

**LOUISIANA STATE BOARD OF ELECTROLYSIS EXAMINERS
MEETING MINUTES**

DATE AND TIME: Monday June 25, 2018, 8:00 AM

LOCATION: East Jefferson General Hospital 4200 Houma Blvd. Dreyfus Room 1
Metairie LA 70006

The meeting was called to order by Tonya Freeman at 8:03 AM

Roll Call:

Tonya Freeman, Chair

Julie Bennett, Treasurer

Nicole Rogers, Physician to the board

No public was present

Ms. Freeman asked for a motion to amend the agenda to add election of officers. Ms. Bennett so moved. Dr Rogers seconded. All voted in favor.

Reading of the Minutes:

Minutes from 11/17/17 meeting were read by Dr. Rogers. There was a discussion to correct the minutes. Ms. Bennett moved to accept the minutes as amended. Ms. Freeman seconded and all voted in favor.

Minutes from 6/18/18 were read by Dr. Rogers. Minor corrections were discussed. Ms. Bennett moved to accept the minutes as amended. Dr Rogers seconded. All voted in favor.

Treasurer's Report:

Ms. Freeman gave the most recent balance of \$21,057.22. Ms Freeman will have to do 9 reports for the board by the end of July (since the financial year runs from July 1st to June 30th). Ms. Freeman will provide a listing of the treasurer's report at the next board meeting.

Old Business:

Ms. Freeman said that nothing further has been done with OTM (Office of Telecommunications Management) because Ms. Matherne has been on medical leave.

Ms. Freeman said that Ms. Walker reported that she has 3 three new students. Ms Freeman reported that she sent out the license renewal forms in December. As was planned, she did include a section asking for interest in becoming a licensed instructor and being included in a list of licensed electrologists sent to local dermatologists (and possibly plastic surgeons.)

Every respondent but one wanted to be included on the list of practicing local electrologists. Three indicated interest in becoming instructors. All three of them are experienced, fully licensed and one even has 5 years experience.

They discussed how the next step will be for Dr. Rogers to cull a list of dermatologists to send to. Ms Freeman said she would send this list to the doctors. Ms. Freeman reported that the student Ms. Theresa Abel who tested last week passed. Her final score on the practical and written portions is documented in her file at the LSBEE office. Ms. Freeman notified Ms. Abel on Friday June 22nd that she successfully passed and will send her the paper license today. She is still pending inspection of her place of business to ensure proper sterilization etc. Ms Abel will notify the board when she finds a physician to associate with.

New Business:

Ms. Freeman reported that we have 3 new students, 2 of which will be testing at our next board meeting. They won't finish until the end of August. The law states that their paperwork must be submitted 30 days before testing. Ms. Walker had contacted Ms. Freeman to find out when it will be. They requested that testing be done in New Orleans since two applicants are from New Orleans. If needed they may arrange a special meeting to test them then. They will each have their own models and their own equipment.

Election of Officers:

Ms. Bennett nominated Ms. Freeman for Chair. Dr. Rogers seconded and all voted in favor. Dr. Rogers nominated Ms. Bennett to serve as Treasurer. Ms. Freeman seconded and all voted in favor. Ms. Freeman nominated Dr. Rogers to continue as default secretary until another member of the board can be added. Ms. Bennett seconded and all voted in favor.

The next meeting was set for October 1st, 2018. Two students will be testing on that date. Meeting to begin at 7:30am and testing to begin no later than 8am. Ms. Freeman will see if those dates work with the candidate(s) and notify Dr. Rogers to secure the room at East Jefferson Hospital.

Ms. Bennett moved to adjourn the meeting. Dr. Rogers seconded. All voted in favor. Meeting was adjourned at 9:01am