

West Calcasieu Port Board Meeting Minutes

September 2, 2014

I. Call to order

President Dick Kennison called to order the regular meeting of the West Calcasieu Port at approximately 3:01 p.m. on September 2, 2014, at the offices West Calcasieu Port, 311 Gross Road, Sulphur, Louisiana.

II. Invocation

Dick Kennison led the invocation.

III. Pledge of Allegiance

Pledge led by Wilmer Dugas and recited by all board members and guests.

IV. Roll call

Secretary Tim Dougherty conducted a roll call. The following persons were present:

- ✓ Dick Kennison
- ✓ Wilmer Dugas
- ✓ Dave Aguillard
- ✓ Tim Dougherty

Board Member Scott Foreman was absent from the meeting.

(Others also present at the meeting were: Lynn Hohensee, Glen James, Darla Perry, Mayor Chris Duncan and Sheila Burton.)

V. Approval of minutes of the August 5, 2014 regular monthly meeting and the August 21, 2014 special meeting

President Dick Kennison entertained a motion to approve the minutes of the August 5, 2014 regular monthly meeting and the August 21, 2014 special meeting. Dave Aguillard made a motion to approve the minutes of the August 5, 2014 regular monthly meeting and the August 21, 2014 special meeting, 2nd by Wilmer Dugas. No opposition. Motion carried.

VI. Amendments, additions and deletions to the proposed agenda

There were no other amendments, additions nor deletions to the proposed agenda.

VII. Discuss and take action on banking signature resolution for government fund accounts

Darla Perry explained to the Board that Capital One needs the Port Board to sign a public funds resolution stating that Capital One will keep pledged securities on account besides the FDIC insurance. Darla said the resolution has to be voted on at the board meeting. Wilmer Dugas made a motion to take action on the banking signature resolution for the government fund account at Capital One Bank; 2nd by Dave Aguillard. No opposition. Motion carried.

VIII. Nomination and Election of Officers for 10/1/14-9/30/15

Wilmer Dugas made a motion to leave elected officials as is by acclamation; 2nd by Tim Dougherty. No opposition. Motion carried.

IX. Appointment/approval of legal & accounting service agreements

Wilmer Dugas makes a motion to retain the legal counsel of Glen James for \$300 per month and the accounting services of Darla Perry for \$1600 per month for the West Calcasieu Port; 2nd by Tim Dougherty. No opposition. Motion carries.

X. Committee Reports

There were no committee reports at this time.

XI. Port Director Report

{NOTE: The following report is a copy of the original sent out by Lynn Hohensee.}

Marketing/Business Development –

- An inquiry has been directed to a nearby private business re: the status of the company's property. A follow up meeting is scheduled for Sept. 8.
- Startup of barge-based marine fueling services is planned for September.
- The port continues to actively market the Devall Diesel Building to local prospects.
- Work continues on a revised reprint of the West Calcasieu Port brochure. New aerial and land photos will be inserted. Cost of the reprinting will be covered by the SWLA EDA.
- WCP benefited from a reception at the Isle of Capri hosted by the hotel/casino facility for business-related guests of the port.
- Tours of the port were provided for Sen. John Smith and for a team from CDM Smith Engineering.

- Business development lunch hosted by USES was attended by WCP board/staff persons, Devall Towing and Meyer & Associates.
- Information, aerial photos, port data was provided to a Houston-based business development company that is interested in leasing property along the GIWW.

{NOTE: Lynn stated he has a meeting next Monday with Randy Oakley at Sempra to discuss what their strategic plans are for the GIWW waterfront, assuming the transaction has been completed to purchase the Ivan Johnson property.

Lynn reported he has entered into a verbal agreement with Steve Mitchell, the gentleman that does the gate work at Southland Airfield, to begin doing maintenance on the gate at the port.

Lynn said he spoke with Chuck before the meeting. Chuck asked Lynn to announce to the board the Port received, in August, the final green light on additional funding of \$300,000 for capital outlay that it originally did not get back in 2012. This money will be dedicated to the replacement of the bulkheading around the Devall Building.

Lynn also reported that he has been in touch with David Tauber at Tauber Oil. It appears that everything is moving forward for Tauber Oil to be operational at the port by the end of this month. Darla Perry asked if the billing would begin in October for Tauber Oil. Lynn said he would need to check on it.

Lynn told the Board he has been in contact with George Landry. The grass cutting will resume as soon as weather permits and it dries out. Lynn thanked Tim Dougherty for the Port's invitation to the Labor Day Picnic at the Union Hall. Lynn said he, along with Tim, had a chance to visit with Congressman Boustany about the GIWW and the issues with dredging. Lynn said Congressman Boustany was very supportive of the maritime community and asked Lynn to keep in touch with his local rep, Charles Dalgleish.

Lynn reminded everyone of the meeting change of venue next month to the offices of Devall Towing on Swisco Road in Sulphur. Tim Dougherty thanked everyone for coming out to the Labor Day Picnic at the Union Hall.}

Port Operations –

- Issues continue to be addressed re: the port's main security gate. Electrical outages which caused problems with the backup battery system have been corrected. Issues with the card readers are being addressed. The port has retained a Singer, La., based contractor to oversee the maintenance/operation of the port's gate equipment.
- Geotechnical field testing has been completed in advance of engineering work for the replacement of bulkheading along the Devall Bldg. waterfront.

Professional Organizations & Networking –

- The WCP director represented the port at:
 - a. PAL board meeting
 - b. West Cal Chamber lunch meeting
 - c. WIB executive board meeting
 - d. United Way campaign kickoff

- e. Ribbon cutting for Port/LC PR firm
- f. PetroChem meetings
- g. Governor's Advisory Commission on Coastal Protection/Restoration
- h. GO Group PR/Communications sub-committee meeting

News Media & Community Relations–

- Ongoing media relations continue through the Lake Charles Ad/Press Club and other networking opportunities.

XII. Announcements/Reports (Legal, Financial, Engineer)

LEGAL: Glen James reported the Tauber Oil lease is scheduled to begin October 1, 2014.

FINANCIAL: Darla Perry gave the financial report for July. Gross cash flow for July was \$73,805 with the net cash flow being \$63,175. Ramp lease for July was \$3600; but Darla stated most of that was trucking fees. Barge Days were 3,878 for July.

Wilmer Dugas made a motion to accept the financial report as presented to the Board, 2nd by Dave Aguillard. No opposition. Motion carried.

ENGINEER: There was no engineering report given.

XIII. Executive Session

There was no executive session.

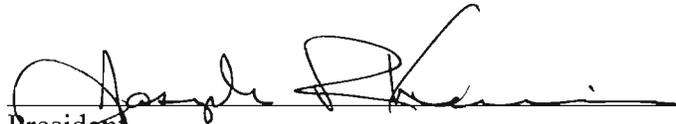
XIV. Public Comments

Lynn Hohensee stated that he heard Falco was selling their property. Lynn gave the Board a little background on the Falco property. Lynn asked Glen James if there was a way they could find out who bought the property. Glen James told him they could find out. There was further discussion about the Falco property.

President Dick Kennison thanked Glen James and Darla Perry for their willingness to continue serving the Port.

XV. Adjournment

President Dick Kennison adjourned the meeting at approximately 3:26 p.m.



President



Secretary