



ATCHAFALAYA BASIN LEVEE DISTRICT

P. O. Box 170
Port Allen, Louisiana 70767-0170

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AUGUST 5, 2015

A Regular Board Meeting of the Board of Commissioners for the Atchafalaya Basin Levee District was held at the Office of the Board in Port Allen, Louisiana at 4:00 pm, Wednesday, August 5, 2015. President John Grezaffi called the meeting to order. Mrs. Janice Jarreau called the roll. The following members were present:

COMMISSIONER

Gerald Alexander
Glenn Angelle
Cory Chusiz
Bill Flynn
John Grezaffi
Daniel Hebert
Karen Jewell
Moise LeBlanc
Harry Marionneau
Earl Matherne
Jody Meche
Nickie Rockforte
Barry Soileau

PARISH

Ascension
Iberia
West Baton Rouge
West Baton Rouge
Pointe Coupee
Iberville
Iberville
St. Martin
Iberville
Assumption
St. Martin
Pointe Coupee
St. Landry

Absent:
None

Also Present:

INDIVIDUAL

Rick Dugas
Steve Marionneau
Cecil Tessier
Richard Sparks
Janice Jarreau
Tiffany Weber
Crissi Canezaro
Will Tyson

REPRESENTING

CPRA
Levee Board Attorney
Assistant Executive Director
Levee Board Operations Superintendent
Administrative Program Manager
Accounting Specialist
Accounting Technician
Executive Director
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President John Grezaffi asked for any public comments. Hearing none, he proceeded with the meeting agenda.

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NOTICE

Sealed bids will be received by the Board of Commissioners for the Atchafalaya Basin Levee District up to 2:00 p.m., Wednesday, August 5, 2015, for the leasing for hunting and fishing purposes only on the following described property, to-wit, bid related materials may be obtained and electronic bids may be submitted online at www.centralbidding.com:

Sections 29 and 30, Township 9 South, Range 8 East, St. Martin Parish, Louisiana, containing 308.59 acres.

Said bids will be publicly opened at the office of said Board in Port Allen, Louisiana on Wednesday, August 5, 2015, at 4:00 p.m.

The said property will be leased for hunting and fishing purposes only (the taking of alligators excluded), as one tract, for a period of five (5) years, beginning November 4, 2015. Payments shall be made annually; the first payment due upon execution of the lease by all parties and on the anniversary thereafter. Bid bond in the amount of 10% of the total 5 year lease amount is required with bid when submitted. Upon request, said bond shall be returned at the termination of the lease, provided all terms and conditions of the lease have been met by lessee. The successful bidder is required to submit proof of liability insurance of not less than \$1,000,000 on the leased land with the Atchafalaya Basin Levee District being named on the policy as additionally insured.

Prospective bidders are to satisfy themselves as to the validity of the land title prior to submitting their bids, in as much as the land will be leased without warranty of title except as against the Board's own acts. **Access to said property is not guaranteed by the Atchafalaya Basin Levee District and is the responsibility of Lessee.** Prospective bidders may wish to obtain copy of the lease prior to submitting bid to assure themselves of the terms and conditions to which they are bidding. Said copy may be obtained at 525 Court Street, P. O. Box 170, Port Allen, Louisiana, 70767.

The land will be leased subject to any oil, gas and mineral lease, that may exist now or be entered into in the future, the bonus, rentals and royalties from which shall be reserved to the Board. All mineral rights shall be reserved to the Board in perpetuity in accordance with the Constitution.

The Board will not consider any bids submitted for less than \$10.00 per acre per year.

The successful bidder will be responsible for all advertising costs. The Board reserves the right to reject any and all bids.

It is mandatory that all bids are submitted on forms provided by the Atchafalaya Basin Levee District otherwise bid will be considered null and void, bid forms are available at 525 Court Street, P. O. Box 170, Port Allen, Louisiana, 70767. All Bids should be marked in bold print "Hunting and Fishing Lease Bid."

John Grezaffi
President

Janice Jarreau
Secretary

The following bid was duly opened and read:

Sherman Hayes
\$10 per acre
\$3,085.90 per year
\$15,429.50 for 5 years

Mr. Hayes indicated he did not include a bid bond, as the office has his on file.

Motion by Commissioner Harry Marionneau, seconded by Commissioner Jody Meche, and unanimously carried to accept the bid as presented. Commissioner Gerald Alexander asked our attorney if there could be a 5 year option to renew on this lease. Mr. Steve Marionneau indicated it would have to be readvertised in 5 years.

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The Commissioners reviewed the Minutes from the July 8, 2015 Board meeting. Commissioner Barry Solileau moved, seconded by Commissioner Karen Jewell and unanimously carried to approve the minutes as presented, and that the minutes be published in the official journal of the Board.

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Mr. William Tyson advised the board that the Corps of Engineers has changed the location for the Low Water Inspection to the Mississippi River, rather than the Atchafalaya River, because of high water conditions on the Atchafalaya River. President John Grezaffi encouraged the commissioners to attend.

Mr. Tyson further advised the board that the Corps of Engineers should be starting the repairs at the slides by next week.

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A meeting of the Executive Committee of the Board of Commissioners for the Atchafalaya Basin Levee District was held on Wednesday, July 22, 2015, at 4:00 p.m. at the Board Office in Port Allen, Louisiana. Chairman Harry Marionneau called the meeting to order. The following members were present:

Harry Marionneau, Chairman
Moise LeBlanc, Member
Barry Soileau, Member
Bill Flynn, Ex-Officio Chair

Absent:

Daniel Hebert, 1st Vice Chairman
Cory Chustz, 2nd Vice Chairman
John Grezaffi, Ex-Officio Chair

Also Present:

Commissioner Gerald Alexander
Commissioner Glenn Angelle
Commissioner Kay Jewell
Steve Marionneau, Levee Board Attorney
Cecil Tessier, Assistant Executive Director
Richard Sparks, Levee Board Operations Superintendent
Kristy Jewell, Human Resource Analyst
Janice Jarreau, Administrative Program Manager
Tiffany Weber, Accounting Specialist
William Tyson, Executive Director, Levee Board

1. Discuss transferring certain land to Terrebonne levee and Conservation District - Mr. Steve Marionneau advised the committee that the Terrebonne Levee District passed a bill through the Legislature this spring to mandate that we transfer by conveyance document ownership of any property, mineral rights, etc. in Terrebonne Parish to their district. Steve Marionneau said he has reviewed the attached Intergovernmental Agreement between Atchafalaya Basin Levee District and the Terrebonne Levee and Conservation District for this purpose. He recommended the board approve the document. Commissioner Barry Soileau moved, seconded by Commissioner M. J. LeBlanc and unanimously carried to approve the intergovernmental agreement as presented.

2. Discuss changing commissioner per diem rate: The commissioners reviewed Act 423 of the 2015 Regular Session, which allows boards to change their per diem rate based on the criteria set in the statute. Mr. Steve Marionneau advised the board that the current rate is \$75 per day, with a maximum of 36 days per year. It was raised to \$129 per day, but then amended to 75% of the total, which would make it \$96.75 per day with a maximum of 36 days per year. If the board wishes to make this change, they would need to send out a public advertisement two weeks before the vote. Commissioner Barry Soileau moved, seconded by Commissioner Moise LeBlanc and unanimously carried to approve moving forward with the advertisement to vote on the matter.

There being no further business to come before the committee, upon motion by Commissioner Moise LeBlanc and unanimously carried the meeting adjourned.

Respectfully submitted,

/s/Harry Marionneau, Chairman

/s/Moise LeBlanc, Member

/s/Barry Soileau, Member

/s/Bill Flynn, Ex-Officio Chairman

The Commissioners reviewed the minutes of the Executive Committee of July 22, 2015. The minutes included a recommendation to advertise to raise the per diem paid to the Commissioners as outlined in recent legislation passed during the Legislative Session. Mr. Steve Marionneau said the General Services Administration changes the rate each year, so it would be better to advertise that the per diem be set as “75% of the maximum allowed by law.” Commissioner Barry Soileau moved, seconded by Commissioner Earl Matherne and unanimously carried to approve the minutes with the amendment that the advertisement state “75% of the maximum allowed by law”, and that a typographical error change the date on the minutes to July 22, 2015.

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A meeting of the Equipment Committee of the Board of Commissioners for the Atchafalaya Basin Levee District was held at 4:00 p.m., Tuesday, August 4, 2015 at the Board Office in Port Allen, Louisiana. Chairman Moise LeBlanc called the meeting to order. Chairman LeBlanc appointed Commissioner Karen Jewell to serve on the committee for this meeting to assure a quorum. The following members were present:

Moise LeBlanc, Chairman
Harry Marionneau, Member
Glenn Angelle, Member
Bill Flynn, Ex-Officio Member
Karen Jewell, Member (appointed this meeting)

Absent:
Nickie Rockforte, 2nd Vice Chairman
Earl Matherne, Member
John Grezaffi, Ex-officio Member

Also Present:
Commissioner Gerald Alexander
Richard Sparks, Levee Board Operations Superintendent
Janice Jarreau, Administrative Program Manager
Tiffany Weber, Accounting Specialist
Crissi Canezaro, Accounting Technician
William Tyson, Executive Director, Levee Board

1. Receive and open bids for the sale of used equipment

NOTICE

Sealed bids will be received by the Board of Commissioners for the Atchafalaya Basin

Levee District, in its office in Port Allen, Louisiana, up to 2:00 p.m., **Tuesday, August 4, 2015**

for the following equipment and miscellaneous items for sale “as is, where is” with
no warranties, expressed or implied:

Lot #1 – 2006 TS115 Ford Tractor-5494.0 hours – Tag # 1166 – Minimum Bid \$6,000

Lot #2 – 2001 TS110 Ford Tractor – 6029.0 hours – Tag # 1068 – Minimum Bid \$6,000

Lot #3 – 2009 Bush Hog – 3762.3 hours – Tag # 1243 – No PTO Shaft – Minimum Bid \$2,500

Lot #4 – 2009 Bush Hog – 4046.2 hours – Tag # 1244 – No PTO Shaft – Minimum Bid \$2,500

Lot #5 – 2009 Bush Hog – 3751.4 hours – Tag # 1246 – No PTO Shaft – Minimum Bid \$2,500

Lot #6 – 2008 Bush Hog – 4061.7 hours – Tag # 1220 – No PTO Shaft – Minimum Bid \$2,500

Lot #7 – 1998 GMC Topkick 2 Ton Crew Cab (broke engine) – 157,751 miles – Tag # 1001
Minimum Bid \$800

Lot #8 – Pressure Steam Cleaner – Tag # 1143

Lot #9 – Lot of Miscellaneous Equipment: 3 Air Compressors, Push Mower, Copier, Computer
Components.

All bids will be publicly opened and read at 4:00 p.m. of the same day, and any bid received after 2:00 p.m. will be returned unopened.

The right is reserved to reject any and all bids and to waive informalities. Bidders must submit payment in the form of cashier's check or money order made payable to Atchafalaya Basin Levee District with their bid. The Bidder must submit a separate cashier's check or money order for each individual lot bid. Any bid submitted without a check or money order will be rejected. Successful bidder shall remove the equipment within 7 days of their award letter.

It is mandatory that all bids are submitted on forms provided by the Atchafalaya Basin Levee District, otherwise bid will be considered null and void. Bid forms are available at the

Atchafalaya Basin Levee District, (525 Court Street) P.O. Box 170, Port Allen, Louisiana 70767, telephone number (225) 387-2249. All Bids should be marked in bold print "Sealed Equipment

Bids." The equipment is available for inspection from 8:00 a.m. to 3:00 p.m. Monday -

Thursday at the ABLD Ravenswood Shop, 9348 Hwy. 77 Spur, Fordoche, LA 70732.

Janice G. Jarreau
Secretary

John A. Grezaffi
President

The following bid was duly opened and read:

1. T. J. Leake
19883 Old Scenic Hwy.
Zachary, LA 70791
Lot #1 \$6759.00

2. Tim Marionneau
P.O. Box 427
Livonia, LA 70755
Lot #1 \$10,610.00 Lot #3 \$3110.00 Lot #4 **\$2910.00**
Lot # 6 \$2810.00

3. Dixie Surplus
P.O. Box 639
Pollock, LA 71467
Lot #6 **\$4178.00**

4. Frank Panepinto

735 River Road
Sunshine, LA 70780
Lot #1 **\$17,777.00** Lot #2 \$7777.00 Lot #3 \$3777.00
Lot #4 \$2777.00 Lot #5 \$4177.00

5. Joseph E. LaBry
14854 LA 416
Glynn, LA 70736
Lot #1 \$8,000.00 Lot #8 **\$30.00** Lot #9 **\$60.00**

6. Victor Mougeot
20414 LA Hwy. 417
Lettsworth, LA 70753
Lot #2 **\$10,201.00** Lot #2 \$7,551.00 Lot #3 \$3681.00
Lot #5 **\$4676.00**

7. Country Boy Contractors
3618 Hwy. 360
Melville, LA 71353
Lot #3 \$3000.00 Lot #5 \$4000.00 Lot #7 **\$850.00**

8. Roger Latiolais
1028 Old Henderson Hwy.
Breaux Bridge, LA 70517
Lot #5 \$4500.00

9. Kenny Self
P.O. Box 290
Batchelor, LA 70715
Lot #6 **\$4178.00**

10. Dillon LaCour
13306 Hwy. 417
Batchelor, LA 70715
Lot #3 **\$4877.00**

11. Fairco
3 Moss Point Rd.
Hattiesburg, MS 39402
No checks submitted

Commissioner Glenn Angelle moved, seconded by Commissioner Harry Marionneau and unanimously carried to ask the staff to take the bid under advisement to review the paperwork and determine if it meets specifications.

2. Discuss the purchase of motor grader blades

Mr. Tyson advised the committee we usually order motor grader blades every six to seven years. We are currently running low on blades and are requesting permission to go through the bidding process to purchase more. Motion by Commissioner Harry Marionneau, seconded by Commissioner Glenn Angelle and unanimously carried to allow the staff to advertise for the purchase of motor grader blades. Commissioner Glenn Angelle made a motion, seconded by Commissioner Harry Marionneau and unanimously carried to open bids for the motor grader blades on the Tuesday before the September board meeting.

There being no further business to come before the committee, upon motion by Commissioner Harry Marionneau and unanimously carried, the meeting adjourned.

Respectfully submitted,

/s/Moise LeBlanc, Chairman

/s/Harry Marionneau, Member

/s/Glenn Angelle, Member

/s/Bill Flynn, Ex-Officio Chairman

/s/Karen Jewell, Member

Mr. William Tyson reported that upon review of the bids that were opened at the August 4, 2015, Executive Committee meeting, it was determined that we had tie bids on some items. He asked our attorney how to handle the tie, and Mr. Marionneau advised him we would have to delete this item from the list so that they could be handled by bid at a later date. There is no way to break the tie, since the bidders were all state residents. Commissioner Nickie Rockforte moved, seconded by Commissioner Earl Matherne and unanimously carried to adopt the minutes of the Executive Committee meeting of August 4, 2015, accepting those items listed in red as the high bids, and deleting those in blue, which were the tie bids.

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Mr. Rick Dugas of CPRA addressed the board. He had no report for this meeting.

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Commissioner Earl Matherne moved, seconded by Commissioner Barry Soileau and unanimously carried to approve a 4% annual increase for all classified and unclassified employees who are eligible on October 1, 2015. Commissioner Gerald Alexander asked Mr. Tyson if he could do anything to increase the salary of some of our employees over the 4% increase. Mr. Tyson said he does everything he can within the Civil Service system.

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There being no further business to come before the board, upon motion by Commissioner Earl Matherne and unanimously carried the meeting adjourned.

Janice Jarreau, Secretary

John Grezaffi, President

Linda Alwood, Contract Stenographer