May 9th, 2024

OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF

CADDO LEVEE DISTRICT

AT REGULAR MEETING HELD ON MAY 9, 2024

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At a regular meeting of the Board of Commissioners of the Caddo Levee District held at 10:00 a.m., May 9, 2024, at 1320 Grimmett Drive, Shreveport, Louisiana, the following members were present: Patrick Harrison, Kandi Moore, James T. Sims, Carolyn C. Prator, Jackie Baker, Willie Walker, and Gary Procell.

Ronald F. Lattier, Law Offices of Ronald F. Lattier; Marshall Jones, J. Marshall Jones Jr., (APLC) a Professional Law Corporation; Joshua Monroe, E.I., LA Department of Transportation; Patrick Furlong, P.E., Executive Director; Penny Adams, Assistant Executive Director, and Sam Brimer, Levee Board Operations Superintendent, were also present.

The meeting was opened with a prayer and the Pledge of Allegiance.

President Harrison asked for any comments from the public regarding agenda items or other issues. There were no public comments. Mr. Procell made a motion, with a second by Mr. Sims, to amend the agenda to add an item, “Discussion of Permit Resolution passed in 2008”, just after the Discussion of monthly financial reports. The motion unanimously passed.

President Harrison stated that the minutes from the April 11, 2024, meeting had been emailed for review and asked for a motion to approve. Mr. Sims made a motion, with a second by Mr. Baker, to approve the minutes from the April 11, 2024 meeting. The motion unanimously passed.

Mrs. Moore discussed the monthly financial reports and stated that the expenses were in line for this time of year except for a capital expense for an excavator. Revenues continue to be positive due to banking interest and mineral royalties.

A discussion of the Board with legal counsel was had regarding the Permit Resolution passed in 2008 on granting permits inside maintenance servitudes of public channels and ditches and the responsibility of power granted to all levee boards. Mrs. Prator made a motion, with a second by Mr. Walker, to respectfully rescind the resolution that stated, “BE IT RESOLVED by the Board of Commissioners of the Caddo Levee District, in legal session convened, that it does hereby order that effective January 1, 2008, the Caddo Levee District will no longer grant permits which will allow construction within the boundaries of the maintenance servitudes created by LSA R. S. 38:113 on any public drainage ditches and public channels located within Caddo Parish in Caddo Levee District's jurisdiction. Additionally, effective January 1, 2008, the Caddo Levee District will require that any construction initiated within the boundaries of the maintenance servitude be immediately removed at the owner's sole expense and the property restored to its original condition. BE IT FURTHER RESOLVED that this prohibition will not pertain to pipeline crossings or agricultural projects, which will be subject to Board approval.”, to move forward to allow the Director to permit construction on a case-by-case basis. The motion passed unanimously.

The Board reviewed payments and invoices for the month of April 2024 and subsequent bills for the month of March 2024. Mrs. Moore made a motion, with a second by Mr. Baker, to ratify payment of the invoices for the month of April 2024 and subsequent bills for the month of March 2024. The motion unanimously passed.

The Board unanimously passed the following resolution to set the millage rate for 2024 at zero:

# BE IT RESOLVED, that the following millage(s) are hereby levied on the 2024 tax roll on all property subject to taxation by Caddo Levee District:

# MILLAGE

# Caddo Levee District 0.00 mills

# BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Caddo, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2024, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

# The foregoing resolution was read in full; the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

# YEAS: 7

# NAYS: 0

# ABSTAINED: 0

# ABSENT: 0

The Board opened bids for the Annual Supply of Spray Herbicide Chemicals. The bids submitted were as follows:

Hertiage Landscape Supply Group, INC.

McKinney, TX Roundup Pro Concentrate: $702.30 drum

Roundup Pro Generic Equivalent: N/A

Rodeo: $869.40 drum

Roundup Custom Blend: N/A

Red River Specialties, LLC

Shreveport, LA Roundup Pro Concentrate: $614.70 drum

Roundup Pro Generic Equivalent: N/A

Rodeo: N/A

Roundup Custom Blend: $704.70 drum

Target Specialty Products

Baton Rouge, LA Roundup Pro Concentrate: $658.00 drum

Roundup Pro Generic Equivalent: $500.00 drum

Rodeo: $833.00 drum

Roundup Custom Blend: $25.60/gal, $64.00/jug, $128.00/case

There were no electronic bids. Mrs. Moore made a motion, with a second by Mr. Walker, to allow staff to review and award the bid contingent upon procedures for the District. The motion unanimously passed.

The Board held a discussion on Certificate of Deposits nearing maturity and tabled decisions until the next meeting.

The Board reviewed and unanimously approved the Emergency Operations Manual as required every two years per LA R.S. 38:319, with a motion by Mr. Sims and a second by Mrs. Prator.

President Harrison reported that, he and three (3) Commissioners, the Director, and Board Attorney attended the Association of Levee Board of Louisiana (ALBL) Annual Workshop in Baton Rouge, LA on May 1-3, 2024. Mr. Harrison reported that the workshop was well attended, and the program included valuable and relevant information, and everyone enjoyed the meeting.

Mr. Furlong reported that the W. Agur floodgate was closed and pumps running this morning due to the current High-Water Event with more severe storms predicted overnight. Mr. Furlong also reported on the start of an audit for open permits to improve efficiency.

Ronald Lattier, Board Attorney, reminded the Board that they are required to file the Louisiana Board of Ethics annual Tier 2.1 Personal Financial Disclosure Statement by May 15, 2024.

Mr. Lattier elaborated on Eminent Domain Law information from the ALBL Workshop and reported that Mr. Jones, the Board’s Oil and Gas Counsel, are working in conjunction to issue letters to protect the District’s property from abandoned wells.

Marshall Jones reported on the rise of oil and gas commodity pricing due to global politics and El Niño heat weather predictions. Mr. Jones also recommended the Director not to sign a Consent to Assign for the Matador Resource Company wells until further reviewed.

Joshua Monroe, E.I., with DOTD, gave his Engineering Report, and stated that one permit was currently under his review to be completed soon.

Sam Brimer reported that wet weather has slowed levee maintenance, but new field employees and equipment were working well.

There was no Personnel Committee Report.

There was no Legal Committee Report.

There was no Equipment Committee Report.

There was no Recreational Committee Report.

With no further business to be brought before the Board, Mrs. Moore made a motion to adjourn, with a second by Mr. Walker. The motion unanimously passed, and the meeting was adjourned.

President Executive Director