

West Calcasieu Port Board Meeting Minutes

7959 Alfred Devall Parkway, Sulphur, Louisiana 70665
July 2, 2024

1. Call to order

President Dick Kennison called to order the regular meeting of the West Calcasieu Port at approximately 3:00 p.m. on July 2, 2024.

2. Invocation

Tim Dougherty led the invocation.

3. Pledge of allegiance

Jennifer Mabou led the pledge of allegiance.

4. Roll Call

Tim Dougherty conducted a roll call. The following persons were present:

Dick Kennison
Tim Dougherty
Jennifer Mabou
Buddy Reams

Also present were Joanne Coleman, Darla Perry, Chuck Stutes, Oliver Schrupf and Port Director Lynn Hohensee.

5. Approval of minutes of the June 11, 2024 regular monthly meeting

A motion was made by Trey Case to approve the minutes of the June 11, 2024 regular monthly meeting, 2nd by Tim Dougherty. No opposition. Motion carried.

6. Amendments, additions, and deletions to the proposed agenda

There were no amendments, addition, nor deletions at this time.

7. Discuss and approve CPPJ Grant Funding for dredging assistance.

A motion was made by Tim Dougherty for a resolution to execute the cooperative endeavor agreement with the Calcasieu Parish Police Jury for \$350,000 for dredging assistance, 2nd by Jennifer Mabou. No opposition. Motion carried.

8. Review any recommended actions to proceed with Capital Improvements including any change orders or pay applications needed. Discuss and take action on Change Order/Pay Application authorization/execution by Board President or Port Director.

No action was needed at this time.

9. Committee Reports

There were no committee reports at this time.

10. Port Director Report; Announcements/Reports (Legal, Financial, Engineer)

- a. **Port Director:** Port Director Lynn Hohensee stated that his report was e-mailed to the board and would answer any questions, should the board have any. He added that they were working with Angelico Construction to get the air conditioning issues fixed at the Star building.

He also thanked Buddy Reams for representing the port at a Coast Guard exercise.

- b. **Legal:** Oliver Schruppf stated that he had nothing to report at this time.
- c. **Engineer:** Chuck Stutes reported that he is following up on the Star building air conditioning.
- d. **Financial:** Darla Perry reported that in May the port took in \$510,955. A large part of the revenue was \$385,000 from the Port Security Grant and expended \$420,726 leaving a net change in cash of \$99,228.13. The port is 468 ahead on barge days over last year. There was no ramp revenue for the month.

Darla also reported they have started working on the annual audit.

After a brief discussion, a motion was made by Tim Dougherty to accept the Port Director, Legal, Financial, and Engineer reports as presented, 2nd by Jennifer Mabou. No opposition. Motion carried.

11. Public Comments

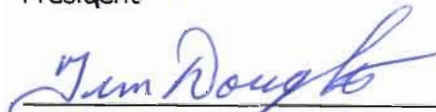
Port Director Lynn Hohensee gave an update on the dredging project.

12. Adjournment

President Dick Kennison adjourned the meeting at approximately 3:28 p.m.



President



Secretary