

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

May 7, 2024

6:00 P.M.

The meeting was called to order by Ms. Donna Lanceslin, President of the Port Commission. Ms. Lanceslin led in the Pledge of Allegiance. Mr. Tabb gave the Invocation. A roll call resulted in the following:

Present:

Greg Paul  
Wilson Terry  
Joel Authement  
Donna Lanceslin  
Murphy Pontiff  
Joseph Tabb  
Joseph Phillips

Absent:

Joe Duck  
David Hanagriff

Also present at the meeting were Mr. Eric Duplantis, Port Attorney, Ms. Marguerite Robinson of Teche Talk, Mr. Reid Miller of Miller Engineers, Mr. Steven Link and Mr. Robin Saiz of IBV Energy Group, Mr. David Naquin, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Tabb to dispense with the reading of the April 2, 2024 meeting minutes and to accept them as presented. The motion was seconded by Mr. Terry. Ms. Lanceslin asked if there were any questions or comments – there were none. The motion carried unanimously.

Ms. Lanceslin asked if there was any public comment – there was none.

A motion was made by Mr. Tabb to pass a Resolution to adopt the Millage Rate for 2024 at the same rate as last year at 3.72 mills. The motion was seconded by Mr. Terry. Ms. Lanceslin asked if there was any discussion or opposition – there was none and the motion carried unanimously.

Mr. Link of IBV gave a presentation on the proposed plans for another option for their solar panel facility. They have applied for and received approval for a special use permit for the facility from St. Mary Parish. They are seeking a right of way for the Port's Baldwin campus. The Commission requested Mr. Reid Miller study the proposal and give the Port his recommendations of what the impact on the Port would be.

Mr. Naquin reported that repairs are being made to the roof at the Marine Turbine facility and are about half way completed.

Mr. Naquin reported that he and Mr. Phillips made repairs to the drainage pump at the Port's Industrial Park and that the pump is running again. He explained that the pump ran for 5 hours to drain the property. Mr. Naquin thanked Mr. Phillips for his assistance.

Mr. Naquin reported that Port Commission office building at 15301 Highway 182 will be appraised next Tuesday and that he would give a report on the building at next month's meeting.

With reference to the Sugar Warehouse/LA DOTD – Project H.014893 (322) – A motion was made by Mr. Terry to pay the Contractor's Application for Partial Payment #10 to ARL Construction, Inc. for \$336,882.50. Mr. Paul seconded the motion. Ms. Lanceslin asked if there were questions or comments. There were none. The motion carried unanimously.

A motion was made by Mr. Tabb to pay Miller Engineers for Pay Request #17 in the amount of \$10,780.36. Mr. Paul seconded the motion. Ms. Lanceslin asked if there were questions or comments. There were none. The motion carried unanimously.

Mr. Miller reported that with the Sugar Warehouse project being close to the end, remaining costs were tabulated which resulted in an Underrun of \$178,152.63 and a request for approval of Change Order #1 was presented. A motion was made by Mr. Tabb to accept Change Order #1 for the Sugar Warehouse Project. Ms. Lanceslin asked if there were any questions or comments – there were none. The motion was seconded by Mr. Terry and carried unanimously.

Mr. Duplantis reminded everyone to do their Annual Financial Disclosure Reports by May 15<sup>th</sup> and the online training for Ethics and Preventing Sexual Harassment before the end of the year.

Mr. Miller reported that the Sugar Warehouse project is now 93% complete and that only 288 days out of 400 days allowed have been used. The anticipated project closeout is expected in August with a site visit by representatives from the Louisiana Department of Transportation and Development on May 15.

There being no further business to be discussed, a motion was made by Mr. Terry to adjourn the meeting. The motion was seconded by Mr. Paul. Ms. Lanceslin asked if there was any questions or comments. There were none. The motion carried unanimously and the meeting adjourned at 6:26 p.m.

Signed



Joel Authement, Secretary