West Calcasieu Port
Board Meeting Minutes

7000 Southland Field Road, Sulphur, LA 70665
July 7, 2026

1. Call to Order

Buddy Reams called to order the regular meeting of the West Calcasieu Port at approximately 3:18 p.m. on July 7, 2026.

2. Invocation

Tim Dougherty led the invocation.

3. Pledge of allegiance

Buddy Reams led the pledge of allegiance.

4. Roll Call

Tim Dougherty conducted a roll call. The following persons were present:

- ✓ Dick Kennison, via telephone conference call
- ✓ Trey Case
- ✓ Tim Dougherty
- ✓ Jennifer Mabou
- ✓ Buddy Reams

Also present were Darla Perry, Oliver Schrumpf, Joanne Coleman, and Port Director Lynn Hohensee; as well as John McMullen and Bill McMullen.

5. Approval of minutes of the June 2, 2026 regular monthly meeting.

A motion was made by Buddy Reams to approve the minutes of the June 2, 2026 regular monthly meeting, 2nd by Tim Dougherty. No opposition. Motion carried.

6. Amendments, additions, and deletions to the proposed agenda.

Tim Dougherty made a motion to add item 6a. Extension of CSRS Contract, 2nd by Dick Kennison. No opposition. Motion carried.

6a. Extension of CSRS Contract

Dick Kennison made a motion to approve extending the end date of the CSRS contract to December 31, 2026, 2nd by Tim Dougherty. No opposition. Motion carried.

7. Approval of the LDOTD Resolution – Project Acceptance for West Calcasieu Mid-Port Dock Infrastructure Improvements, Dredging and Erosion Control, State Project No. H.014606(322)

After a brief discussion, a motion was made by Tim Dougherty to LDOTD Resolution – Project Acceptance for West Calcasieu Mid-Port Dock Infrastructure Improvements, Dredging and Erosion Control, State Project No. H.014606(322), 2nd by Trey Case. No opposition. Motion carried.

8. Review and approve lease agreements, tenant repairs reviewed by tenant committee.

After a brief discussion, a motion was made by Jennifer Mabou to approve the West Cal Port Lease of Fishing Rights and Security Agreement, 2nd by Trey Case. No opposition. Motion carried.

There was a brief discussion regarding the Tenant Committee's approval to offset tenant's cost of repairs, 2nd by Buddy Reams. No opposition. Motion carried.

9. Review building maintenance agreements needed: Generator Maintenance, HVAC Maintenance, Cleaning, Grounds.

After a brief discussion Dick Kennison made a motion approving maintenance agreements with F-6 for the generator, HVAC, and grounds maintenance, 2nd by Tim Dougherty. No opposition. Motion carried.

After a brief discussion, a motion was made by Tim Dougherty to approve Leo Specialties, LLC cleaning contract, 2nd by Trey Case. No opposition. Motion carried.

10. Review and Approve Insurance Broker.

After a brief discussion, a motion was made by Tim Dougherty to approve changing the port's Insurance Broker, 2nd by Trey Case. No opposition. Motion carried.

11. Committee Reports

There were no Committee Reports at this time.

12. Port Director Report; Announcements/Reports (Legal, Financial, Engineer)

a. **Port Director:** Mr. Hohensee reported that there were 67 in attendance at the open house and ribbon cutting. As a result of the publicity, one of the units has already been leased.

   He also reported that they have received three proposals for repairs to the yellow house.

b. **Legal**: Oliver Schrumpf had nothing to report at this time.

c. **Financial:** Darla Perry reported that in May the port took in $1,455,044 and expended $1,773,330 leaving a net change in cash of ($318,286). She reported that the YTD barge days are 47,382, up 7,184 from prior YTD.

d. **Engineer:** Chuck Stutes reported that the plans for the laydown yard have been sent to MARAD

   He also reported that the hydrographic survey of the new property should begin soon.

After a brief discussion, a motion was made by Jennifer Mabou to accept the Port Director, Legal, Financial and Engineer reports as presented, 2nd by Trey Case. No opposition. Motion carried.

13. Public Comments

There were no public comments at this time.

14. Adjournment

President Dick Kennison adjourned the meeting at approximately 4:05 p.m.

President (Acting)

Tim Dougherty

Secretary