disorder Regulatory Authority Board was called to order to by Roy Baas, LAC, CCGC, CCS, Chairman, at approximately 10:12a.m. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

II. Roll Call (Attachment 1)

Members Present:

Roy Baas, LAC, CCGC, CCS, Chairman
Paul Schoen, LAC, CCGC, Vice-Chairman
Jean Hartzog, CPP, Secretary/Treasurer
JoAn Brown, LAC
Bernadine Williams, LAC, CCGC, CCS
Kevin James, RAC, CCS

Members Absent:

Ronald Taravella, M.D.
Marilyn Smith, LAC

ADRA Staff Present:

LaMiesa Bonton, Executive Director
Lauren Lear, Assistant Director
Pamela Richards, Administrative Assistant
Celia Cangelosi, Board Attorney

III. Public Introductions

Guests:

Marolon Mangham
Tracy Perry

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IV. Approval of March 28, 2014 Minutes (Attachment 2)

A draft of the March 28, 2014 Board meeting minutes was presented for approval. A motion was made to approve the minutes by Paul Schoen, LAC, CCGC and seconded by Jean Hartzog, CPP. The motion was approved after a unanimous vote in the affirmative.

V. Treasurer's Report (Attachment 3)

The January and February Treasurer's Reports were presented by LaMiesa Bonton, Executive Director and Jean Hartzog, CPP, Secretary/Treasurer; copy attached. A motion was made by Paul Schoen, LAC, CCGC and seconded by Bernadine Williams, LAC, CCGC, CCS to accept the report as given. The motion was approved after a unanimous vote in the affirmative.

*VI. Public Questions or Comments.**a. Guests*

No comments at this time.

*VII. New Business**a. Approval of Applicants to be Credentialed*

A motion was made by Jean Hartzog, CPP to approve the applicants listed as credentialed. The motion was seconded by JoAn Brown, LAC. The motion was approved after a unanimous vote in the affirmative.

b. Business Checking Conversion

This is just an FYI. Because of changes to Capital One checking account structure, we have converted to a Business Basic account. No board action necessary.

c. Point of Discussion: Sobriety and Relapse

A discussion was had about trying to define sobriety and relapse. The board has decided to evaluate each instance on a case by case basis. In the code of ethics and law, we need to specify that individuals cannot practice impaired. We also need to consider including a requirement to report if impairment or the potential for impairment occurs.

d. DOJ Collections Update

The cases are now with the Department of Justice. They will send us a quarterly report.

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e. Board Appointment Update

Kevin James, RAC, CCS was reappointed to his position. Marilyn Smith, LAC officially resigned from the board. Dr. Ronald Taravella will be replaced, a recommendation has been made by the medical board.

VIII. Old Business

a. RAC/CAC Scope of Work Rule Change Update

New rule was published on May 20. There were no comments or hearings requested.

b. Draft Prevention Rule Change

ADRA sent out, by email, the proposed rule change with the Prevention piece. We received feedback and the board discussed. The appropriate changes and edits will be added to the draft.

c. One time lump sum payment update

A letter was submitted to the one time lump sum payment. A motion was made by Bernadine Williams, LAC, CCGC, CCS and seconded by Paul Schoen, LAC, CCGC to move forward with processing the one time lump sum payment once ADRA receives approval.

X. Executive Director's Report: LaMiesa Bonton

- a. Approximate cost for computer/software/printer/scanner will be \$5900, planning to place order in the next two weeks. Labor for install will be about 2-hours at \$100/hr.
- b. First draft of records retention schedule submitted but needs some adjustments. Meeting with state archives in the next two weeks to revise.
- c. Quality Assurance Review process revision: would like to convert this to an electronic survey that would a) Reduce paper and b) make it anonymous
- d. Lauren presented a new Data Collection tool that demonstrates renewal numbers and current numbers to depict a comprehensive status of licensing
- e. Marolon Mangham provided a legislative bill update

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Next meeting date: Sunday, August 3, 2014; 11:00 a.m. @ the LASACT Conference.

A motion was made by Bernadine Williams, LAC, CCGC, CCS and seconded by Paul Schoen, LAC, CCGC to adjourn the meeting. The motion was approved after a unanimous vote in the affirmative.

Respectfully Submitted,

Jean Hartzog, CPP, Secretary/Treasurer