

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

OCTOBER 4, 2022

6:00 P.M.

The meeting was called to order by Mr. Greg Paul, President of the Port Commission. Mr. Paul led in the Pledge of Allegiance. Mr. Peters gave the Invocation. A roll call resulted in the following:

Present:

Absent:

Joel Authement  
Sam Jones  
Donna Lanceslin  
Greg Paul  
Willie Peters  
Murphy Pontiff  
Joseph Tabb  
Wilson Terry

Joseph Phillips

Also present at the meeting were Mr. Reid Miller of Miller Engineers, Mr. Eric Duplantis, Port Attorney, Mr. David Allain, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

A motion was made by Mr. Tabb to dispense with the reading of the minutes of the September 6, 2022 meeting minutes and to accept them as presented. The motion was seconded by Mr. Terry. Mr. Paul asked if there was any discussion – there was none. The motion carried unanimously.

There was no public comment.

Mr. Allain reported that the Sugar Warehouse project is moving along well. The old buildings have been removed and the contractor is in the process of removing the existing concrete. The demolition has been progressing on schedule.

With reference to the Training Facility, Mr. Allain presented a list of equipment requested by the South Louisiana Community College. When the project first began, the plans and specifications were created for 6 welding booths and now the school is requesting 6 additional booths due to the cost of paying an instructor to teach the course. Mr. Allain explained that there are adequate funds available from Capital Outlay funding to purchase the requested items which include 6 additional welding booths. A motion was made by Mr. Tabb to approve the purchase of the requested items. The motion was seconded by Ms. Lanceslin. Mr. Paul asked if there was any discussion – there was none. The motion carried unanimously. Mr. Allain reported that he has met with local businesses that are in need of welders and are interested in assisting with welding machines and other equipment needed.

Mr. Paul added that he was informed that SLCC has graduated students from the CDL Training Class recently.

A motion was made by Mr. Jones to authorize Mr. Allain, Executive Director to sign a resolution requesting Capital Outlay funding for Warehouse Facilities and related Infrastructure Improvements. The request is for \$5 million in Priority 5. The motion was seconded by Mr. Terry. Mr. Paul asked if there was any discussion – there was none. The motion carried unanimously.

Mr. Allain gave an update on the Charenton Drainage and Navigation Canal and presented photos taken recently of the barges in the Canal. He reported that most of the barges have the required lighting and that ownership has been determined. Mr. Allain was informed that a sunken barge in the Canal has been there for quite some time and that he continues to communicate with the Coast Guard regarding the barges.

A motion was made by Mr. Jones to approve and pay Miller Engineers pay request for Baldwin Campus Rehab and Site Improvements (Site Demo) in the amount of \$3,160.00. The motion was seconded by Mr. Terry. Mr. Paul asked if there was any discussion – there was none. The motion carried unanimously.

Mr. Jones asked Mr. Allain about the Diversified Property along the Charenton Canal and Mr. Allain responded that he has engaged someone to perform an appraisal on the property and that he would attempt to attain the information from him.

A motion was made by Mr. Jones to approve and pay Southern Constructors, LLC pay request #2 in the amount of \$88,920.00 for Baldwin Campus Rehab and Site Improvements (Site Demo). The motion was seconded by Mr. Pontiff. Mr. Paul asked if there was any discussion – there was none. The motion carried unanimously.

A motion was made by Mr. Jones to approve and pay Miller Engineer's pay request #2 for Design Sugar Warehouse (Phase II) Baldwin Campus Rehab and Site Improvements in the amount of \$34,507.25. The motion was seconded by Mr. Pontiff. Mr. Paul asked if there was any discussion – there was none. The motion carried unanimously.

A motion was made by Mr. Jones to approve and pay Contractor's Application for Payment #17 for the Training Facility in the amount of \$53,243.42 to ARL Construction. Mr. Miller explained that the contractor made a request for \$68,243.42 which was the full amount of the retainage but because there are still a few items that remain to be addressed on the "punch list", \$15,000 was deducted from the full amount requested. The motion was seconded by Ms. Lanceslin. Mr. Paul asked if there was any discussion – there was none. The motion carried unanimously.

Mr. Duplantis reminded the Commission that Ethics and Preventing Sexual Harassment Training must be completed by December 31, 2022.

Mr. Miller reported that a meeting was held recently concerning the construction of the Sugar Warehouse with the Design Team regarding design criteria. It is anticipated that an additional meeting will be held in late October to discuss preliminary designs based on the last meeting and that plans should be approximately 50% complete.

There being no further business to be discussed, a motion was made by Mr. Terry to adjourn the meeting. The motion was seconded by Mr. Tabb and carried unanimously. The meeting adjourned at 6:28 p.m.

Signed  \_\_\_\_\_  
Murphy Pontiff, Secretary