

West Calcasieu Port Board Meeting Minutes

7959 Alfred Devall Parkway, Sulphur, Louisiana 70665
August 6, 2024

1. Call to Order

President Dick Kennison called to order the regular meeting of the West Calcasieu Port at approximately 3:00 p.m. on August 6, 2024.

2. Invocation

Tim Dougherty led the invocation.

3. Pledge of allegiance

Buddy Reams led the pledge of allegiance.

4. Roll Call

Tim Dougherty conducted a roll call. The following persons were present:

Dick Kennison
Trey Case
Tim Dougherty
Buddy Reams

Also present were Joanne Coleman, Darla Perry, Chuck Stutes, Oliver Schruppf and Port Director Lynn Hohensee.

5. Approval of minutes of the July 2, 2024 regular monthly meeting and July 18, 2024 special board meeting.

A motion was made by Trey Case to approve the minutes of the July 2, 2024 regular monthly meeting and July 18, 2024, 2nd by Tim Dougherty. No opposition. Motion carried.

6. Amendments, additions, and deletions to the proposed agenda.

There were no amendments, addition, nor deletions at this time.

7. Discuss and approve vote on proposed new tenant lease.

A motion was made by Trey Case giving authority to Lynn Hohensee to negotiate and sign a short-term lease with VLS for \$8,000 on both Orion basins until dredging commences.

8. Discuss and vote Declaration of Emergency for procurement for building A/C repairs or tenant agreement.

This item was withdrawn.

9. Review any recommended actions to proceed with Capital Improvements including any change orders or pay applications needed. Discuss and take action on Change Order/Pay Application authorization/execution by Board President or Port Director.

No action was needed at this time.

10. Committee Reports

There were no committee reports at this time.

11. Port Director Report; Announcements/Reports (Legal, Financial, Engineer)

- a. **Port Director:** Port Director Lynn Hohensee stated that his report was sent to the board and would answer any questions, should the board have any. He added that they were working on leases. The pipeline company is taking a different approach so they will not need to lease.

He added that River Barge Works is still working on bids to pull the operations barge from the water, cut it up, and haul it off.

- b. **Legal:** Oliver Schrupf stated that he has been working on the Keiland lease and is waiting for them to respond.
- c. **Engineer:** Chuck Stutes reported that the levees were delayed due to the weather, but should be complete next week, as long as the weather holds.

The new port office building is in progress. The dirt work should be complete next week.

- d. **Financial:** Darla Perry reported that in June the port took in \$491,183 and expended \$72,983 leaving a net change in cash of \$418,200. A large part of the revenue was \$374,310 for EDA Grant reimbursements. The port barge days are 46,194 YTD and \$6,011 in ramp revenue YTD.

After a brief discussion, a motion was made by Trey Case to accept the Port Director, Legal, Financial, and Engineer reports as presented, 2nd by Tim Dougherty. No opposition. Motion carried.

12. Public Comments

Port Director Lynn Hohensee gave an update on the dredging project.

13. Adjournment

President Dick Kennison adjourned the meeting at approximately 3:33 p.m.



President



Secretary