**MINUTES OF SEPTEMBER 17, 2019 REGULAR MEETING**

**Board of Commissioners of**

**Bayou D’Arbonne Lake Watershed District**

Union Parish Courthouse Annex

303 East Water Street

Farmerville, LA 71241

6:30 p.m.

1. Roll Call – Steve Cagle called the meeting to order at 6:30 p.m. Commission members present were Steve Cagle, Jake Halley, Clint Graham, Todd DeMoss and Terry Morris. Trotter Hunt was absent. Also present were Bill Carter, Neal DeForest and Jon McKinnie.
2. Invocation/Pledge of Allegiance - Jake Halley led the invocation and Terry Morris led the Pledge of Allegiance.

C. Public Comment Registration - No one signed up for public comment.

D. Agenda Approval – Motion was made by Clint Graham and seconded by Jake Halley to approve the Agenda. The motion passed unanimously.

E. Approval of Minutes – Motion was made by Jake Halley and seconded by Todd Demoss to approve the minutes of the August 20, 2019 meeting. The motion passed unanimously.

F. Financial Reports/Budget/Audit:

1. Approve August, 2019 Bank Account Summary – Motion was made by Jake Halley and seconded by Clint Graham to approve the August, 2019 Bank Account Summary. The motion passed unanimously.
2. Approve August, 2019 Bank Statement Reconciliation – Motion was made by Jake Halley and seconded by Todd Demoss to approve the August, 2019 Bank Statement Reconciliation. The motion passed unanimously.
3. Approve August, 2019 Financial Report – Motion was made by Clint Graham and seconded by Jake Halley to approve the August, 2019 Financial Report. The motion passed unanimously.

G. Old and New Business:

1. Channel Markers Project – Neal DeForest stated that the project is complete and said that the Commission has paid the contractor and he is still working on reimbursements from GOSEPH. He indicated that documentation was submitted last fall after the bids were compiled. He said GOSEPH required a cost estimate that was never done and that is what is holding up the reimbursements. He said that he had a conference call with some people on GOSEPH’s review committee and he sent them some information that Ron Riley provided to them in 2018. He indicated that now GOSEPH is asking for more information relating to the engineer’s estimate that Ron Riley did. He said he is meeting with Ron Riley about that request. Mr. DeForest stated that one reimbursement was complete. Clint Graham asked if the commission received the decals for the channel markers from the contractor and Steve Cagle said that he has received them.
2. Spillway Beach Area Improvements Project – Neal DeForest said that he is working on this. Jake Halley asked about the budget for the project and Steve Cagle informed him that the approved budget for the project is $47,000. Mr. Cagle said that he had another contractor look at the project since no quotes were received the first time. He said that it will be next fall before the sand can be removed from the lake. Jon McKinnie asked about the location and intent of the project and Steve Cagle informed him of the project details. Bill Carter added that there used to be a beach in that area but that over time most of the sand washed out into the lake. He indicated that the proposed project was broken down into two phases. The first phase was to clear the area and implement drainage and phase II is the construction of the beach. Mr. Carter said that Neal DeForest drafted the plans and the project went out for quotes, but none were received. He stated that the original goal was to complete the project this spring but because no quotes were received, it has been delayed. Mr. Carter asked Neal DeForest what his new timeline would be for phase II and he said that the lake levels are higher in the spring and next fall would be ideal.
3. Sediment Erosion Near Mann Road/D’Arbonne Bluffs Subdivision – Mr. Carter said that he and Neal DeForest are planning to meet with one of the owners. Mr. DeForest said that there is no way to keep more erosion from happening and once the sediment is filled in it will be a challenge to keep it filled in. Steve Cagle asked if it would require a sediment pond and Mr. Deforest said it would take two ponds. He said that he plans to summarize the problems, document and approach the landowner with a resolution. Steve Cagle said that the landowner cannot dig out the sediment out until the drawdown occurs. Clint Graham said the landowner needs to have the ponds in order now. Mr. Graham asked if the landowner is willing to resolve the issue and Bill Carter said that he has spoken to him and he is. Mr. Graham asked if it is the Commission’s job to pursue the landowner if he does not resolve the issue and Mr. Carter said yes. Steve Cagle said that it is probably affecting more than one landowner because the dirt is so far out. Jake Halley said you cannot get in that area because of the dirt. Clint Graham said that the whole cove is filled in. Todd Demoss asked if the Commission should prepare regulations for situations like this and Neal DeForest said that regulations are already in place with DEQ. He also said that anything over 5 acres that is draining in one direction is required by DEQ to have a sedimentation basin and they have to be maintained after every rainfall event. Bill Carter said that in addition to DEQ’s regulations, Union Parish adopted subdivision development regulations, but the problem is enforcing the development regulations.
4. Gills Ferry Sign Repair/Gill Ferry and Ken’s Landing Sign Revision – Steve Cagle said that the pole has not been repaired yet. He also said that cost to change the name of the Sheriff’s Department on the sign is $20.
5. Litter Awareness Signs on Boat Ramps – Jake Halley said that two weeks ago there was a clean-up campaign throughout all of the Ouachita basin, including Ouachita Parish and Union Parish. There were volunteers on all of the public launches. He said that he and the Cub Scouts cleaned Ramp Road, as well as Jakes Ramp. He indicated that ten 30 gallon bags of trash were removed from those two ramps. He said the library received a prize of $500 for the Keep Louisiana Beautiful Campaign and Stephanie Herman, who initiated the cleanup project, asked Mr. Halley if the library could purchase “Leave No Trace” signs that the scouts use and put them up at all of the boat launch facilities. He said there would be no cost to Commission. Mr. Carter said that most of the ramps are owned by DOTD and the Commission would need to get approval from DOTD as well and suggested contacting Jeff Shapiro.

Clint Graham made a motion seconded by Terry Morris to allow the Leave No Trace signs to be put up at all of the boat ramps. The motion passed unanimously.

Mr. Carter also stated that Marshall Hill of DOTD would like to discuss the Stowe Creek Ramp Road since the new access road has been completed.

H. Public Comment – None

I. Adjourn – A motion to adjourn was made by Jake Halley and seconded by Todd DeMoss. The motion passed unanimously and the meeting adjourned.