MINUTES OF A REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
NATCHITOCHES LEVEE AND DRAINAGE DISTRICT
November 11, 2025
6:00 p.m.

BE IT KNOWN that a Regular Meeting of the Board of Commissioners of the Natchitoches Levee and Drainage District was called to order at Valley Farmer's Co-Op, 250 Rapides Drive, Natchitoches, Louisiana, on October 14, 2025, with a quorum being present, and roll was called as follows, to-wit:

Board Members present were:

Karlton Methvin, President/Administrator
Rayburn Smith, Member
Mark Swafford, Member
Nolan Jones, Jr. Member
Casey Messenger Member
Jolley Nash, Member

Absent were:

Terry Sklar, Member
Travis Tyler, Member

Also present were:

Billy Dunn, Maintenance Superintendent
Luke Miller, Meyer, Meyer, Lacroix & Hixson
Susan Douglas, Meyer, Meyer, Lacroix & Hixson
Dylan Lashley, Meyer, Meyer, Lacroix & Hixson
Jarmarquis Torrence, DOTD Engineer
Jordan Lemoine, Edko, LLC
Ford Stinson, Edko, LLC
Bill Allen

The regular meeting of the Board of Commissioners of the Natchitoches Levee & Drainage District was called to order at 6:00 p.m by the President, Karlton Methvin.

A Motion was made by Swafford and seconded by Messenger to amend the agenda to discuss and approve the invoice from Meyer, Meyer, Lacroix & Hixson for professional services rendered in the planning and design of the Powhatan levee repairs and the Campti-Clarence repairs. Following public discussion, the Motion to amend the agenda passed unanimously. Also a Motion to amend the agenda to consider changes to the Professional Services Agreement with Meyer, Meyer, LaCroix & Hixson, Inc. was made by Jones and seconded by Nash, Following public discussion, the Motion to amend the agenda passed unimously.

The October, 2025 minutes were reviewed and discussed. A Motion was made by Smith and seconded by Jones to approve the October, 2025 minutes. Following public comment, the Motion passed unanimously.

The October, 2025 financial statement was not available at the time of the Board meeting. However, the check register was reviewed and discussed. A Motion was made by Swafford and seconded by Messenger to approve the October, 2025 financial statement as represented by the check register. Following public comment, the Motion passed unanimously.

President Methvin presented to the Board two invoices from Randy LaCaze relating to his assistance in making the capital outlay application for funds relative to the Powhatan levee and the Campti-Clarence levee. Mr. LaCaze was present at the meeting and President Methvin called upon him to explain the work that was done this year in filing the application. LaCaze explained to the Board the process for filing an application and the coordination between himself, Luke Miller, Susan Douglas, Karlton Methvin, and Ronald Corkern. Since the initial capital outlay request was applied for the engineers have made changes to the design and have updated the cost. LaCaze reviewed with the Board the updated cost and Luke Miller reviewed with the Board the updated design for the projects and the updated cost. LaCaze explained that the original application was filed timely, but then he received from the engineers updated cost. LaCaze explained that he had talked with a contact he had in the Capital Outlay office and was advised that he could withdraw the application and file a new application, but it would be considered as not timely filed. The alternative would be to go forward with the original application but attach to it documentation showing the most recent cost estimate, or perhaps LaCaze’s contact in the Capital Outlay office could simply amend on our behalf the application that is already on file. The Board discussed the two invoices received from Mr. LaCaze. The first invoice in the amount of $1,850.00 was for worked up until the filing of the original application. The second invoice in the amount of $450.00 was for additional work performed by LaCaze subsequent to the filing of the original application. A Motion was made by Jones and seconded by Swafford to approve the payment of both invoices from LaCaze. Following public discussion, the Board voted unanimously to approve the payment of both invoices submitted by LaCaze.

Luke Miller recommended to the Board that the Natchitoches Levee & Drainage District enter into a contract with Geotechnical Testing Laboratory, Inc. to perform the geotechnical investigation and global stability analysis for the Powhatan levee segments. Miller reviewed with the Board the letter dated October 23, 2025 from GTL setting forth the services to be performed. After further discussion, a Motion was made by Nash and seconded by Smith to engage GTL for the services outlined in their letter of October 23, 2025. Following public comment, the Motion passed unanimously and President Methvin was authorized to sign the engagement letter with GTL. Miller also reviewed with the Board the amended Professional Services Agreement and explained the need to amend this Agreement in accordance with Exhibit A attached to the original Agreement. A Motion to amend the Professional Services Agreement was made by Swafford and seconded by Jones. Following public discussion the Board voted unanimously to approve the amendment in accordance with Exhibit A.

In other business, Corkern introduced Trey Simon and Paul Geraci with the Alera Group. Mr. Simon and Mr. Geraci reviewed with the Board the work they had done in reviewing our current insurance policies and summarizing the issues they found with our present coverage. After reviewing the summary issues provided by Mr. Simon, a Motion was made by Jones and seconded by Swafford to authorize President Karlton Methvin to execute a letter of authorization allowing Alera Group, Inc. and Risk Placement Services, Inc. to act as our exclusive brokers with respect to our insurance policies. Following public comment, this Motion passed unanimously.

Bill Allen inquired about a ditch that was overgrown with weeds and debris. Mr. Allen was trying to determine who had the control over that ditch. Methvin advised that he was familiar with the ditch in question and was of the belief that ditch was not under the control of the Natchitoches Levee & Drainage District. Jarmarquis Torrence, DOTD Engineer, advised that he was in possession of various maps showing all of the ditches and drainage canals under the control of NLDD. However, Mr. Torrence was not certain as to which ditch Mr. Allen was inquiring about. Mr. Allen and Mr. Torrence agreed to meet after the formal meeting and exchange telephone numbers so that Mr. Torrence could identify the particular ditch in question and provide Mr. Allen with a copy of the map relative to that ditch.

Luke Miller presented the Board with an invoice from Meyer, Meyer, LaCroix & Hixson in the amount of $22.325.00 for professional services rendered relative to the Powhatan and Campti-Clarence levees. A Motion was made by Swafford and seconded by Jones to approve the payment of that invoice. Following public comment, the Motion passed unanimously.

President Methvin reminded the Board for the 84th annual ALBL meeting in New Orleans on December 3 and 4, 2025. President Methvin advised that he and Corkern intended to attend this meeting and inquired if any other members of the Board wished to attend. No one did.

There being no further business to come before the Board a Motion was made by Messenger and seconded by Smith to adjourn. The Motion passed unanimously.

Approved on the 9th day of December, 2025, at Natchitoches, Louisiana, at a regularly held meeting.

RONALD E. CORKERN, JR.,
Attorney/Assistant Secretary